

Village of Germantown Hills
Village Board Meeting Minutes

April 21, 2016 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Present													
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:

Rich Brecklin, Superintendent of Public Works

Bill Streeter, Village Attorney

Scott DeSplinter, Village engineer

The Village Board agreed to allow Brian Wysocki and Todd Rice to attend by electronic means due to being away for work purposes.

2. Minutes Approval

a. March 24, 2016, Village Board Meeting

A motion was made by Julia Miller to approve the March 24, 2016 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #1.**

b. April 7, 2016, Village Board Meeting

A motion was made by Marty Clinch to approve the April 7, 2016 Village board meeting minutes. The motion was seconded by Julia Miller. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

a. Discussion on the Michael's 5K Run for Life
 Deferred.

b. Discussion on the Metamora/Germantown Hills St. Jude Bags Event

Katie McCallister was in attendance to update the board on the St. Jude Bags event details.

c. Discussion and approval for an event at Kouri's for Metamora Power Football Club

Jackie Dominy and Jim Kouri were in attendance to discuss the Metamora Power Football Club fundraiser to be held at Kouri's on August 5, 2016. The club has created a 501 (C) 3 organization to raise money for the football team. They are looking to expand the annual event with a tent for an outdoor area. They are seeking permission to have a tent and fenced beer garden with a band or DJ. They want to make this a community event with fun activities, food, drinks and music. Jackie indicated they had already discussed amongst their board members the need to reach out to the neighbors in Elizabeth Pointe Subdivision to make sure there are no concerns. The board agreed to permit the event at Kouri's.

d. Approval to authorize the renewal of the Homefield Energy Electric Supply Service on the accounts not included in the electrical aggregation

Ann Sasso explained there were ten accounts that were not able to be included in the municipal aggregation program but were included on a separate agreement. The Village's current agreement expires in June so the ten accounts are up for renewal. Ann explained the rates we can lock in for 12 months.

A motion was made by Brian Wysocki to approve the renewal of the Homefield Energy Electric Supply service on the accounts not included in the electrical aggregation for twelve months at a rate of 4.772 cents per kWh. The motion was seconded by Jim O'Laughlin. **Motion passed #3**

e. An Ordinance Authorizing the execution of the Intergovernmental Agreement between County of Woodford and the Village of Germantown Hills, Illinois for police services

Ann Sasso stated the Sheriff had sent updated numbers showing a proposed monthly increase of \$95.00. Ann noted the contract had not been updated since 2014.

Marty Clinch explained the Sheriff's office has been very helpful and he is waiting on getting more data from the radar sign so there can be a police committee meeting to discuss some speeding concerns.

Rich Brecklin noted there have been some issues with retrieving some of the data off the radar sign but he is working with the company to resolve the issue.

A motion was made by Julia Miller to authorize the execution of the intergovernmental agreement between County of Woodford and the Village of Germantown Hills, Illinois for police services. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

f. Approval on an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding wastewater charges

The proposed ordinance will correct an error in the code where it referenced the sewer rate calculations measured in cubic feet instead of gallons which is correct.

A motion was made by Jim O'Laughlin to approve Ordinance #765 an ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding wastewater charges. The motion was seconded by Amy Pace. **Motion passed #5.**

g. Approval of the CMT design engineering agreement for Phase 1 of WWTP #1 Peak Flow Control Improvement Project

Scott DeSplinter explained the scope of services and time line. The key part of the project is to get the easement. Rich Brecklin is meeting with the property owner concerning the easement and the developer for the proposed subdivision is waiting on the easement before moving forward.

A motion was made by Brian Wysocki to approve the CMT design engineering agreement for Phase 1 of WWTP #1 Peak Flow Control Improvement Project. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

h. Approval of an easement agreement with the Germantown Hills Athletic Association

Ann Sasso stated GHAA is in agreement to allow an easement for the Village's new welcome sign to be placed on the southeast corner of their property.

A motion was made by Amy Pace to approve an easement agreement with the Germantown Hills Athletic Association. The motion was seconded by Brian Wysocki. **Motion passed #7.**

i. Approval of CMT construction engineering agreement for construction observation services for the Fandel Road SRTS Project

Scott DeSplinter reported the project will be on the June 10th letting.

A motion was made by Julia Miller to approve the CMT construction engineering agreement for construction observation services for the Fandel Road SRTS Project. The motion was seconded by Amy Pace. **Motion passed #8.**

j. Approval to hire summer help

A motion was made by Jim O'Laughlin to hire Max Daniels for summer help at \$12.00 an hour. The motion was seconded by Julia Miller. **Motion passed #9.**

k. Approval to authorize the purchase of the welcome signs

A motion was made by Amy Pace to authorize the purchase of the welcome sign in the amount of \$5650.00. The motion was seconded by Julia Miller. **Motion passed #10.**

The company requires a down payment of half of the total cost before the signs are ordered.

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General

A motion was made by Brian Wysocki to approve the general bills. The motion was seconded by Jim O'Laughlin. **Motion passed #11.**

b. Sewer

A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace had nothing new to report.

b. **Streets/Equipment**-Todd Rice had nothing new to report.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch stated he would be scheduling a meeting in the next couple of weeks.

e. **Parks**-Julia Miller stated the backstop is getting repaired at J.R. White Park.

f. **Sewer**-Brian Wysocki stated the school sewer expansion is being worked on.

g. **Storm Water**-Jim O'Laughlin had nothing new to report.

h. **Economic Development Council**-Marty Clinch stated Nena Hardware is looking to replace their parking lot lighting.

Marty indicated there are a couple of grant opportunities we might be able to take advantage of.

Ann Sasso reported the information packets on the grant, EZ and lighting ordinance information went out to all of the businesses. For the Germantown Crossing pylon sign they are going to be requesting two variances. One for the overall pylon size and the other for the LED size. The variance hearing is on May 10th.

The library construction is underway and they have a project completion date of December 1st. Scott DeSplinter indicated that the Village facilitated a meeting between the library and the downstream property owner in order to inform the property owner of

the building plans. Jeff DeGroot asked about the documentation of the drainage meeting with the property owner and library and asked for this to be on the next agenda.

The Chamber is distributing welcome bags to new residents and the annual pork chop event is on May 7th.

Business Community Improvement Grant-The board will need to determine what we are going to budget as there has been one request for a grant for this next fiscal year. He will be coming to the EDC meeting to get a recommendation at the May meeting.

Ann Sasso reported on a couple of possible promotional items and the cost. The board agreed to purchase 500 items for the GPEDC and Chamber welcome bags.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann reported she had learned about a new software program that would put the permit process on line. The program sounds great but we need to wait and see how they are going to price it for small communities since right now it wouldn't be economically feasible.

The Rotary is having a Pork chop event on June 4th at Metamora IGA. Tickets are available.

The street pole banner designs are ready so they will be ordered soon.

Ann talked to CEFCU about the trees along Route 116. They said the Village would have to do the work but they would only allow removal of trees as long as IDOT also approved the work and the Village would have to follow Farnsworth's requirements.

Ann left a message with Mr. Heaver but has not heard back yet on his plan for Fandel Farm Outlot B.

At last month's Chamber meeting someone had asked if there was a way to get a later pickup for mail in the Village. The postmaster is checking on the possibility.

b. Superintendent of Public Works

Rich reported the park restroom is open. The welcome signs will take 8 weeks to get in and he is looking at purchasing more mulch.

The MFT program was sent to IDOT for approval.

CMT is surveying Holland Road for the sidewalk. Rich noted the staff will be sweeping the streets next week.

Anker Lane construction is starting back up. Rich stated he has looked at the erosion downstream and sent some pictures to CEFCU to give them a heads up in case there is a problem down the road.

Rich stated they had a problem with a generator at Plant 2 and are having problems diagnosing the issue.

Rich met with the property owner about the easement needed for the trunk line sewer project. Rich noted as a part of the improvements we are looking at upgrading the road but the property owner has some other requests with the project.

Rich stated there has been some minor vandalism at plant 1 and is working with the Deputies on resolving the issue.

Rich explained a problem with the JULIE locates that he is addressing.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Jeff DeGroot had nothing new to report.

11. Communications to the Board

Ann Sasso read a thank you note from Greater Peoria EDC for the investment payment this year.

12. Adjournment

A motion was made by Amy Pace to adjourn the meeting at 7:29 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #13.**

Ann Sasso
Village Clerk