

Village of Germantown Hills
Germantown Hills Fire Department
Special Village Board Meeting Minutes

June 12, 2014 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:06 p.m. and roll call was taken.

Everyone stood and said the Pledge of Allegiance.

Village President/Trustees	Roll Call	1	2	3	4	5
Jeff DeGroot – President	Present					
John Ford	Present	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	N	Y
Julia Miller	Absent	-	-	-	-	-

Also Present:

Rich Brecklin, Superintendent of Public Works

Bill Streeter, Village Attorney

2. Approval on Rich Brecklin's Annual Pay Adjustment effective May 1st

The Personnel Committee had made a recommendation to increase Rich's total wages by 6%

A motion was made by Jim O'Laughlin to approve Rich Brecklin's annual pay adjustment by 6% on his total wages effective May 1st. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. Approval of the Public Works Team Lead Job Description and related revisions to other job descriptions.

The Personnel Committee had made the recommendation to put together a team lead job description.

A motion was made by Todd Rice to approve the Public Works Team Lead job description and related revisions to the other job descriptions. The motion was seconded by Jim O'Laughlin. **Motion passed #2.**

4. **Approval of the Modification of the Village Code of the Administrative Assistant title to Village Administrator**
5. **Approval of the Modification of the Village Code of all the revisions to the job descriptions which reference the prior Administrative Assistant position to Village Administrator**

A motion was made by John Ford to pass Ordinance #732 an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding job title and duties of the Administrative Assistant. The motion was seconded by Jim O'Laughlin. **Motion passed #3.**

Bill Streeter noted the ordinance addresses both the title and job description changes.

6. **Discussion and Approval on the Caterpillar Trail Public Water District Easement for the Illinois Route 116 Flag Pole Lighting Project**

Scott DeSplinter explained for the lighting of the flag poles they were proposing to set the electrical box initially 25' off of Old Germantown Road for safety reasons to keep the box off the roadway. Rich had met with the Superintendent of the Water District, Greg Long and he wanted the box 6-7 feet away from their fence. The easement had to be revised to 10 feet so moving it now puts us close to our own easement.

Bob Sutton stated the water board had met Monday night and approved the 10' easement as long as the village reimburses the Water District their attorney fees for \$300. He noted they don't want to impact the relationship they have with the village but are requesting reimbursement for the legal fees.

John Ford asked if we have to have the easement. Scott DeSplinter stated we do not and the village can get by without the easement from the Water District if needed.

Todd Rice questioned if the Water District attorney changes were really necessary when the entities should be working together to beautify the community and especially since the village does not charge a franchise fee to the Water District. The Clerk stated there were three easements needed for the installation of the electrical service to light the flags along Route 116 and Jubilee Lane. The other two property owners signed the easement documents without any concerns or changes being made so there were no additional charges to the village.

Several board members expressed displeasure that the village is trying to do something good for the community and are not happy with the Water District's response. Marty Clinch noted that this is also a Veterans Memorial and for the Water District to have issue with \$300 is minuscule in relation to the overall picture. Jim O'Laughlin felt for the community benefit and the veterans the Water District could have taking care of this as a part of their contribution. Bob Sutton stated he would pass the comments on to the water board. John Ford made the motion but objected to the cost.

A motion was made by John Ford to approve the Caterpillar Trail Public Water District easement for the Illinois Route 116 flag pole lighting project reimbursing the Water District for their attorney fees in the amount of \$300. The motion was seconded by Marty Clinch. **Motion passed #4.**

Scott noted they would be putting bids out on Monday.

7. Discussion and Approval of the Modification of the Village Code on the Revision to the Responsible Bidder Ordinance

Jeff DeGroot commented he is supportive of the responsible bidder ordinance and is neutral on union vs. non-union. Jeff noted a concern that he feels one section of the ordinance eliminates some contractors from being able to submit bids on village projects. Jeff noted he wants to be transparent and not exclude good contractors and proposes eliminating the apprenticeship clause but leaving the remainder of the ordinance the same.

Marty Helpers from the West Central Illinois Building and Construction Trades Council was in attendance to discuss the responsible bidder ordinance. Marty explained the requirements of a recognized apprenticeship program and noted if they are a member of an active apprenticeship program it doesn't exclude non-union members. The board discussed.

John Ford asked if all of the workers have to be in the program which was his understanding. Marty noted they do not.

Jim O'Laughlin explained his past experience with the trades and noted he feels it is our duty to get the best price but also feels an apprenticeship program is important to get it done right with the additional training.

Marty Clinch read the language sited in the ordinance which notes each trade has to have an apprenticeship program. He noted this is a protection for the village and the taxpayers. A previous contractor alleged he was a part of a program but he didn't meet the requirements because the certification was outdated. Todd Rice questioned if they give us the documents how do we know if they are valid? The board discussed how we are going to check if the certifications are valid. Scott DeSplinter noted the easiest way is to have the general contractor on a project certify that all the requirements are being met and make it their responsibility.

Brian Wysocki asked if section "F" on the requirement for an apprenticeship program eliminates a small otherwise qualified company that doesn't have the training program or money to do it. Marty Clinch explained the owner would just need to be a member of the program but his employees would not have to be. Jim O'Laughlin also added the apprenticeship programs contain a lot of safety training which is important on construction projects.

Jeff DeGroot thanked Marty Helpers for attending and adding clarity to the discussion. No motion was made for an amendment to the ordinance.

Melanie Meismer stated she appreciated the concern for safety and protection of the taxpayer's liability.

8. Adjournment

A motion was made by John Ford to adjourn the meeting at 7:20 p.m. The motion was seconded by Todd Rice. **Motion passed #5.**

Ann Sasso, Village Clerk