

**Village of Germantown Hills
216 Holland Road, Village Hall
Germantown Hills, IL 61548 309-383-2209
www.germantownhillsillinois.org**

Personnel Committee Meeting Minutes

May 8, 2014 - 6:00 p.m.

1. Call to Order/Roll Call/Minutes Approval

Chairman Jim O’Laughlin called the meeting to order at 6:15 p.m. and roll call was taken.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8
Jim O’Laughlin – Chair	Present	Y	Y	Y	Y	Y	Y		
Jeff DeGroot – Village President	Present	Y	Y	Y	Y	Y	Y		
John Ford	Present	Y	Y	Y	Y	Y	Y		
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y		
Todd Rice	Absent	-	-	-	-	Y	Y		

Also Present:

- Rich Brecklin, Superintendent of Public Works
- Marty Clinch, Village Trustee
- Julia Miller, Village Trustee
- Chuck Urban, Village Attorney

a. April 14, 2014 Minutes Approval

A motion was made by Jeff DeGroot to approve the April 14, 2014 meeting minutes. The motion was seconded by John Ford. **Motion passed #1.**

2. Discussion and Recommendation to the Village Board on Approval of a Resolution for Delegation of Supervisory Authority to Village Supervisors in Accordance with the Village Personnel Policy

Jim O’Laughlin explained the process of supervisory authority is already in the personnel policy book other than the village board needing to delegate the authority. Brian Wysocki recommended the job title for Ann Sasso in the Resolution to be not as Village Clerk. Jim O’Laughlin noted he and Marty Clinch are going to recommend a different title for Ann Sasso that would be the designated title in the Resolution.

Chuck Urban explained after further review of the Resolution he is going to modify the language to add that the two individuals will also have the authority to give written reprimands. Chuck will modify the Resolution in regards to Ann Sasso's title and his recommended language change.

Julia Miller left at 6:23 p.m.

3. A motion was made by John Ford to recommend to the Village Board the Approval of a Resolution for Delegation of Supervisory Authority to Village Supervisors in Accordance with

the Village Personnel Policy as amended with the language and title modification. The motion was seconded by Jeff DeGroot. **Motion passed #2.**

4. Recommendation to the Village Board on the Approval of the Village of Germantown Hills entering into an Intergovernmental Agreement Amendment with the State of Illinois Central Management Services to Participate in the Local Government Health Plan

A motion was made by John Ford to recommend to the Village Board the Approval of the Village of Germantown Hills entering into an Intergovernmental Agreement Amendment with the State of Illinois Central Management Services to participate in the Local Government Health Plan. The motion was seconded by Jim O'Laughlin. **Motion passed #3.**

Ann Sasso noted the overall rates for the new year increased by \$42.00 for all employees.

5. Recommendation to the Village Board on Rich Brecklin's and Ann Sasso's Annual Pay Adjustments

Deferred.

6. Approval of closed session pursuant to Section 2(c) (1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village or legal counsel for the Village.

7. Approval of closed session pursuant to Section 2(c)(2) of the Open Meetings Act, to discuss collective negotiating matters between the Village and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

8. A motion was made by Jim O'Laughlin to go into executive session at 6:25 p.m. pursuant to Section 2(c) (1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village or legal counsel for the Village and pursuant to Section 2(c)(2) of the Open Meetings Act, to discuss collective negotiating matters between the Village and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. The motion was seconded by John Ford. **Motion passed #4.**

Todd Rice arrived at 7:00 p.m.

A motion was made by Jeff DeGroot to adjourn the executive session at 7:27 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**

9. Adjournment

A motion was made by Jeff DeGroot to adjourn the meeting at 7:27 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

Ann Sasso
Village Clerk