

Village of Germantown Hills
Village Board Meeting Minutes
August 20, 2015 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Present													
Brian Wysocki-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
Todd Rice	Present	Y	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:
 Rich Brecklin, Superintendent of Public Works
 Chuck Urban, Village Attorney
 Jamie Clark, Village resident & ZBA member

The Village board agreed Brian Wysocki could attend electronically due to being away for work purposes.

2. Minutes Approval

a. July 23, 2015, Village Board Meeting

A motion was made by Brian Wysocki to approve the July 23, 2015 Village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

b. August 13, 2015, Special Village Board Meeting

A motion was made by Julia Miller to approve the August 13, 2015 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

a. Approval of the Intergovernmental Agreement for Animal Control Services

A motion was made by Todd Rice to approve the intergovernmental agreement for animal control services. The motion was seconded by Brian Wysocki. **Motion passed #3.**

b. Discussion and approval of the bid to construct a sidewalk along Arbor Vitae Drive to the school crosswalk

Rich Brecklin explained how the sidewalk is going to tie into the school crosswalk along Arbor Vitae.

A motion was made by Julia Miller to approve the proposal from P.A. Atherton in the amount of \$16,750.00 to construct a sidewalk along Arbor Vitae to the school crosswalk. The motion was seconded by Marty Clinch. **Motion passed #4.**

Ann Sasso explained that Deputy Wright had met with IDOT to discuss the concerns at the crosswalk with the timing of the lights and the issues with cars coming through the intersection when the school kids are crossing Rt. 116. IDOT is going to modify the panel so that when the crosswalk button is pushed all the lights in all directions would go red to allow the children to cross with no traffic in the intersection.

c. Discussion, appointment and approval of a candidate to fill the Village Trustee vacancy

Jeff DeGroot introduced Jamie Clark. He is a Village resident and ZBA member that is interested in the trustee vacancy.

Jamie Clark gave some history about himself and his involvement in the Village and community. The board agreed to have a special meeting on September 3rd in order to hear from all of the potential candidates since there might be a couple of other individuals that have some interest in serving.

d. Discussion and approval of a joint agreement with IDOT on the installation of traffic signal controller cabinets and BBS units at various locations with an estimated cost of \$5750.00 to the Village

A motion was made by Jim O'Laughlin to approve the joint agreement and funding resolution with IDOT on the installation of traffic signal controller cabinets and BBS units at various locations with an estimated cost of \$5,750 to the Village. The motion was seconded by Brian Wysocki. **Motion passed #5.**

e. Approval of the final contractor's pay application #14 for the WWTP No. 1 improvement project

A motion was made by Julia Miller to approve the final contractor's pay application #14 in the amount of \$79,567.99 for the WWTP No. 1 improvement project. The motion was seconded by Todd Rice. **Motion passed #6.**

f. Approval of the final loan disbursement request #15 for the WWTP No. 1 improvement project

A motion was made by Brian Wysocki to approve the final loan disbursement request #15 in the amount of \$ 79,067.99 for the WWTP No. 1 improvement project. The motion was seconded by Marty Clinch. **Motion passed #7.**

g. Approval to authorize the Village President's signature on the statement of intent to participate in the Natural Hazard Mitigation Plan

A motion was made by Brian Wysocki to authorize the Village President's signature on the statement of intent to participate in the Natural Hazard Mitigation Plan. The motion was seconded by Todd Rice. **Motion passed #8.**

h. Discussion and Approval of the pay adjustments for Rich Brecklin and Ann Sasso

Deferred.

i. Village President Committee appointments

Jeff DeGroot appointed Julia Miller to serve as personnel chairman.

6. Ongoing Agenda Items-None.

7. Presentation of Bills

a. General

A motion was made by Julia Miller approve the general bills as amended. The motion was seconded by Marty Clinch. **Motion passed #9.**

Julia Miller asked about the general employment legal bill and wasn't clear of the purpose of why some board members met with the attorney. Jeff Degroot indicated that if any trustee needs to discuss an issue with one of the attorney's that either the Village President or the Village board needs to first give approval. Jeff noted that Ann Sasso and Rich Brecklin are allowed to contact the attorney's at their discretion.

b. Sewer

A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Brian Wysocki. **Motion passed #10.**

c. Audit

A motion was made by Jim O'Laughlin to approve the audit bill. The motion was seconded by Julia Miller. **Motion passed #11.**

d. MFT-None

8. Reports of Standing Committees

a. Finance

There is nothing to report at this time.

b. Streets/Equipment

Todd Rice deferred to Rich Brecklin's report. Todd noted there will be a street committee meeting on Monday, August 24th at 6:00 p.m.

c. Personnel

Julia Miller stated there is nothing to report at this time.

d. Police

Marty Clinch stated there would be a joint meeting with the street committee on August 24th to discuss the speeding in the Village.

e. Parks

Julia Miller reported there has been some vandalism at J.R. White Park and questioned if we should start locking the restroom. Julia noted there is no new update on the Recreational Trail Grant for the J.R. White Park trail at this time. The Michael's 5K Run for Life was a success. Julia stated Dave Raffell, Principal at the Middle School had stopped her and was thankful for getting people involved in helping with the situation at the stop lights and school crosswalk.

Julie Miller reported that she and Ann Sasso had attended the Metamora Park District's meeting on saving the pool. Both of them had offered to be a part of the subcommittee they are forming.

f. Sewer

Brian Wysocki had nothing new to report.

g. Storm Water

Jim O'Laughlin stated Peoria is looking at a storm water tax and it might be something the Village needs to look at.

h. Economic Development Council

Marty Clinch stated the EDC couldn't have a meeting this month due to lack of quorum.

Ann Sasso reported she had attended the Roanoke Community Development Committee with Jennifer Daly. They discussed how the Germantown Hills EDC was formed and what we have been working on. Roanoke is setting their committee up similar to GH and looking at their comprehensive plan as a starting point.

The Small Business and Entrepreneur Resource Expo is on September 16th in Peoria. Ann noted she will be attending the IEDC Fall Conference on September 24th and 25th.

Ann stated she was interested in attending the IML Annual Conference this year. The cost is \$310 for the full conference. Brian Wysocki noted he had attended years ago and felt the conference has a lot to offer. The board agreed Ann Sasso could attend.

The technical working group met with a representative from the EDA (Economic Development Administration). He was doing a performance checkup at Greater Peoria EDC. He was very impressed with the group and is going to work closely with us during the CEDS application process and would like to provide a new funding for one of GP's strategy. He is going to be a huge asset to our regional efforts.

Library Update-At their last meeting the library board discussed the plans and the architect is working on the design development phase. They discussed the time line with bids to be taken this winter and hope to have construction completed by October 2016.

Chamber Update- The Community Prayer Breakfast is September 22nd at 7:30 a.m. Tickets are \$20.00 and this will be held at Metamora Fields. Pete Hutchinson will be the speaker.

The Chamber magnet went out to approximately 2700 residents. After the Allstate Grant was applied the Chamber and Village split the cost of the magnet and postage.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported:

Rotary Update-Pat Ryan was the speaker and talked about the football program and the New Year.

b. Superintendent of Public Works

Rich Brecklin stated a resident has asked to have a block party like last year in Fandel Farm Subdivision. The board agreed.

Rich is working on getting an estimate to move the electrical line by the welcome sign. He is also checking on a flag light that is not working.

Rich reported our part time employee's last day was Tuesday and he did a great job. He is willing to come back next year if he is available.

They have been doing some street patch work. The contractor is supposed to be here Thursday or Friday weather permitting to start the MFT roadwork.

The sewer aeration basin was emptied and cleaned out. Rich has located a tree company that pays prevailing wages since no other companies had called him back.

Rich is getting a cost on an automatic transfer switch for Thornridge lift station.

c. Village Attorney-Chuck Urban stated he is close to getting a date for the mediation. Chuck stated he directed a letter be sent to their attorney advising them if we don't hear from them within 7 days concerning mediation then we will move forward with litigation.

Chuck Urban reported in regards to the Don Fandel drainage that he emailed the letter and attachments to the board. Chuck asked how the board wants to move forward. Brain Wysocki recommended not responding unless they provide documentation. The board agreed.

d. Village President-Jeff DeGroot stated he had nothing new to report.

Discussion and Approval of the pay adjustments for Rich Brecklin and Ann Sasso

Julia Miller stated she and Jeff DeGroot had met with Ann Sasso and Rich Brecklin to discuss the pay adjustment. They reviewed documentation showing comparable wages within the 5 county areas with similar titles and responsibilities. Jeff DeGroot had asked for the data. The board discussed the information, job titles and duties for Rich Brecklin and Ann Sasso and the need to get the employee's to the appropriate range of pay to match with their responsibilities.

A motion was made by Julia Miller to approve an increase of \$7.00 per hour for Ann Sasso with a \$4.00 per hour adjustment next fiscal year and \$4.00 per hour for Rich Brecklin with a normal percentage increase next fiscal year. Both pay adjustments would be retroactive to May 1st. The motion was seconded by Todd Rice. **Motion passed #12.**

Jeff DeGroot stated that because Julia Miller is now the personnel chairman that she will also be Mayor Pro-tem in his absence.

11. Communications to the Board

The Village received thank you notes from Laura Edwards for the donation in memory of Arnie and Jennifer Wolfe for the use of the Village construction cones. Julia Miller also read two letters from community residents. One was from Leslie Rapp, 210 Somerset that sent a list of questions and mentioned wanting more of a "community feel" and recommended increasing our use of Facebook. The second was from a girl named Anna Guzman, 1342 N. Forrest Drive complaining about the streets but the streets she had concerns with are not in the Village. Julia Miller responded to each letter.

12. Adjournment

A motion was made by Todd Rice to adjourn the meeting at 7:58 p.m. The motion was seconded by Julia Miller. **Motion passed #13.**

Ann Sasso
Village Clerk