

Village of Germantown Hills
Village Board Meeting Minutes

May 26, 2016 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Present													
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streeter and Chuck Urban, Village Attorney's
 Scott DeSplinter, Village engineer

The Village Board agreed to allow Todd Rice to attend by electronic means due to being away for work purposes.

2. Minutes Approval

a. April 21, 2016, Village Board Meeting

A motion was made by Jim O'Laughlin to approve the April 21, 2016 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

a. Discussion on the Michael's 5K Run for Life

Shane Mitchell and Michael Brown were in attendance to give an update on the Michael's 5K run for Life. Shane explained some of the history of the event and noted in two years they have raised over \$100,000. They are adding more kid's events and moved the event to be held on Saturday in hopes to getting an even bigger turnout this year.

Shane noted he has talked with the Fire Chief about the run route and heard there were some concerns from last year. We will set up a meeting to discuss the run route.

b. Discussion and approval of the Business Community Improvement Grant

The EDC has recommended a Business Community Improvement Grant be awarded to Greg Harman for his sign for his business.

A motion was made by Julia Miller to approve the Business Community Improvement Grant to Greg Harman in the amount of \$5,000 for his sign located at 401 Woodland Knolls Road. The motion was seconded by Amy Pace. **Motion passed #2.**

c. Discussion and possible action on Fandel Farm Outlot B

Mr. Heaver was in attendance to discuss the Fandel Farm outlot B. He explained the history of the project and feels he shouldn't have to build the detention basin. He presented a plat showing what he is proposing. Jim O'Laughlin noted Mr. Heaver's engineer and the Village engineer have given their recommendations on what needs to be done. Ann Sasso explained the Planning Commission had made a recommendation in September 2013 to the Village board on a revised site plan but the plan was never approved by the Village board which would have completed the process.

Scott DeSplinter will review Mr. Heaver's proposed site plan with a recommendation to the Planning Commission which will then go to the Village Board for consideration. Scott asked as a part of the review did the board want to waive the storm water requirements. Jeff DeGroot stated this would be discussed at another meeting but the board would rely on what Scott recommends.

d. Discussion and possible action on the subdivision off of Ten Mile Creek Road

Jim Paul was in attendance and noted he has been working with Ann Sasso and Rich Brecklin to keep things moving on the proposed development off of Ten Mile Creek Road but wanted to get an update from the Village board to make sure we are all on the same page. Devin Birch is the engineer for the new development and he has been working with the Village engineer to collaborate on the sewer infrastructure.

Rich Brecklin reported he and Scott had met with Mr. Joe Clark to show him the proposed alignment and the needed easement. CMT is going to be marking the alignment and trees that will need to be removed. Mr. Clark brought up some concerns that the Village is trying to address. Mr. Clark seems positive so as soon as the Village marks the trees and manholes then Scott will get the easement information to Bill Streeter for review. Scott explained the proposed timeline if everything can keep moving along. There is a lot of excitement for the new subdivision but overall the project is needed in order to make necessary improvements to the Village's sewer infrastructure. Jeff DeGroot noted we will do everything we can to work this out and the village is committed to completing the project.

e. Discussion and update on the sewer infrastructure for the Germantown Hills Middle School Expansion Project and IDOT Utility Permit/EPA Permit

Dan Mair updated the board on the school's construction progress. He apologized for the misunderstanding on the communication in regards to the sewer connection. He talked with the architect and the engineer is doing the fieldwork and should have the construction plans completed in the next 2-3 weeks for feedback and approval from the Village. Dan Mair indicated the school will plan on getting updates to the Village regularly.

f. Discussion on the library drainage meeting documentation

Ann Sasso along with input from others that were present at the meeting had put together some notes from the meeting the Village facilitated between the library and downstream property owner. Jeff DeGroot had asked for the documentation. Bill Streeter noted the notes help clarify that the Village facilitated the meeting between the property owners. Jim O'Laughlin was present at the meeting and agrees to the summary of the meeting notes.

g. Discussion and approval of a donation to the Germantown Hills Educational Foundation

A motion was made by Julia Miller to approve a donation of \$150 to the Germantown Hills Educational foundation outing. The motion was seconded by Todd Rice. **Motion passed #3.**

h. Discussion and approval on the purchase of a radar sign

Rich Brecklin noted we have had some issues with the radar sign software but the company is sending us a new sign. He will make sure it works before ordering a second sign.

A motion was made by Julia Miller to approve the purchase of another radar sign not to exceed \$5,000 pending verification that our present sign is functioning correctly. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

i. Discussion and approval on the number of police protection hours

This will be deferred until the amended contract is presented as recommended by the police committee.

j. Approval of the purchase and installation of the siding at J.R. White Park Pavilion

Rich Brecklin stated he has an estimated cost for steel siding for the pavilion at J.R. White Park. It is a local company and they meet the statutory requirements.

Rich will get two more bids on the siding for board consideration.

k. Approval of contractor's application for payment for Anker Lane extension project

Rich Brecklin stated they had met with the contractor and they may be requesting an extension for the completion of Anker Lane due to the weather.

A motion was made by Jim O'Laughlin to approve the contractor's application for payment for the Anker Lane extension project to Stark Excavating in the amount of \$24,838.20. The motion was seconded by Brian Wysocki. **Motion passed #5.**

I. Approval of MS4 Annual Facility Inspection Report

Scott DeSplinter presented the MS4 permit which documents what we have done in the last year. This has to be submitted to the IEPA.

A motion was made by Jim O'Laughlin to approve the MS4 Annual Facility Inspection Report. The motion was seconded by Marty Clinch. **Motion passed #6.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General

A motion was made by Jim O'Laughlin to approve the general bills as amended. The motion was seconded by Todd Rice. **Motion passed #7.**

b. Sewer

A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. Finance-Amy Pace had nothing new to report.

b. Streets/Equipment-Todd Rice stated they would be discussing the trucks later this year. The Safe Routes to School bids will be opened on June 10th. The sidewalk along Holland Road is still moving forward.

c. Personnel-Julia Miller reported Max Daniels is back working for the summer and the health insurance plan auto renewed for the employees.

d. Police-Marty Clinch stated he had a police committee meeting and they discussed the speeding, data from the radar sign, and possibly lowering the speed limit on Somerset. Bill Streeter noted the Village may need to do a traffic study in order to lower the speed limit. Bill will check on the requirements.

e. Parks-Julia Miller stated the backstop was repaired at J.R. White Park, the old welcome signs have been removed and the ground is getting prepared for the new signs. We are also looking at updating the pavilion and getting more mulch.

f. Sewer-Brian Wysocki stated there is a property owner with an issue that we may need to talk to Bill on the extent of our liability. Brian noted we will be putting a camera system on the next meeting agenda for approval.

- g. Storm Water**-Jim O'Laughlin stated he and Rich had looked at some trouble spots but most were caused by residents affecting the village drainage.
- h. Economic Development Council**-Marty Clinch stated he had attended the GPEDC Annual meet up event and it was a great networking opportunity.

Ann Sasso reported the Coventry Farm commercial property went on the market and there is already some interest.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann reported an insurance company would like to quote the Village for insurance in order to compare to the Illinois Risk Management. It shouldn't take much time. The board agreed.

A property owner in Whispering Oaks is interested in annexing and hooking on to the Village sewer. This will be on the next board agenda.

The grinder pump transfers were not done this year. If we continue to do the transfers then the account eventually will be depleted. Ann noted we need to discuss how we want to handle the grinder expenses. This will be discussed at the finance meeting.

The postage meter contract is up in June. There are other alternatives we can consider. The number of certified letters has greatly increased which makes a scale and meter more useful. Ann will check on other options that are available.

The general account pays for the Village hall, community center and park sewer. Ann asked the board if we should continue since this was done in the past when the sewer fund needed assistance but now both general and sewer funds are healthier. The board agreed to discontinue paying the sewer bill out of the general fund.

Ann Sasso explained that the ITEP grant applications are being accepted until June 17th and she would like the Village to apply for a grant to finish the sidewalk up to the shopping center and library. Once the sidewalk is constructed from J.R. White Park to the daycare facility along Holland Road this would complete the connection up to the library and shopping center. This sidewalk is on the master bike/walkway plan. If approved the grant requires the Village to pay 20% of the costs. The board was supportive and agreed an application would be submitted.

b. Superintendent of Public Works

Rich reported a portion of Hickory Hills and Fandel Road was overlaid and we just need to get it striped and it will be completed. Deputy Boone was a great help with traffic control.

Jake Craig and Zack Hecht both have achieved their Wastewater Class 4 license. Rich reported for Public Works Week Julia Miller gave the employees a cake and paid for lunch one day.

Rich explained an issue with a sewer line in Elizabeth Pointe. In the past 3 months there have been 2 backups and the cost has been approximately \$2,000. Rich had the line televised last week. There has never been a problem for the past 15 years or so until now so he is still trying to determine what has changed. The board discussed options to fix the issue and agreed to televise the lateral.

Rich noted he looked at areas of concern in regards to storm water. One builder promised to fix the drainage and has not. Rich questioned if there is something we can do to force him to make the repair. The board discussed options to enforce needed improvements.

- c. **Village Attorney**-Bill Streeter indicated at the Zoning Board meeting there was a question with the definition of the support poles and if a wrap around skirt meets the definition. After reviewing the code Bill determined it did meet the definition but recommended a clarification in the code to make it clearer and possibly a memo to the ZBA for their understanding. The board agreed.
- d. **Village President**-Jeff DeGroot had nothing new to report.

11. Communications to the Board-None

12. Adjournment

A motion was made by Marty Clinch to adjourn the meeting at 7:55 p.m. The motion was seconded by Brian Wysocki. **Motion passed #9.**

Ann Sasso
Village Clerk