

**Village of Germantown Hills
216 Holland Road, Village Hall
Germantown Hills, IL 61548 309-383-2209
www.germantownhillsillinois.org**

Finance Committee Meeting Minutes

January 7, 2014 - 5:00 p.m.

1. Call to Order/Roll Call/Minutes Approval

Chairman John Ford called the meeting to order at 5:01pm, and roll call was taken.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7
John Ford – Chair	Present	Y	Y	Y	Y	Y	Y	Y
Jeff DeGroot – Village President	Absent	-	-	-	-	-	-	-
Todd Rice	Absent	-	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y

Also Present:

Jim O’Laughlin, Village Trustee
Brian Wysocki, Village Trustee

Rich Brecklin, Superintendent of Public Works
Scott DeSplinter, CMT, Village Engineer

A motion was made by John Ford to allow Todd Rice to attend the finance committee meeting by electronic means due to him being away for work purposes. The motion was seconded by Marty Clinch. **Motion passed #1.**

a. October 10, 2013 Meeting Minutes

A motion was made by John Ford to approve the October 10, 2013 minutes. The motion was seconded by Julia Miller. **Motion passed #2.**

2. Discussion and Recommendation on the Sunset Drainage Issue

Todd Rice explained the Sunset drainage issue noting part of the issue is on village property and part of it is on Mr. Fandel’s property.

Brian Wysocki arrived at 5:06 p.m.

The committee discussed the drainage issue. John Ford recommended Todd Rice, Rich Brecklin and Scott DeSplinter meet with Doc Fandel to see how this can be resolved. Todd Rice stated he would like to discuss the land with Mr. Fandel. Rich Brecklin and Scott DeSplinter will put together options with potentials costs for a street committee meeting. The committee discussed the land and potential annexation.

3. Discussion and Recommendation on the Ordinance Regarding bidding for public Improvements

Ann Sasso explained due to the lower amount in the bidding ordinance it now requires the engineer to be involved on smaller projects, which have added additional costs. Ann noted

she wants the committee to be aware of this since these amounts are not in the budget. Scott DeSplinter explained what is involved on their part as a part of the bidding packets and what they provide as a part of the process. Marty Clinch discussed the need to have additional documentation on certain projects. Rich Brecklin noted that other than the village hall siding project several bids are provided on all projects in the village. The Clerk noted anything over \$500 has to come to the board for approval so the board would have the ability to make the decision on whether or not they would want a project to go through the bidding process or not but no matter what the responsible bidder language would still be in effect. Marty Clinch noted even though the flag lighting project is under the \$20,000 he would like to see this project going through the bidding process so that the documentation would be in place with it being in the right of way along Rt. 116. The committee agreed.

A motion was made by John Ford to recommend increasing the amount in the bidding for public improvements ordinance from \$5,000 to \$20,000 with the responsible bidder language remaining the same. The motion was seconded by Marty Clinch. **Motion passed #3.**

4. Discussion and Recommendation to Approve CMT to put together Design and Bid Specifications for the Lighting of the Flags along Rt. 116

A motion was made by John Ford to recommend to the village board the approval to have CMT put together design and bid specifications for the lighting of the flags along Rt. 116. The motion was seconded by Marty Clinch. **Motion passed #4.**

5. Discussion and Recommendation for the Separation of the Jubilee Lane Lighting

A motion was made by John Ford to recommend to the village board the approval of the separation of the Jubilee Lane lighting. The motion was seconded by Julia Miller. **Motion passed #5.**

Scott DeSplinter noted if the committee would want to have CMT do both of these projects it would be beneficial for them to be lumped together. Brian Wysocki asked if there is anything in the agreements concerning the lighting that should be addressed prior to this being done. The Clerk will check the annexation and lighting agreement.

6. Discussion and Recommendation for CMT to put together Design and Bid Specification for the Separation of the Jubilee Lane Lighting

A motion was made by John Ford to recommend to the village board for CMT to put together the design and bid specification for the separation of the Jubilee Lane lighting and to include this with the flag lighting project subject to verification of the annexation agreement and lighting agreement. The motion was seconded by Marty Clinch. **Motion passed #6.**

Marty Clinch recommended checking with the Clean Energy Foundation to see if the lights could be included in a grant request or if there are energy rebates available for the installation of LED lights.

7. FY 13-14 Budget

John Ford reviewed the FY 13-14 numbers with the committee.

8. Discussion on Future Capitol Purchases and Benefits for FY 14-15 Budget

John Ford discussed with the committee the possibility of making some capitol purchases and would like to look at some options on funding, interest rates and a payback schedule. The committee discussed the possibility of the in/out along Rt. 116. The village will need to check on the access and the availability of right of way now that CEFCU has built.

John Ford discussed the healthcare costs the village is currently paying. John noted the policy book allows for part time employees to receive benefits with board approval but there has never been any formal board approval.

9. Discussion and Recommendation on the Postage Meter

The Clerk noted she had sent a request to Pitney Bowes to see what the village would need to do to get out of the lease agreement on the postage meter but has not heard back yet. The postage meter is costing the village over the life of the contract over \$3300. Ann Sasso provided the committee the costs and noted other than going to the post office once a month for the sewer bills all other postage needs can be done through the village mailbox on site. This will be deferred until there is more information on the options available regarding the lease.

10. Adjournment

A motion was made by Marty Clinch to adjourn the meeting at 6:32 p.m. The motion was seconded by Julia Miller. **Motion passed #7.**

Ann Sasso
Village Clerk