

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**March 26, 2015 - 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 20
Jeff DeGroot – President	Present													
John Ford	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Brian Wysocki-Electronic	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Jim O’Laughlin	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y			
Marty Clinch	Absent	-	-	-	-	-	-	-	-	-	-			
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Julia Miller	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y			

Also Present:

- Rich Brecklin, Superintendent of Public Works
- Chuck Urban, Village Attorney
- Bill Streeter, Village Attorney
- Scott DeSplinter, Village Engineer

Brian Wysocki was absent due to work purposes and the board agreed he could attend by electronic means. Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

**a. February 26, 2015, Village Board Meeting**

A motion was made by John Ford to approve the February 26, 2015 village board meeting minutes. The motion was seconded by Jim O'Laughlin. **Motion passed #1.**

**3. Public Comments on Any Action Item on the Agenda-None**

**4. Public Comments on Any Non-Action items-None**

**5. Current Agenda Items**

**a. Discussion and Approval on the Bella Soul's Race for Cerebral Palsy (CP) Research**

Shannon Strader was in attendance to discuss the Bella Soule Race for Cerebral Palsy. The race would be on July 18th from 6:30-11:00 a.m. with the race route being similar to the Fire Department's. Ann Sasso will get Shannon the Fire Department's contact information and Michael Brown's information.

**b. Approval of CMT Engineering Agreement-WWTP No. 1 Peak Flow Control Project**

Scott DeSplinter explained the next phase of the facility plan is to do the trunk sewer to plant 2. This will help eliminate peak flows to plant 1. The preliminary investigation is to do a layout for the alignment with easement identification. This will be a time and materials project not to exceed \$55,000.

A motion was made by Jim O'Laughlin to approve the CMT engineering agreement for the WWTP No. 1 peak flow control project not to exceed \$55,000. The motion was seconded by John Ford. **Motion passed #2.**

**c. Approval of SRF Loan Pre-application-WWTP No. 1 Peak Flow Control Project**

Scott explained the timeline. The project will be funded through the IEPA.

A motion was made by Julia Miller to approve the SRF loan pre-application for the WWTP No. 1 peak flow control project. The motion was seconded by John Ford. **Motion passed #3.**

**d. Discussion on the definition of a minor in the Liquor Code for Germantown Hills**

A question has come up in the liquor code in regards to the definition of a minor. Jake Adkins from Germantown Grille was in attendance to explain and discuss their procedures in regards to alcohol served at their establishment. He noted a person has to be at least 19 years of age to deliver alcohol to a table and 21 years old to serve, sell or pour alcohol. A 16 year old is not allowed to touch any alcohol but is able to work in other positions. Bill Streeter will draft the amendment to the liquor code.

**e. Approval of an Ordinance amending the Village of Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding Mailboxes**

Bill Streeter noted based on past conversations he had drafted a mailbox ordinance for consideration. Bill explained the changes.

A motion was made by Todd Rice to approve Ordinance #745 an Ordinance amending the Village of Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding mailboxes. The motion was seconded by John Ford. **Motion passed #4.**

**f. Approval of additional street maintenance expenditure**

Rich Brecklin informed the board the Township is doing some roadwork adjacent to some Village areas and asked if the Village wanted those areas included when the Township does the work. The board agreed.

A motion was made by John Ford to approve the additional street maintenance expenditure as long as they follow the Village's responsible bidder ordinance. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**

**g. Approval of the purchase of furnishings for the new sewer plant office**

Rich Brecklin stated he is looking into getting some office equipment for the new sewer plant office.

A motion was made by John Ford to approve the purchase of furnishings for the new sewer plant office not to exceed \$7,500. The motion was seconded by Brian Wysocki. **Motion passed #6.**

**h. Approval of the amendment to the Personal Policy concerning employee separation**

Defer.

**i. Approval of the MS4 permit requirements for storm water maintenance**

Defer.

**6. Ongoing Agenda Items-None.**

**7. Presentation of Bills**

**a. General**

A motion was made by Jim O'Laughlin approve the general bills as amended. The motion was seconded by John Ford. **Motion passed #7.**

**b. Sewer**

A motion was made by John Ford to approve the sewer bills as amended. The motion was seconded by Brian Wysocki. **Motion passed #8.**

**c. Audit-None**

**d. MFT**

A motion was made by John Ford to approve the MFT bill. The motion was seconded by Julia Miller. **Motion passed #9.**

**8. Reports of Standing Committees**

**a. Finance**

John Ford stated he would be scheduling a meeting in April to discuss the budget.

**b. Streets/Equipment**

Todd Rice stated the Village roads have held up pretty well.

**c. Personnel**

Jim O’Laughlin reported the personnel committee is working on a language clarification in the personnel policy on final pay upon separation of employment that will be reviewed with a recommended to the board.

**d. Police**

Marty Clinch was not in attendance.

**e. Parks**

Julia Miller stated we have a new flag pole from the old PNC Bank building. Julia stated one of the flag lights is not working but Rich noted the part has been ordered.

**f. Sewer**

Brian Wysocki questioned if once the plant improvements are complete if the village would want to have a type of open house for the public. The board agreed to offer a tour as a part of the town hall meeting this year.

**g. Storm Water**

Jim O’Laughlin stated the first storm water committee meeting was held tonight and Scott DeSplinter gave a presentation on the MS4 permit requirements.

**h. Economic Development Council**

Ann Sasso reported a sign permit has been issued for Nena Ace and they are getting a building permit for a canopy and fence for the side of their building.

There were 11 RTP grants submitted to the IDNR. We were 1 of 4 biking and walking developments. The Illinois Energy Now energy efficiency incentive program administered by the Illinois Department of Commerce and Economic Opportunity (DCEO) has been frozen. So the Village won't be getting reimbursement on the lighting grant unless it is opened back up before May 8th.

The Chamber is sending out magnets to the community. If the permit allows we were going to see if the Village could send them out. Ann Sasso will check on this.

The CEDS applications are due by the end of April. Ann will be putting together a couple of applications one being the trail from Germantown Hills to Metamora.

**9. Reports of Special Committees-None**

**10. Reports of Officers**

**a. Zoning Officer  
Village Clerk**

We are getting ready to get the audit documents going and it is scheduled for May. The landscape dates are April 6-8 and 20-22. The landscape waste box will be removed from Metamora in July. The board agreed it would be ok to set up an area at the Village hall. PDC is going to be adjusting some route schedules but they will notify the affected residents. The garbage fee transfer will be made at the end of April along with our other annual transfers.

We are ordering new bills for the new sewer software. In May the new bills will go out to everyone and anyone that has a delinquent bill will receive a bill on the old system. We will attach a letter explaining the two bills

The Planning Commission will be making a recommendation to the Village board concerning commercial pad sites.

**b. Superintendent of Public Works**-Rich Brecklin reported the following:

The park restroom will be opening up soon and the flag pole will be installed at the Village hall. The streets will be swept once the weather permits.

The Village received their last loads of salt that had to be purchased due to the contract.

The equipment is on line at the new sewer plant. We had to purchase new software for the alarm system. The contractor is finishing things up and cleaning up the site. The contractor has been great to work with.

The Zook Court lining will be completed next week. The wipes are really hurting the sewer plant. The board reviewed pictures of the debris.

**c. Village Attorney**-Chuck Urban stated he and Jim Lawson would be meeting with Scott DeSplinter and Rich Brecklin to review the damages for a claim on the ongoing litigation in order to initiate a firm demand on the sewer plant claim on April 9th.

**d. Village President**-Jeff DeGroot stated that he, Rich Brecklin, Scott DeSplinter and Ann Sasso had met with Cullinan and CEFCU representatives on the Anker Lane extension. CEFCU is totally on board and agreeable to dedicate the right of way needed for the road extension. Cullinan has stated they won't dedicate the right of way unless the Village constructs a connection into the shopping center. The board discussed how important the road extension is for the community. The board was in consensus to build the drive into the shopping center due to the need for the additional access into the shopping center during the road construction.

11. **Communications to the Board**-Ann Sasso read the thank you note from Jennifer Daly and the Greater Peoria Economic Development Council on the Village's contribution towards the regional economic development.

12. **Adjournment**

A motion was made by John Ford to adjourn the meeting at 7:19 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

Ann Sasso, Village Clerk