

Village of Germantown Hills
Village Board Meeting Minutes
February 26, 2015 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

| Village President/Trustees | Roll Call | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 - 20 |
|----------------------------|-----------|---|---|---|---|---|---|---|---|---|----|----|----|---------|
| Jeff DeGroot – President | Present | | | | | | | | | | | | | |
| John Ford | Present | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Brian Wysocki | Present | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Jim O’Laughlin | Present | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Marty Clinch | Present | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Todd Rice | Present | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Julia Miller | Present | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |

Also Present:
 Rich Brecklin, Superintendent of Public Works
 Chuck Urban, Village Attorney
 Bill Streeter, Village Attorney
 Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. January 22, 2015, Village Board Meeting

A motion was made by Brian Wysocki to approve the January 22, 2015 village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

a. Discussion on the Michael's 5K Run for Life Event

Michael Brown was in attendance to discuss the Michael's 5k Run for Life event scheduled for July 24th at Germantown Crossing. Michael explained the event details. They estimated they had approximately 1400 people last year.

b. Approval of 2014 Municipal Maintenance Expenditure Statement (MMES)

A motion was made by Todd Rice to approve the 2014 Municipal Maintenance Expenditure Statement. The motion was seconded by John Ford. **Motion passed #2.**

c. WWTP No. 1-Project update/substantial completion

A motion was made by Brian Wysocki to approve issuing the certificate of substantial completion for the WWTP No. 1 sewer improvements. The motion was seconded by John Ford. **Motion passed #3.**

d. Approval of an appointment to the Economic Development Council

Jeff DeGroot made the appointment of Veronica Axelson to fill the vacancy left by Tammy Heiden on the Economic Development Council.

A motion was made by John Ford to approve the appointment of Veronica Axelson to the Economic Development Council. The motion was seconded by Marty Clinch. **Motion passed #4.**

e. Approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois establishing a Storm Water Committee

A motion was made by Jim O'Laughlin to pass Ordinance #741 an Ordinance amending the Germantown Hills Village code, Village of Germantown Hills, Illinois establishing a storm water committee. The motion was seconded by John Ford. **Motion passed #5.**

Jim O'Laughlin has offered to be the chairman of the storm water committee. Committee members include Julia Miller, Jeff DeGroot, Todd Rice and Marty Clinch.

f. Approval of the purchase of a new sewer software program

A motion was made by Jim O'Laughlin to approve the purchase of a new sewer software program from Creative Technologies in the amount of \$3,420 plus monthly/yearly support fees. The motion was seconded by Marty Clinch. **Motion passed #6.**

g. Approval to authorize the Village President to sign an Intergovernmental Agreement with Woodford County for the 2015 Reseal Program

A motion was made by Jim O'Laughlin to approve the Village President to sign an intergovernmental agreement with Woodford County for the 2015 Reseal Program. The motion was seconded by John Ford. **Motion passed #7.**

Bill Streeter indicated the agreement complies with the Village's responsible bidder ordinance.

h. Approval of the 2015 MFT Resolution Package

A motion was made by Brian Wysocki to approve the 2015 MFT resolution package. The motion was seconded by Todd Rice. **Motion passed #8.**

i. Approval of the recommendation from the Personnel Committee on the probationary review of the public works maintenance workers

A motion was made by Jim O'Laughlin to approve the recommendation from the personnel committee that the probationary period for the public works maintenance workers not be extended. The motion was seconded by Brian Wysocki. **Motion passed #9.**

j. Approval of an Ordinance amending the Village Code, Village of Germantown Hills, Illinois regarding the Village Sign Regulations

A motion was made by Brian Wysocki to pass Ordinance #743 an Ordinance amending the Village code, Village of Germantown Hills, Illinois regarding the Village sign regulations. The motion was seconded by John Ford. **Motion passed #10.**

k. Approval of an Ordinance amending the Germantown Hills Village Code regarding the number of Class "A" Liquor Licenses

A motion was made by John Ford to pass Ordinance #744 an Ordinance amending the Germantown Hills Village code regarding the number of Class A liquor licenses. The motion was seconded by Marty Clinch. **Motion passed #11.**

l. Discussion on the definition of a minor in the Liquor Code for Germantown Hills

Bill Streeter explained the village code is not clear on the definition of what a minor is in terms of who can sell and serve alcoholic beverages. The board agreed more information is needed so this will be deferred until the next meeting.

m. Approval to authorize the Village President to sign a letter indemnifying Casey's from liability with removal of the flag pole from property located at 400 Woodland Knolls Road

A motion was made by Todd Rice to authorize the Village President to sign a letter indemnifying Casey's from liability with removal of the flag pole from property located at 400 Woodland Knolls Road. The motion was seconded by John Ford. **Motion passed #12.**

n. Approval of Change Order #1 on the Whispering Oaks 2014 Sewer Repair Project

A motion was made by Jim O'Laughlin to approve change order #1 on the Whispering Oaks 2014 sewer repair project. The motion was seconded by Brian Wysocki. **Motion passed #13.**

o. Approval of the Contractor's Application Payment #1 on the Whispering Oaks 2014 Sewer Repair Project

A motion was made by Brian Wysocki to approve the contractor's application for payment #1 on the Whispering Oaks 2014 sewer repair project. The motion was seconded by Jim O'Laughlin. **Motion passed #14.**

p. Approval of Contractors Final Application for Payment for the 2014 Lighting Improvement Project

A motion was made by Brian Wysocki to approve the contractor's final application for payment for the 2014 lighting improvement project. The motion was seconded by Todd Rice. **Motion passed #15.**

q. Approval of an Ordinance amending the Village of Germantown Hills Mailbox Ordinance

Bill Streeter discussed the proposed changes to the mailbox ordinance. Bill will make some additional changes for the board's review at the next meeting.

r. Approval for the Village to submit a request to Allstate Agency Hands in the Community Grant Program for economic development for Germantown Hills

Ann Sasso explained there is an opportunity to apply for a grant that will help with the collaborative efforts of the EDC and Germantown Hills Chamber of Commerce.

A motion was made by John Ford to authorize the submittal of a grant to the Allstate Agency Hands in Community grant program for economic development for Germantown Hills. The motion was seconded by Marty Clinch. **Motion passed #16.**

s. Approval of the lining of the sewer on Zook Court

This was added as a change order on the Whispering Oaks sewer lining project.

t. Approval of the reimbursement of expenses from the sewer main blockage

The sewer committee had recommended no reimbursement be made.

u. Approval of the purchase of furnishings for the new sewer plant office

Rich Brecklin is still getting prices on office furnishings.

6. Ongoing Agenda Items-None.

7. Presentation of Bills

a. General

A motion was made by Brian Wysocki approve the general bills. The motion was seconded by John Ford. **Motion passed #17.**

Ann Sasso will check on the Cilco bills before sending them out.

b. Sewer

A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Brian Wysocki. **Motion passed #18.**

c. Audit-None

d. **MFT**

A motion was made by Brian Wysocki to approve the MFT bill. The motion was seconded by John Ford. **Motion passed #19.**

8. Reports of Standing Committees

a. Finance

John Ford stated he would be scheduling a meeting in March to discuss the budget.

b. Streets/Equipment

Todd Rice noted nice job to the employees on the roads with no complaints.

c. Personnel

Jim O’Laughlin reported he will be scheduling a personnel committee meeting to look at an item that needs to be clarified in the personnel policy.

d. Police

Marty Clinch stated he feels there has been a great presence lately with our police patrol.

e. Parks

Julia Miller stated a grant is being submitted for J.R. White Park.

f. Sewer

Brian Wysocki noted the sewer committee had met and agreed to start on the next phase of the facility plan with the trunk line alignment and easements.

g. Economic Development Council

Marty Clinch discussed the proposed state income tax reduction. He recommended everyone send letters in opposition since this would be a loss of approximately \$180,000 this year to the Village.

Marty Clinch informed the board he had attended the Asian Carp cook off and it was a great event.

Ann Sasso reported there was a Germantown Crossing property owners meeting in order to discuss building, sign issues and road improvements. We need to start putting together newsletter ideas.

We are getting some design ideas for the Village welcome/MTCO Park sign and pylon sign for the Germantown Crossing shopping center.

9. Reports of Special Committees-None

10. Reports of Officers

**a. Zoning Officer
Village Clerk**

Safe Routes to School-The Village received a notice from IDOT on the final documentation on the last Safe Routes to School Project-There were some concerns

with administration and documentation policies and procedures. Scott is preparing a letter indicating the corrective action for improvement. The steps have been initiated on the new Safe Routes to School project.

RTP-The Village is submitting a grant with IDNR for the Recreational Trails Program for the bike/walkway trail at J.R. White Park. The deadline is March 1st. Ann has been in contact with Tri-County Planning Commission and IDNR. We will know by next year at this time if we were approved for funding. They fund at 80%. There is a grant application fee of \$200 and if we are approved there is a grant award fee of 1% of the awarded amount. Rich was able to get an estimated cost for the trail. We need to have title insurance on the quick claim deeds so that is being prepared. The maps that Tri-County prepared, the deeds and title insurance will be mailed. The narrative has been prepared along with two letters of support. No other municipality in Woodford County has ever received a RTP grant.

Lighting Ordinance-A letter is prepared to go out to the business property owners in regards to being in compliance with their lighting by 2016. Once these go out we will need a way to check for compliance if there is a concern. Scott said he can get a lighting meter if one is needed.

Race-Bella Soul Scholarships-A resident wants to hold a race either July 11th or 18th with a route similar to what the Fire Department does. The board asked for the resident to attend a meeting to give more details about the event.

b. Superintendent of Public Works-Rich Brecklin reported the following:

Streets/Equipment-Rich confirmed with the spray patching contractor that his paperwork is up to date and current.

Rich conducted confined space training for the employees.

c. Village Attorney-Chuck Urban stated he and Jim Lawson would be meeting with Scott DeSplinter and Rich Brecklin to review the damages for a claim on the ongoing litigation in order to initiate a firm demand on the sewer plant claim.

Marty Clinch explained there will be a Mayor's meeting at Woodford County on March 9th to discuss with the County economic development.

d. Village President-Jeff DeGroot had nothing new to report.

11. **Communications to the Board**-None.

12. **Adjournment**

A motion was made by John Ford to adjourn the meeting at 7:38 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #20.**

Ann Sasso, Village Clerk