

**Village of Germantown Hills**  
**Village Board Meeting Minutes**  
**February 25, 2016 - 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 15
Jeff DeGroot – President	Present													
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Absent	-	-	-	-	-	-	-	-	-	-	-	-	-
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	N	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:

Rich Brecklin, Superintendent of Public Works  
 Bill Streeter & Chuck Urban, Village Attorney's

Everyone stood and said the Pledge of Allegiance.

**2. Public Hearing-Annexation Agreement**

The public hearing was opened at 6:01 p.m.

Cathy Keim, Sue Fandel's daughter was in attendance for the annexation of her mother's property located at 407 Fandel Road. The property owner has petitioned the Village to annex into the Village of Germantown Hills and hook on to the Village's sewer due to the Woodford County Health Department not allowing the septic system currently on the property to remain and the Village's sewer being within 300 feet of the property. Bill Streeter explained the annexation agreement and ordinance annexing territory into the Village of Germantown Hills corporate limits. The annexation agreement allows for the sewer hookup fee to be paid to the Village after the sale of the house.

There was no other public in attendance for the public hearing.

The public hearing was closed at 6:08 p.m.

**3. Minutes Approval**

**a. January 21, 2016, Village Board Meeting**

A motion was made by Jim O'Laughlin to approve the January 21, 2016 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

**4. Public Comments on Any Action Item on the Agenda-None**

**5. Public Comments on Any Non-Action items**

Lynn Gilbert was in attendance to introduce herself as a candidate for the Woodford County Circuit Clerk.

**6. Current Agenda Items**

**a. An Ordinance authorizing the execution of an Annexation Agreement regarding certain territory in the Village of Germantown Hills, Woodford County, Illinois (Fandel)**

A motion was made by Todd Rice to approve Ordinance #757 an Ordinance authorizing the execution of an annexation agreement regarding certain territory in the Village of Germantown Hills, Woodford County, Illinois (Fandel). The motion was seconded by Marty Clinch. **Motion passed #2.**

**b. Approval of an Ordinance providing for the annexation of certain territory to the Village of Germantown Hills, Woodford County, Illinois (Fandel)**

A motion was made by Todd Rice to approve Ordinance #758 an Ordinance providing for the annexation of certain territory to the Village of Germantown Hills, Woodford County, Illinois (Fandel). The motion was seconded by Julia Miller. **Motion passed #3.**

**c. Discussion on the Metamora/Germantown Hills St. Jude Bags Event**

Katie McCallister and Nicole Lueddecke were in attendance to discuss the Metamora/Germantown Hills St. Jude Bags Tournament planned for May 14th at Germantown Crossing. They discussed their planned schedule and events and asked questions about the arranging of some of the details and notification of the event to the public.

**d. Discussion on the School expansion and building project updates**

Randy Nash and Doug Herring were in attendance to discuss the MTHS building expansion and improvement project.

**e. An Ordinance amending the Germantown Hills Village code, Village of Germantown Hills, Illinois regarding a new enterprise zone within the Village**

A motion was made by Todd Rice to approve Ordinance #759 an Ordinance amending the Germantown Hills Village code, Village of Germantown Hills, Illinois regarding a new enterprise zone within the Village. The motion was seconded by Marty Clinch. **Motion passed #4.**

- f. **Approval of an Ordinance authorizing and providing for an installment purchase agreement for the purpose of financing the costs of certain capital related projects in and for the Village of Germantown Hills, Woodford County, Illinois and authorizing and providing for the issue of not to exceed \$900,000 General Obligation Debt Certificates, Series 2016, of said Village evidencing the rights to payment under such agreement, prescribing the details of the agreement and certificates, providing security for and means of payment under the agreement of the Certificates**

A motion was made by Jim O'Laughlin to approve Ordinance #760 an Ordinance authorizing and providing for an installment purchase agreement for the purpose of financing the costs of certain capital related projects in and for the Village of Germantown Hills, Woodford County, Illinois and authorizing and providing for the issue of not to exceed \$900,000 General Obligation Debt Certificates, Series 2016, of said Village evidencing the rights to payment under such agreement, prescribing the details of the agreement and certificates, providing security for and means of payment under the agreement of the Certificates. The motion was seconded by Marty Clinch. **Motion passed #5.**

- g. **Approval of the lining of three culverts not to exceed \$21,000**

A motion was made by Jim O'Laughlin to approve the lining of three culverts from Hoerr Construction in the amount of \$19,856. The motion was seconded by Amy Pace. **Motion passed #6.**

- h. **Discussion and approval of a Business Community Improvement Program and application process**

The EDC had recommended the Business Community Improvement Program and application process. The board discussed the eligible and ineligible projects.

A motion was made by Todd Rice to approve the Business Community Improvement Program Grant with the addition of paving to eligible projects and spot repairs as an ineligible improvement. The motion was seconded by Julia Miller. **Motion passed #7.**

- i. **Discussion and approval on the Business Community Improvement Grant for the Germantown Crossing pylon sign**

The EDC has recommended the Germantown Crossing pylon sign as the first recipient of the Business Community Improvement Grant.

A motion was made by Julia Miller to approve the Business Community Improvement Grant to the Germantown Crossing pylon sign in the amount of \$5,000. The motion was seconded by Marty Clinch. **Motion passed #8.**

- j. **Approval of the Village President appointment for a Village Representative on the Enterprise Zone Administrative Board**

A motion was made by Todd Rice to approve the Village President's appointment of Ann Sasso as the Village representative on the Enterprise Zone Administrative Board. The motion was seconded by Amy Pace. **Motion passed #9.**

**k. Village President appointment to the EDC**

Village President Jeff DeGroot appointed Kendall Stevens to the EDC to fill the vacancy left by John Taylor.

**l. Approval to purchase replacement garage door panels on the Morton Building**

A motion was made by Todd Rice to approve the purchase of replacement garage door panels on the Morton Building not to exceed \$900. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

**m. Approval of IEPA SRF Pre-Application**

A motion was made by Julia Miller to approve the IEPA SRF Pre-application. The motion was seconded by Amy Pace. **Motion passed #11.**

This will allow the Village to apply for EPA loans if needed in order to complete the sewer project.

**n. Discussion and Update on the Safe Routes to School Project**

Rich Brecklin explained what has happened with the bidding of the Safe Routes to School Project. The Village had awarded the contract but it ends up according to IDOT the bidder was non-responsive. The contractor's appeal was not successful and due to the Village not getting notice in time from IDOT the Village was unable to accept the next lowest bid which was \$14,000 more. Rich Brecklin discussed this with the Village President and some board members and made the decision to rebid. IDOT states the Village can't rebid now until the June letting.

**o. Recommendation to IDOT on the rebidding of the Safe Routes to School Project**

A motion was made by Todd Rice to approve the rebidding of the Safe Routes to School project. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

**7. Ongoing Agenda Items-None**

**8. Presentation of Bills**

**a. General**

A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Todd Rice. **Motion passed #13.**

**b. Sewer**

A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Julia Miller. **Motion passed #14.**

**c. Audit-None**

- d. MFT-None

## 9. Reports of Standing Committees

- a. **Finance**-Amy Pace stated in looking at the budget and potential projects for the new year the board should also be thinking about what they are going to feel comfortable with keeping in reserves.
- b. **Streets/Equipment**-Todd Rice noted the roads seem to be holding up well so far this year.
- c. **Personnel**-Julia Miller stated she will be finalizing the evaluation process in order to have employee reviews completed soon.
- d. **Police**-Marty Clinch noted he would be having a police committee meeting. Jeff DeGroot noted he had a discussion with a Deputy and if we need to we can look at adding some additional patrol hours.
- e. **Parks**-Julia Miller reported at the park meeting it was noted we have found some dirt for the welcome signs. Rich Brecklin had received an estimate on the Holland Road sidewalk and the RTP grant with the IDNR hasn't been formally awarded so we will wait on additional information from the State.
- f. **Sewer**-Brian Wysocki was not in attendance.
- g. **Storm Water**-Jim O'Laughlin stated there was a meeting to discuss the downstream outlet from the library property with one of the property owners. Library and Village representatives along with engineers held a meeting in order to let the resident know what is being done on the site to minimize any downstream impact and to make sure there are no concerns.
- h. **Economic Development Council**-Ann Sasso reported we are working on a design for the street pole banners and if the board has any ideas to let her know. Jennifer Daly had given Woodford County an update on the GPEDC progress and if the board would like it she can attend a meeting to do the same.

## 10. Reports of Special Committees-None

## 11. Reports of Officers

### a. Zoning Officer/Village Clerk/Village Administrator

The Village notified Cat Trail about the dumpster enclosure ordinance since we had not given them notice previously.

There is a person interested in using the Community Center for craft classes but this doesn't fit the Village policy for non-profit.

Lot 105 & 106 in the Fandel Farm Subdivision has a covenant on the property from years ago that allowed some variations that would normally have required variances.

Now the property owner wants to separate lots but the only issue is a front yard fence height so the ZBA will be hearing a variance request.

**b. Superintendent of Public Works**

Rich reported they are surveying the new trunk line down Ten Mile Creek Road to work on final alignment of the sewer as per the facility plan.

Rich has been talking to the School about the building expansion and the sewer connection and has suggested they get an engineer involved to help with the design.

Rich received an estimate for the Holland Road sidewalk. The park committee recommended getting an estimate for the design from CMT.

Rich noted he has received some complaints on Fandel Farm outlot B and is having Bill Streeter check to see what we can do.

Rich is checking on getting some crack filling estimates. The Sterling truck brakes have failed so it is getting repaired.

Rich reported the Village had received notice from IDOT's Central Office the Village will not be able to use its Responsible Bidder Ordinance on State/Local let projects where State (which includes MFT) and/or Federal Funds are involved.

Rich Brecklin and Bret Wernsman attended a storm water seminar and the map is almost complete.

**c. Village Attorney**

Bill Streeter had nothing new to report.

**d. Village President-Jeff DeGroot had nothing new to report.**

**12. Communications to the Board-None**

**13. Adjournment**

A motion was made by Marty Clinch to adjourn the meeting at 8:06 p.m. The motion was seconded by Julia Miller. **Motion passed #15.**

Ann Sasso  
Village Clerk