

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**July 28, 2016 - 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13 - 14</b>
Jeff DeGroot – President	Present													
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Absent													
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:

Rich Brecklin, Superintendent of Public Works  
 Bill Streeter, Village Attorney

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

- a. **May 26, 2016, Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the May 26, 2016 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #1.**
- b. **June 22, 2016, Village Board Meeting-**A motion was made by Amy Pace to approve the June 22, 2016 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #2.**

**4. Public Comments on Any Action Item on the Agenda-None**

**5. Public Comments on Any Non-Action items-None**

**6. Current Agenda Items**

**a. Discussion and approval of a Community Cleanup Day for Germantown Hills**

A motion was made by Julia Miller to approve the Community Cleanup Day for Germantown Hills the week of October 17th. The motion was seconded by Brian Wysocki. **Motion passed #3.**

**b. Discussion and approval of a donation to St. Mary’s School Annual Benefit**

A motion was made by Marty Clinch to approve a donation to St. Mary's School Annual benefit as a sponsor for \$100.00. The motion was seconded by Brian Wysocki. **Motion passed #4.**

**c. Approval of the budget for FY 16-17**

A motion was made by Brian Wysocki to approve the budget for FY 16-17. The motion was seconded by Julia Miller. **Motion passed #5.**

**d. Approval of the appointment of a member to the Zoning Board of Appeals**

Jeff DeGroot made the appointment of Randy Nash to the Zoning Board of Appeals to fill the vacancy left by the resignation of Jamie Clark.

A motion was made by Marty Clinch to approve the appointment of Randy Nash to the Zoning Board of Appeals to fill the vacancy left by Jamie Clark. The motion was seconded by Brian Wysocki. **Motion passed #6.**

**e. Approval of the purchase of mulch for the park**

A motion was made by Brian Wysocki to approve the purchase of mulch for the parks in the amount of approximately \$6,000. The motion was seconded by Amy Pace. **Motion passed #7.**

**f. Discussion on the Holland Road sidewalk**

Rich Brecklin discussed with the board the Holland Road sidewalk. They have staked it out and surveyed the location of the new sidewalk. In looking at the proposed sidewalk there are some issues that could double the cost of the project. Rich noted he has discussed the issues with Julia Miller, Todd Rice and Jim O'Laughlin. Rich has talked to one of the property owners and if the owner will agree to grant an easement we could make the project work. Rich will get costs and pictures for the proposed design for the board to review at the next meeting.

**g. Approval of contractor's application for payment for the Anker Lane Road Extension Project**

A motion was made by Jim O'Laughlin to approve the contractor's application for payment for the Anker Lane Road Extension project in the amount of \$126,512.73. The motion was seconded by Marty Clinch. **Motion passed #8.**

**h. Approval of the change order to the Anker Lane Road Extension Project**

A motion was made by Jim O'Laughlin to approve the change order on the Anker Lane Road Extension Project. In the amount of \$11,931. The motion was seconded by Amy Pace. **Motion passed #9.**

**i. Approval of the MFT 2016 payment**

A motion was made by Brian Wysocki to approve the MFT 2016 payment to Steffens 3-D in the amount of \$111,544.72. The motion was seconded by Julia Miller. **Motion passed #10.**

**7. Ongoing Agenda Items-None**

**8. Presentation of Bills**

- a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Brian Wysocki. **Motion passed #11.**
- b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**
- c. Audit-A motion was made by Brian Wysocki to approve the audit bills. The motion was seconded by Jim O'Laughlin. **Motion passed #13.**
- d. MFT-None

**9. Reports of Standing Committees**

- a. **Finance**-Amy Pace stated she wanted to pass on Paul Herzog's compliment at the EDC meeting on the new welcome signs. She noted we will be talking about the tax levy soon.
- b. **Streets/Equipment**-Todd Rice was not in attendance.
- c. **Personnel**-Julia Miller reported she would like to have a personnel committee meeting before the Village board meeting in August.
- d. **Police**-Marty Clinch reported the new radar sign has been ordered.
- e. **Parks**-Julia Miller stated the GHAA is going to be using the J.R. White Park for soccer this fall.
- f. **Sewer**-Brian Wysocki reported we have the new camera system.
- g. **Storm Water**-Jim O'Laughlin had nothing new to report.
- h. **Economic Development Council**-Marty Clinch stated there was a Woodford County Finance and Economic Development meeting recently. He explained the lack of support and participation with economic development that a couple of County board members voiced. There were three representatives from GPEDC in attendance. Some businesses were there to speak in support of economic development and the tools and resources GPEDC brings to the table. Metamora and Germantown Hills just need to keep doing what we are doing.

**10. Reports of Special Committees-None**

**11. Reports of Officers**

**a. Zoning Officer/Village Clerk/Village Administrator-**Ann reported there is a resident on Fair Oaks that wants to annex. An annexation agreement will be needed in order to address the sewer issue since there is no sewer presently available. The board discussed and agreed the property owner would need to hookup to the sewer once sewer is available but would not require them to hook on until their septic system fails.

Ann reported a request has been made to use the Community Center for a concealed carry class in the area. The board discussed and agreed this wouldn't meet the Village's policy on the use of the Community Center. Bill Streeter recommended putting the policy in written format so everyone is aware of the rules and regulations.

Ann noted the audit this year has had a learning curve due to new people being involved in the process but we are getting close to completion.

Ann explained that Kathy with the University of Illinois Extension is organizing an exploratory meeting to discuss looking at previous planning and work that has occurred around development of a recreation center as well as discussing with UIUC Dept. Recreation and Sports how they have worked with communities. The expected outcome from the discussion would be a determination of whether UIUC faculty and students would engage with the community during the coming year assisting with a feasibility study for a community recreation center in the Metamora-Germantown Hills area.

**b. Superintendent of Public Works-**Rich reported the Safe Routes to School project on Fandel Road is moving forward.

Rich noted the MFT program went well and they have swept the roads once.

Rich stated the contractor is working on laying the asphalt and questioned if the board wants to pay to have the old portion of Anker Lane done at the same time. The board decided to not do that portion of the road if it is still in good shape.

Rich informed the board the trailer park is installing new sewer lines within the park.

There was a sewer break that Rich had to contract out. The school has submitted plans for the sewer and they are being reviewed.

Rich asked if it was ok to hang the flag to support law enforcement. The board agreed.

**c. Village Attorney-**Bill Streeter had nothing new to report.

**d. Village President-**Jeff DeGroot questioned if the library was still on track since it looks like the work has slowed down. The construction appears to be still on track with completion by December 1st. Jeff DeGroot mentioned giving recognition to all of the people involved in the accident at White Oak Lake.

## **12. Communications to the Board-None**

**13. Adjournment-**A motion was made by Amy Pace to adjourn the meeting at 7:17 p.m. The motion was seconded by Marty Clinch. **Motion passed #14.**

Ann Sasso, Village Clerk