

Village of Germantown Hills
Village Board Meeting Minutes
September 10, 2015 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12 - 14	15 - 19
Jeff DeGroot – President	Present													
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Absent	P	P	P	P	P	P	P	P	P	P	P	P	Y

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streater & Chuck Urban, Village Attorney's
 Eric Hansen, Village Engineer, CMT

2. Swearing in of the new Village Trustee

Amy Pace was sworn in as the new Village trustee by the Village Clerk.

3. Minutes Approval

a. August 20, Village Board Meeting

A motion was made by Julia Miller to approve the August 20, 2015 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #1.**

b. September 3, 2015, Special Village Board Meeting

A motion was made by Todd Rice to approve the September 3, 2015 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #2.**

4. Public Comments on Any Action Item on the Agenda-None

5. Public Comments on Any Non-Action items-None

6. Current Agenda Items

a. Presentation of the FY 14-15 Audit and Financial Reports-CliftonLarsonAllen

Ryan Schmidgall from CliftonLarsenAllen was in attendance to discuss the audit. He stated everything looks good and thanked the board as they appreciate the relationship between the Village and CliftonLarsenAllen.

b. Village President Committee appointments

Jeff DeGroot appointed Amy Pace to the Personnel Committee, Police Committee, Parks Committee, Economic Development Council and the chairperson of the Finance Committee.

c. Anker Lane Extension – Resolution approving Cullinan right of way plat and accepting right of way

Bill Streeter explained some exhibits indicating the right of way plats and easements.

A motion was made by Brian Wysocki to approve Resolution #2015-01 a Resolution approving the Cullinan right of way plat and accepting right of way for the Anker Lane extension project. The motion was seconded by Julia Miller. **Motion passed #3.**

d. Anker Lane Extension – Approve and accept temporary easement – Cullinan

A motion was made by Todd Rice to approve and accept the Cullinan temporary easement for the Anker Lane extension. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

e. Anker Lane Extension – Resolution approving CEFCU right of way plat and accepting right of way

A motion was made by Julia Miller to approve Resolution #2015-02 approving the CEFCU right of way plat and accepting right of way for the Anker Lane extension. The motion was seconded by Marty Clinch. **Motion passed #5.**

f. Anker Lane Extension – Approve and accept temporary easement – CEFCU

A motion was made by Jim O'Laughlin to approve and accept the CEFCU temporary easement for the Anker Lane extension. The motion was seconded by Brian Wysocki. **Motion passed #6.**

g. Anker Lane Extension – Resolution approving Tuckaway right of way plat and accepting right of way

A motion was made by Todd Rice to approve Resolution #2015-03 approving the Tuckaway right of way plat and accepting right of way for the Anker Lane extension. The motion was seconded by Jim O'Laughlin. **Motion passed #7.**

h. Anker Lane Extension – Approve and accept temporary easement – Germantown LLC

A motion was made by Marty Clinch to approve and accept the Germantown LLC temporary easement for the Anker Lane Extension. The motion was seconded by Julia Miller. **Motion passed #8.**

i. Anker Lane Extension – Resolution approving plat for property to be transferred from CEFCU to Tuckaway

A motion was made by Jim O'Laughlin to approve Resolution #2015-04 approving the plat for property to be transferred from CEFCU to Tuckaway for the Anker Lane extension project. The motion was seconded by Todd Rice. **Motion passed #9.**

j. Anker Lane Extension-Approval of the IDOT permit and agreement

Eric Hansen stated IDOT is requiring a highway permit bond for the improvements. Ann Sasso indicated the Village can get a bond for \$2,000.

A motion was made by Julia Miller to approve the IDOT permit, agreement and bond for the Anker Lane Extension. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

k. Anker Lane Extension-Approval to award the project to apparent low bidder

A motion was made by Jim O'Laughlin to approve the award to Stark Excavating the apparent low bidder for the Anker Lane extension project. The motion was seconded by Marty Clinch. **Motion passed #11.**

l. Anker Lane Extension-Approval of change order #1

This will be deferred until the next meeting.

m. Anker Lane Extension-Approval to authorize the Village President to execute agreement and notice to proceed

A motion was made by Julia Miller to approve to authorize the Village President to execute the agreement and notice to proceed on the Anker Lane extension project. The motion was seconded by Todd Rice. **Motion passed #12.**

n. Anker Lane Extension-Approval to award the water main relocation to Hoerr Construction

A motion was made by Brian Wysocki to approve to award the water main relocation to Hoerr Construction for the Anker Lane extension project. The motion was seconded by Marty Clinch. **Motion passed #13.**

o. Anker Lane Extension-Approval to authorize the Village President to execute water main relocation agreement and notice to proceed

A motion was made by Jim O'Laughlin to approve to authorize the Village President to execute the water main relocation agreement and notice to proceed on the Anker Lane extension. The motion was seconded by Julia Miller. **Motion passed #14.**

7. **Ongoing Agenda Items**-None

8. **Presentation of Bills**

a. General

A motion was made by Todd Rice to approve the general bills. The motion was seconded by Jim O'Laughlin. **Motion passed #15.**

b. Sewer

A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Todd Rice. **Motion passed #16.**

c. Audit-None

d. MFT-None

9. **Reports of Standing Committees**

a. **Finance**-Amy Pace stated there is nothing to report at this time.

b. **Streets/Equipment**

Todd Rice stated there was one road complaint otherwise there has been a lot of positive feedback on the roadwork this year. Rich Brecklin noted the streets would be swept next week to pick up the loose rock.

c. **Personnel**

Julia Miller stated she will be scheduling a personnel meeting to talk about the review process for next year.

d. **Police**

Marty Clinch asked about the monthly police report. Ann Sasso will check on when the report is going to be sent.

e. **Parks**

Julia Miller reported there is no new update on the Recreational Trail Grant for the J.R. White Park trail at this time.

Rich Brecklin stated he is getting an estimate on moving the electrical for the welcome sign by the GHAA property.

Todd Rice indicated he would like to see the Village put some money into the budget for a festival in 2017 so that we can start planning.

f. **Sewer**-Brian Wysocki had nothing new to report.

g. **Storm Water**-Jim O'Laughlin had nothing new to report.

h. Economic Development Council

Marty Clinch stated the EDC is looking at putting together a façade improvement grant process and there is a regional bicycle plan meeting Tri-County Planning Commission is hosting on September 29th.

Ann Sasso reported the Enterprise zone has been approved but won't go into effect until January 1, 2016. Ann has joined the Metamora-Germantown Hills Rotary Club.

The Village newsletter is being set up and will go out soon and Germantown Hills will be in the Woodford Community guide.

10. Reports of Special Committees-None

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann noted letters went out to the residents along Fandel Road informing them of the construction of the extension of the sidewalk along Fandel Road as a part of the Safe Routes to School grant.

Ann informed the board about a change to the checking account that will need to be made by February.

Library Update-At their last meeting the library board worked on picking out colors and designs for the new building. The architect stated they hope to have bids taken first of the year and have construction completed by the end of the year.

b. Superintendent of Public Works

Rich Brecklin stated they will be constructing the sidewalk extension along Arbor Vitae from the school crosswalk to the driveway. This work should start tomorrow.

They are still planning on doing the asphalt work along Hickory Hills and Fandel Road this year.

Rich reported there have been some filter and pump problems but they have been repaired. Amerencilco is doing some work on Bayside where the sewer lines need to be located. Rich noted they are having trouble locating some sewer lines.

Rich stated he needs to know what the additional capacity is going to be on the Village system once the school moves the additional kids to the middle school building. Dan Mair is going to contact Rich to discuss.

Approval of closed session pursuant to Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation

A motion was made by Brian Wysocki to go into executive session at 7:16 p.m. pursuant to Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation. The motion was seconded by Marty Clinch. **Motion passed #17.**

A motion was made by Julia Miller to come out of executive session at 8:06 p.m. The motion was seconded by Marty Clinch. **Motion passed #18.**

c. Village Attorney-None

d. Village President-Jeff DeGroot stated he had nothing new to report.

12. Communications to the Board-None

13. Approval of closed session pursuant to Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation

Agenda item completed.

14. Adjournment

A motion was made by Julia Miller to adjourn the meeting at 8:07 p.m. The motion was seconded by Brian Wysocki. **Motion passed #19.**

Ann Sasso
Village Clerk