

**Village of Germantown Hills
216 Holland Road, Village Hall
Germantown Hills, IL 61548
309-383-2209
www.germantownhillsillinois.org**

Village Board Meeting Minutes

September 25, 2014 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m. and roll call was taken.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Jeff DeGroot – President	Present																		
John Ford	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Brian Wysocki	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Jim O’Laughlin	Absent	-	-	-	-	-	-	-	-	-	-	-	-	-					
Marty Clinch	Present	Y	Y	Y	Y	Y	P	P	P	Y	Y	Y	Y	Y					
Todd Rice	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					

Also Present:
Rich Brecklin, Superintendent of Public Works
Chuck Urban, Village Attorney
Bill Streeter, Village Attorney
Scott DeSplinter, Village Engineer

The Village board did not have any objections to Todd Rice and Brian Wysocki attending the meeting by electronic means due to being away for work purposes.

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. August 28, 2014 Village Board Meeting Minutes

A motion was made by John Ford to approve the August 28, 2014 village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda

None

4. Public Comments on Any Non-Action items

Doc Fandel was in attendance to check on the status of his drainage concern. Jeff DeGroot indicated someone had looked at the area but couldn't assess what is going on and needed to wait until there was better visibility. Doc stated he thinks the Village should control the water and if he doesn't get an answer this fall he is going to do something about it. Jeff DeGroot assured Mr. Fandel he would have an answer.

5. Current Agenda Items

a. Presentation of the FY 13-14 Audit and Financial Reports-CliftonLarsonAllen

Ryan Schmidgall from CliftonLarsonAllen was in attendance to give an overview of the 2014 audit. Ryan reviewed some different audit areas including the historical analysis, capital assessments, revenues, expenses and overall net position. He stated the Village is in a strong financial position and the audit went very smoothly this year. He thanked the board for allowing CliftonLarsonAllen to provide the service.

b. Approval of the Contractors Pay Application #1-2014 Lighting Improvement Project

Scott DeSplinter reported the contractor is submitting a partial payment application with the work being about 75% completed. Jeff DeGroot recommended doing a lighting ceremony once the flag lighting is complete.

A motion was made by John Ford to approve the contractors pay application #1-2014 lighting improvement project in the amount of \$29,690.47. The motion was seconded by Marty Clinch. **Motion passed #2.**

c. Discussion & Approval of the November and December Village Board Meeting Schedule

Ann Sasso explained that due to the holidays the November and December board meetings are typically held earlier in the month. The schedule shows the Village board meetings on the same night as the EDC meetings. The board agreed to schedule the EDC meetings at 5:00 p.m. on the 2nd Thursday with the Village board meeting being held the same night at 6:00 p.m. at the village hall.

d. Approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois Regarding Demolition of Buildings

This will be deferred until Jim O'Laughlin returns from vacation and some proposed changes from the Planning Commission can be reviewed.

e. Approval of Contractor's Application for Payment #7 for WWTP No. 1 Improvements

A motion was made by John Ford to approve the contractor's application for payment request #7 to River City in the amount of \$171,545.31. The motion was seconded by Marty Clinch. **Motion passed #3.**

f. Approval of Loan Disbursement Request #8 for WWTP No. 1 Improvements

Scott DeSplinter discussed the progress at the plant and stated it is still on schedule.

A motion was made by John Ford to approve the loan disbursement request #8 in the amount of \$184,421.35. The motion was seconded by Julia Miller. **Motion passed #4.**

Jeff DeGroot asked about the progress of the sewer litigation. Bill Streeter reported they are still in the discovery phase and there is a court date of October 7, 2014.

g. Approve the submission of a written application to the Zoning Board of Appeals to amend the Village's Zoning Regulations for the Residential District regarding setbacks as contained in Title 9, Chapter 6, Article A, Section 3 of the Village Code.

Ann Sasso explained the history that in 2007 the Zoning Board of Appeals and Village board made motions to suspend the enforcement of the 30' and 15' setbacks for Oak Grove Park and Jerryville subdivisions to 25' and 10' but never formally changed the Village code to these requirements. There has been another request from a resident in Oak Grove Park to add on to an existing building that is only 10' from the side property line which would currently require a variance. If the board is interested in having the Zoning Board of Appeals look at this issue again then they would need to submit an application to the ZBA. Jeff DeGroot recommended having the Planning Commission put together a recommendation on all residential setbacks that can be taken to the ZBA for a recommendation to the Village Board since we want to continue to look at areas of the code in order to keep it up to date.

h. Approval to Hire an Additional Public Works Maintenance Worker

Jeff DeGroot reported the personnel committee had made a recommendation to hire another public works maintenance worker after looking at man hours needed and the budget.

A motion was made by Marty Clinch to approve hiring an additional public works maintenance worker. The motion was seconded by John Ford. **Motion passed #5.**

i. Approval of the 2014 MFT Supplemental Resolution

A motion was made by John Ford to approve the 2014 MFT Supplemental Resolution. The motion was seconded by Julia Miller. **Motion passed #6.**

j. Approval to Award the 2014 MFT Project and Authorize the Appropriate Village Officials to Execute MFT Contracts/Documents

Scott DeSplinter reviewed the projects costs and explained why the MFT project was so far over the engineer's estimate. They have discussed some alternatives with the contractor and looked at the funds available. There are enough funds available if we use the MFT monies through the rest of the year but this means we will start off next year without any additional funds.

A motion was made by John Ford to award the 2014 MFT project and authorize the appropriate Village officials to execute the MFT contracts/documents. The motion was seconded by Julia Miller. **Motion passed #7.**

k. Approval to Authorize the Village President to execute a Joint Agreement with IDOT on the Replacement of the LED Modules and Back Up Batteries on Various Routes in D-4

A motion was made by Brian Wysocki to authorize the Village President to execute a Joint Agreement with IDOT on the replacement of the LED Modules and back up Batteries on various routes in D-4. The motion was seconded by Julia Miller. **Motion passed #8.**

l. Approval of an Ordinance Amending the Village Code Regarding Cable/Video Service Provider Fee

Bill Streeter explained the provisions of the Ordinance.

A motion was made by Julia Miller to approve Ordinance #737 an Ordinance amending the Village Code regarding Cable/Video Service Provider Fee. The motion was seconded by Marty Clinch. **Motion passed #9.**

6. Ongoing Agenda Items-None.

7. Presentation of Bills

a. General

A motion was made by John Ford to approve the general bills. The motion was seconded by Julia Miller. **Motion passed #10.**

b. Sewer

A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #11.**

c. Audit

A motion was made by John Ford to approve the audit bill. The motion was seconded by Marty Clinch. **Motion passed #12.**

d. MFT-None

8. Reports of Standing Committees

a. Finance

John Ford stated at the finance committee meeting the budget numbers through August 31st were discussed. The Village has good account balances and we have enough funds to hire an additional employee.

b. Streets/Equipment

Todd Rice deferred to Rich Brecklin for the updates.

c. Personnel

Jim O'Laughlin was not in attendance.

d. Police

Marty Clinch reported there has been a better police presence along Somerset and the deputy's have been helping at the crosswalk. There are some safety issues with the school crosswalk. The Village and School sent a letter to IDOT asking for some assistance to address the safety concerns. They are looking at some changes to the stop lights and possibly adjusting the speed limit through this stretch of Route 116. The letter to IDOT asked for a standing and holding area be constructed in order to keep the kids off the street when waiting for the crosswalk. There is some emergency funding we are hoping IDOT will look at utilizing in order to help come up with a solution for this potentially dangerous situation.

Ann Sasso reported the new radar gun that was ordered has come in.

e. Parks

Julia Miller stated the next focus for the park committee is the Village welcome signs at each end of the Village. Rich is working on this. Ann Sasso mentioned the new welcome sign locations to both GHAA and Worth Township.

f. Sewer

Brian Wysocki noted he would be scheduling a sewer committee meeting soon as we need to address the issue of a new sewer software program. Rich is purchasing more grinder pumps to keep on hand since the stock is getting low.

g. Economic Development Council

Marty Clinch noted we would be scheduling a Germantown Crossing property owners meeting to discuss some shopping center issues and the pylon sign. Marty reported that there were was a nice article about the enterprise zone in the Journal Star and Tazewell County is looking at hiring a economic development person. Ann Sasso explained the set up of the proposed enterprise zone and the process.

Ann noted we are still keeping the communication going with the library district to see how the Village can be of assistance. We are also trying to get a response from the owner of the ATM lot on what they are asking for the property. The EDC meetings starting in October will be held at the Village Hall.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer

Village Clerk-Ann Sasso reported the following:

The Township Road Commission's wife has passed away so the Village will be sending a donation in her name.

GHAA is looking at getting some man power and equipment in order to start grading and moving dirt at the MTCO Park. If anyone has any ideas or knows of anyone that could help please let Ann know.

The Metamora/Germantown Hills Community Book has some errors in it. The changes were not made but they have confirmed that the changes will be made for next year.

Ann Sasso and Julia Miller will work on the Christmas party for this year.

b. Superintendent of Public Works-Rich Brecklin reported the following:

A resident has asked about having a block party. Rich noted this would be permitted in certain areas depending on the street and request.

We are waiting on the traffic study numbers. The long range street plan is in the works similar to our sewer facility plan. The salt bid we received is approximately \$56 a ton which we are fortunate to have received.

A resident has planted a rain garden in the ditch so Rich will have to see how it works after the next rainfall before a decision is made. Melanie Meismer stated there is going to be a seminar on rain gardens at the Eureka Library coming up soon.

Rich reported the Village received a notice that our MS4 permit had expired but we were never notified that the Village had a permit in the first place. We are working with the engineer on compliance issues for the permit. Scott DeSplinter reported that the MS4 permit is in regards to storm water control. Scott explained the process but is checking on what needs to be done and how fast it needs to be completed since the Village was unaware of the permit. This new regulation will address culverts, ditches, catch basins and other erosion control regulations.

Rich Brecklin reported the new truck is being built.

The smoke testing letters will be sent to residents noting what they will need to do to fix their issue. A few of the areas of concerns have been repaired. One of the manholes will be repaired and included in the Fandel Road sewer extension project. The bid opening for the Fandel Road sewer extension will be on October 3rd. There is going to be approximately 1200' of sewer lined in Whispering Oaks.

Rich noted he is going to start ordering two grinder pumps a month to keep on hand. He is also contacting the manufacturer to check on the status of replacement pumps since there could be an issue of availability at some point.

A gentleman has interest in developing some property off of Tazewood Road outside of the Village limits. Scott DeSplinter noted a quick look appears that a small package plant would be an option but it is too far from our existing sewer plant. Scott noted the other issue is the compliance with our Subdivision Ordinance. The developer wants to develop this similar to adjacent subdivisions and is not going to want to put in curb and gutter, and sidewalks which the Village ordinance requires. Scott DeSplinter stated the person's engineer would most likely need to identify which areas they are not going to comply with so that the Village could make the determination.

c. Village Attorney

Bill Streeter had nothing new to report.

d. Village President

Jeff DeGroot had nothing new to report. Todd Rice asked about the dumpster enclosure compliance. Ann Sasso reported several businesses have not responded. The board recommended sending another notice to those that have not responded by certified mail.

11. **Communications to the Board-None.**

12. **Adjournment**

A motion was made by John Ford to adjourn the meeting at 7:35 p.m. The motion was seconded by Marty Clinch. **Motion passed #13.**

Ann Sasso
Village Clerk