

**Village of Germantown Hills**  
**Village Board Meeting Minutes**  
**January 21, 2016 - 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9				
Jeff DeGroot – President	Present													
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Also Present:

Rich Brecklin, Superintendent of Public Works  
 Bill Streeter & Chuck Urban, Village Attorney's

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

**a. December 10, 2015, Village Board Meeting**

A motion was made by Brian Wysocki to approve the December 10, 2015 Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #1.**

**3. Public Comments on Any Action Item on the Agenda-None**

**4. Public Comments on Any Non-Action items**

**5. Current Agenda Items**

**a. Discussion on the Metamora/Germantown Hills St. Jude Bags Event**

Katie McCallister and Nicole Lueddecke were in attendance to discuss the Metamora/Germantown Hills St. Jude Bags Tournament planned for May 14th at Germantown Crossing. They discussed their planned schedule and events. The board agreed to provide the portable toilets, dumpster and fencing similar to last year.

Tara Wilkey was in attendance from the Woodford Courier and introduced herself.

**b. Approval to authorize the Village President to execute loan documents for the Anker Lane Extension Road improvement project**

Ann Sasso and Bill Streeter have been communicating with representatives from Heartland Bank in regards to the loan for the Anker Lane road improvement project Ann indicated that since we will be moving some funds to Heartland Bank we will be able to get a better interest rate on the loan. Ann explained the rates and terms.

A motion was made by Brian Wysocki to authorize the Village President to execute loan documents for the Anker Lane extension road improvement project. The motion was seconded by Jim O'Laughlin. **Motion passed #2.**

**c. Approval on the transferring of Village funds from the Illinois Funds Bank (US Bank)**

The finance committee recommended to the Village board the transferring of the Village funds from the Illinois Funds Bank (US Bank) to Heartland Bank and CEFCU due to the change in regulations with the Illinois Funds.

A motion was made by Brian Wysocki to transfer all Village funds from the Illinois Funds Bank (US Bank) to Heartland Bank for the ICS program and CEFCU funds to be used for daily operations not to exceed \$500,000. The motion was seconded by Julia Miller. **Motion passed #3.**

**d. Approval to authorize the Village President to sign an Intergovernmental Agreement with Woodford County for the 2016 Reseal Program**

The street committee had made the recommendation to sign an intergovernmental agreement with Woodford County.

A motion was made by Brian Wysocki to authorize the Village President to sign an Intergovernmental Agreement with Woodford County for the 2016 Reseal Program. The motion was seconded by Julia Miller. **Motion passed #4.**

**e. Approval of the 2016 MFT Resolution Package**

The street committee recommended approval of the 2016 MFT Resolution.

A motion was made by Julia Miller to approve the 2016 MFT Resolution for maintenance of streets and highways by municipality under the Illinois Highway Code. The motion was seconded by Brian Wysocki. **Motion passed #5.**

**f. Approval of a Façade Improvement Program and application process**

The board discussed the proposed façade improvement program and application process that the EDC had recommended. It was the general consensus to move forward with the façade improvement program but would like to have more discussion on parts of the application process and procedure before implementation. It was suggested there be a joint meeting between the Village board and EDC to discuss the program and process.

**g. Approval and award of the Safe Routes to School Project to ICCI**

Rich Brecklin noted IDOT had received bids on the Safe Routes to School project to extend the sidewalk along Fandel Road to Wildflower and ICCI was the low bidder.

A motion was made by Brian Wysocki to approve and award the Safe Routes to School Project to ICCI as the low bidder. The motion was seconded by Marty Clinch. **Motion passed #6.**

Todd Rice indicated he would like Rich to get some estimates on extending the sidewalk along Holland Road from J.R. White Park to the shopping center.

Amy Pace discussed the balance of the accounts and noted we would want to look at how much we want to keep in the reserve accounts before allocating funds towards additional sidewalks and will depend on the costs. The board discussed how much of the sidewalk work we could do ourselves if we updated our skid steer. Rich will check on costs.

**6. Ongoing Agenda Items-None**

**7. Presentation of Bills**

**a. General**

A motion was made by Jim O'Laughlin to approve the general bills for January. The motion was seconded by Todd Rice. **Motion passed #7.**

**b. Sewer**

A motion was made by Brian Wysocki to approve the sewer bills for January. The motion was seconded by Todd Rice. **Motion passed #8.**

**c. Audit-None**

**d. MFT-None**

**8. Reports of Standing Committees**

**a. Finance-**Amy Pace stated we are in the process of changing banks and moving Village funds to the local banks.

**b. Streets/Equipment-**Todd Rice reported at the street committee meeting the MFT and street maintenance program were discussed and recommended to the Village Board.

Todd noted the garbage fees will be discussed later this year.

**c. Personnel-**Julia Miller stated she wasn't able to schedule a personnel committee meeting yet but will be doing so soon. Julia noted she had met with Rich about the Public Works Maintenance lead position since it has been 90 days. Rich stated he has given Bret Wernsman more responsibilities with the storm water duties.

**d. Police-**Marty Clinch asked if there was more data from the radar sign. Rich Brecklin

stated the sign had to be pulled for a while due to the weather conditions.

- e. **Parks**-Julia Miller reported she will be scheduling a parks committee meeting when she has a personnel meeting. We are hopeful we will hear about the IDNR Grant soon and discuss the potential Holland Road sidewalk.
- f. **Sewer**-Brian Wysocki stated there were some problems with the alarm system but that has been resolved. Rich noted they have had some issues with the paging system that MTCO is working on.
- g. **Storm Water**-Jim O'Laughlin stated there was a meeting with the library's architect about the design of the drainage outlet downstream with the new building. They are going to work on some additional calculations for the Village to review in order to see what can be done to improve the outlet. Ann Sasso noted she had talked with Ken Maurer, library board member about the concerns.

The storm water committee recommended the lining of three crossroad culverts. This will be on the next agenda. Rich is looking at the possibility of purchasing a push camera in order to be able to use as needed.

#### **h. Economic Development Council**

Ann Sasso reported she had shared some pictures of Germantown Hills with the talent attraction team on a marketing campaign called Live GP. Our enterprise zone is in effect as of January 1st. We are working on an application to be used by all the zone reps. We are sending out a notice to all business owners about the enterprise zone. Woodford County is working on putting a layer for the enterprise zone onto the GIS mapping site showing properties within the enterprise zone.

Bill Streeter is drafting an Enterprise Zone Ordinance to be included in the Village code.

There was a meet and greet on January 19th to meet Ryan Spain who is running for David Leitch's seat.

### **9. Reports of Special Committees-None**

### **10. Reports of Officers**

#### **a. Zoning Officer/Village Clerk/Village Administrator**

Ann stated the school is taking bids in February for their expansion.

The library is taking bids in February on their new building. The library's landscape architect noted due to the budget they would like to put in 7' trees instead of 9-10' and questioned if there would be any modification to the declarations. The board was in consensus they would not want to change the requirements since this was put in place to provide a buffer between zoning districts.

Tuckaway trailer park is asking about getting a dealer license. Bill Streeter is checking on the requirements.

The MTCO Franchise has expired so the ordinance needs to be amended. Bill Streeter is checking on this.

There is a house on Fandel Road that is going to be annexing and hooking onto the sewer. This will be on the agenda for the next meeting.

Justin Nena sent a letter to the Germantown Crossing property owners about a new pylon sign they are going to be installing at the shopping center soon.

The Liquor Shoppe passed an alcohol compliance test and sent the Village documentation noting that fact.

A resident is planning on installing a ground solar system in Germantown Hills. The Village may want to look at requirements on these types of structures in the future.

#### **b. Superintendent of Public Works**

Rich Brecklin stated he has signed up for DIOSH training in Peoria.

Rich reported there was a leak at Tuckaway but they have made the repair. Rich noted he will probably be doing some smoke testing in the area to check for additional leaks and I & I problems.

Rich stated they are installing an auto transfer switch on the Thorn ridge lift station.

#### **c. Village Attorney**

Bill Streeter had nothing new to report.

#### **d. Village President-Jeff DeGroot** stated he would like to see what we could do about getting a new skid steer in terms of the cost and upgrade.

### **11. Communications to the Board-None**

### **12. Adjournment**

A motion was made by Julia Miller to adjourn the meeting at 8:06 p.m. The motion was seconded by Todd Rice. **Motion passed #9.**

Ann Sasso  
Village Clerk