

Village of Germantown Hills
Village Board Meeting Minutes
September 13, 2016 - 6:30 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Village President Jeff DeGroot called the meeting to order at 6:30 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 14
Jeff DeGroot – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Brian Wysocki-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch	Absent	-	-	-	-	-	-	-	-	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Also Present:
 Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Mike Hinrichsen, Woodford County Board Member

Everyone stood and said the Pledge of Allegiance.

The board agreed to allow Brian Wysocki to attend by electronic means due to being away for work purposes.

2. **Minutes Approval**
 - a. **August 18, 2016, Village Board Meeting-**A motion was made by Brian Wysocki to approve the August 18, 2016 Village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**
4. **Public Comments on Any Action Item on the Agenda-**None
5. **Public Comments on Any Non-Action items-**None
6. **Current Agenda Items**
 - a. **Presentation of the FY 15-16 Audit and Financial Reports-CliftonLarsonAllen**
 This was deferred.
 - b. **Discussion on the garbage rate for the Village of Germantown Hills**

Todd Rice wanted the board to see what the new rate is going to be in October so that there can be some discussion on whether or not there needs to be any adjustment. Todd would like everyone to think about it so we can discuss this at the meeting on October 27th.

c. Approval of the Village of Germantown Hills Procurement Policy

Ann Sasso noted with the IDNR Grant the Village has to complete a questionnaire that involved some regulations on procurement. Bill Streeter explained with the grant, federal regulations require this policy if you are going to use Federal Funds.

A motion was made by Jim O'Laughlin to approve Resolution 2016-02 a Resolution approving the Procurement Policy. The motion was seconded by Julia Miller. **Motion passed #2.**

d. Discussion and approval of the personnel excused unpaid leave of absence

Julia Miller noted the personnel committee had a meeting and had recommended approval.

A motion was made by Amy Pace to approve of the personnel excused unpaid leave of absence for Jake Craig due to good performance, good attendance, overall good employee and the ability of that department to function in his absence during the period of leave but will be reviewed if needed on November 1st. The motion was seconded by Todd Rice. **Motion passed #3.**

e. Approval of contractor's application for payment for the Anker Lane Extension

Scott DeSplinter reported they had an onsite meeting with the contractor to discuss the punch list items. The contractor is aware of what they need to do and the Village still has over \$100,000 in retainage in order to make sure the project is completed.

A motion was made by Julia Miller to approve the contractor's application for payment for the Anker Lane Extension in the amount of \$227,073.37. The motion was seconded by Amy Pace. **Motion passed #4.**

Jeff DeGroot recommended a yield sign be put up off the driveway into the shopping center.

f. Approval of the IDOT Supplemental Construction Engineering Agreement for the purpose of adding Whitney & Associates as a subconsultant for field testing in place of Millennia Professional Services

Scott DeSplinter explained that CMT couldn't use the same company for field testing so this is why this authorization is needed from the Board.

A motion was made by Julia Miller to approve of the IDOT Supplemental Construction Engineering Agreement for the purpose of adding Whitney & Associates as a subconsultant for field testing in place of Millennia Professional Services. The motion was seconded by Amy Pace. **Motion passed #5.**

7. Ongoing Agenda Items-None

8. Presentation of Bills

- a. General-A motion was made by Julia Miller to approve the general bills. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**
- b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #7.**
- c. Audit-A motion was made by Julia Miller to approve the audit bills. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**
- d. MFT-None

9. Reports of Standing Committees

- a. **Finance**-Amy Pace stated she and Ann are working on the tax levy and will have a recommendation at the meeting in October.
- b. **Streets/Equipment**-Todd Rice discussed the sidewalks in the Village. Jeff DeGroot agreed to have the sidewalk plan recommendations from the EDC and Planning Commission go to the street committee for discussion and recommendation.
- c. **Personnel**-Julia Miller had nothing additional to report.
- d. **Police**-Marty Clinch was not in attendance. Ann Sasso stated there was a School cross country meet that we had just learned about this morning so she had contacted the Woodford County Deputy's. Deputy Boone reported they had 4 squad cars at the event and it still got out of control with the parking situation. The board agreed to discuss this ahead of time to make sure proper planning is in place for next year.

Marty Clinch arrived at 7:00 p.m.
- e. **Parks**-Julia Miller stated the mulch is getting put down. GHAA is using the soccer fields on a regular basis.
- f. **Sewer**-Brian Wysocki reported the Village was nominated for the top 5 sewer collection treatment systems in the State.
- g. **Storm Water**-Jim O'Laughlin noted there have been couple of issues but the drainage issue at the Fandel Farm condos is not a Village problem. It was stated in the Village minutes that it is a Condo Association responsibility. Rich Brecklin has been communicating with the President of the Homeowner's Association and passed along contractors they can contact to make the repair.
- h. **Economic Development Council**-Ann Sasso reported sadly Brittany Brown the GPEDC Rural Economic Development Coordinator is leaving for another job.

Melanie Meisner was in attendance. She stated she is thrilled at how the library is coming along and had asked the library about putting in a butterfly garden at the new location. Melanie asked about the sidewalks being built. The board discussed.

Melanie introduced the new Parkside Homeowner's Association President Joe Cecil.

10. Reports of Special Committees-None

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann Sasso asked the board about the annexation issue in regards to connection to the sewer. Since it is periodically coming up that people would like to annex we are proposing to change the code to allow for property owners to annex into the Village even if sewer is not available at that time. Once sewer is available we would give them a time limit before they would be required to hook on to the sewer system. The board agreed 5 years would be a fair time limit. This is what was set for a house years ago along Woodland Knolls Road.

Ann asked the board about modifying the sign ordinance concerning banners. There are a number of businesses that put up banners and one has shared there is an economic benefit to them when their banners are up. The Village would still require a permit but make it an annual permit. Ann asked if they wanted to have the Planning Commission look at this. The board discussed whether or not the Planning Commission or EDC should review and make a recommendation to the board on the requirements. The board agreed to send it to the Planning Commission for review.

Ann reported she had sent out a nuisance and weed violation notice to Mr. Heaver concerning Fandel Farm Outlot B. In the mean time a possible new owner has been asking about the requirements in order to move forward on the property and development. Ann passed along all of the requirements and history on the property and he stated he will be making a decision soon.

b. Superintendent of Public Works-Rich reported the sidewalk along Fandel is moving along. He noted the contractor is doing a good job. The Village will be receiving the bids on the Holland Road sidewalk soon. There was a pre-bid meeting held to answer any questions.

Rich noted the Village has received many positive comments on the flying of the law enforcement flag. The Village's Facebook page has had more activity on this than any other post.

The Village is checking on where an Anker Lane street sign can be put up on the new road. IDOT has stated it is our responsibility.

The Village has recently had some problems with animals and Rich wondered if there is anything we can do to get someone to take care of the animal calls since Woodford County Animal Control only deals with dogs.

Rich reported to the board our NPDES permit expires next year and it is going to take some time in order to get the information together for the new permit.

There have been a mix of issues with some grinder pump alarms and Rich would like the board to consider charging the residents when there is abuse. The sewer committee will discuss this further.

MTCO is dropping the paging service as of November 1st so we will need to figure out a new system in order to get after hour calls on the grinder pumps.

Rich has televised the sewer for the property owner on Elizabeth Pointe Drive and has found no further problems.

Scott DeSplinter and Rich Brecklin met the developer's engineer and talked about the sewer laterals for the new subdivision. They also met with one of the property owners that we need an easement from and gave them the subdivision covenants they would need to follow if they would build a new home on this property. The information was forwarded to the sister of the property owner and we are waiting to hear back.

Rich checked on a storm water issue in the Fandel Farm condo area and noted it is not the Village's responsibility but advised the Homeowner's Association of potential contractors they can call to make the repair.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Jeff DeGroot stated the board has done a lot of good things in the last 3 1/2 years. He noted due to his schedule he hasn't been able to attend and be a part of everything he would have liked to have done. He stated he has decided to not run for re-election. Jeff noted Mike Hinrichsen has shown interest and he supports Mike in running for Village President at the next election. Jeff asked the board members to be supportive as well.

Mike Hinrichsen gave some history about himself. He stated he is retired from Caterpillar where he was for 37 years. He talked about being on the Woodford County Board and involvement with FFCL, EDC Board, Tri-County Planning Commission, Eastern Bypass Board, and Tazewood Youth Services. He explained what is important to him and how he wants to be a part of making a positive impact in the community.

Jeff stated again he supports Mike 100% and is happy to have Mike interested in the position in order to keep things moving forward.

12. Communications to the Board-

Ann Sasso reported the Village had received a thank you noted from St. Mary's for the contribution for their event. The Village also received a letter with a concern about needing guard rails along Rt. 116 but this would be something IDOT would need to do since it is not the Village's jurisdiction.

13. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 8:00 p.m. The motion was seconded by Amy Pace. **Motion passed #9.**

Ann Sasso, Village Clerk