

Village of Germantown Hills
Village Board Meeting Minutes
October 22, 2015 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 16
Jeff DeGroot – President	Absent													
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	N	N	N	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Scott DeSplinter, Village Engineer, CMT

2. Motion to elect Julia Miller as Temporary Chairperson of this meeting of the Village Board of Trustees

A motion was made by Todd Rice to elect Julia Miller as temporary chairperson of this meeting of the Village board of trustees. The motion was seconded by Jim O'Laughlin. **Motion passed #1.**

3. Minutes Approval

a. September 10, Village Board Meeting

A motion was made by Todd Rice to approve the September 10, 2015 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #2.**

4. Public Comments on Any Action Item on the Agenda-None

5. Public Comments on Any Non-Action items

Melanie Meismer was in attendance to discuss some code violation concerns. Rich Brecklin and Ann Sasso will check on her concerns. Bill Streeter suggested checking on the violations, sending a notice and then the board can make a decision if there is need for further action.

Melanie Meisner asked about the access into the shopping center. The Board explained the proposed road improvements.

6. Current Agenda Items

a. Approval on an offer and pay for the Public Works Maintenance Lead Position

The personnel committee recommended creating the Public Works Maintenance Team Lead position.

A motion was made by Todd Rice to approve authorizing Rich Brecklin to offer the Public Works Maintenance Team Lead position to Bret Wernsman with an increase of \$1.50 an hour and a re-evaluation in 90 days. The motion was seconded by Amy Pace. **Motion passed #3.**

b. Discussion and approval of website maintenance and associated fees

Ann Sasso reported this will be deferred for now. We have been having some issues with losing some content on the website but they recently transferred to a new server so we want to see if things get better. They had proposed doing some maintenance but the cost was going to be \$2,000.

c. Approval of the contractor's final application for payment #15 for the WWTP No. 1 Improvement Project

A motion was made by Brian Wysocki to approve the contractor's final application for payment #15 in the amount of \$13,300 for the WWTP No. 1 Improvement Project. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

d. Approval of the final loan disbursement request #16 for the WWTP No. 1 Improvement Project

A motion was made by Brian Wysocki to approve the final loan disbursement request #16 in the amount of \$13,300 for the WWTP No. 1 Improvement Project. The motion was seconded by Todd Rice. **Motion passed #5.**

e. Approval of IDOT's request for approval of change in plans ((Correct installed vs. Planned quantities) for the 2015 MFT

A motion was made by Todd Rice to approve IDOT's request for approval of change in plans (Correct installed vs. planned quantities) for the 2015 MFT in the amount of \$16,875.45. The motion was seconded by Julia Miller. **Motion passed #6.**

Scott DeSplinter explained the reasons for the differences and that more rock and oil was needed to complete the MFT program. The Woodford County engineer collected tickets along with Superintendent Rich Brecklin being on the site during the roadwork. Woodford County had done the construction engineering as approved by the Village board. The overage was due to no fault of the contractor but that the road sizes varied. The board discussed the possibility of having additional measuring next time which would be an added cost.

f. Approval of the contractor's application for payment/engineers final payment estimate for the 2015 MFT

A motion was made to approve the contractor's application for payment/engineers final payment estimate for the 2015 MFT. The motion was seconded by Julia Miller. **Motion passed #7.**

g. Approval of the Woodford County's engineering fee for the 2015 MFT

A motion was made by Julia Miller to approve the Woodford County's engineering fee for the 2015 MFT in the amount of \$5,079.24. The motion was seconded by Amy Pace. **Motion passed #8.**

h. Approval of change order No. 1 for the Anker Lane extension project

A motion was made by Julia Miller to approve change order No. 1 for the Anker Lane extension project in the amount of \$46,361.30. The motion was seconded by Brian Wysocki. **Motion passed #9.**

Scott DeSplinter explained that the change order is due to IDOT's changes during their review and the delay in starting the project. Rich Brecklin noted there will be changes in the field that may need immediate approval. Rich will contact Jeff DeGroot for approval if needed.

i. Approval of the estimate of Tax Levy for FY 15-16

The board discussed the recommended tax levy from the finance committee.

A motion was made by Marty Clinch to approve the estimate of tax levy for FY 15-16 with the increase being less than 5%. The motion was seconded by Julia Miller. **Motion passed #10.**

7. Ongoing Agenda Items-None

8. Presentation of Bills

a. General

A motion was made by Todd Rice to approve the general bills for September and October. The motion was seconded by Amy Pace. **Motion passed #11.**

b. Sewer

A motion was made by Brian Wysocki to approve the sewer bills for September and October. The motion was seconded by Julia Miller. **Motion passed #12.**

c. Audit

A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Brian Wysocki. **Motion passed #13.**

d. MFT-None

9. Reports of Standing Committees

a. Finance-Amy Pace stated there had been a committee meeting this evening to discuss the tax levy.

b. Streets/Equipment

Todd Rice stated they have started the Anker Lane extension project. Todd noted he has received 10-15 calls complimenting the road work this year. Todd complimented the employees on the rock cleanup.

c. Personnel

Julia Miller stated the personnel committee had met and made a recommendation on the Public Works Maintenance Team Lead position.

d. Police

Marty Clinch had nothing to report.

e. Parks

Julia Miller reported there is no new update on the Recreational Trail Grant for the J.R. White Park trail at this time.

She noted the Village will be closing the restroom at J.R. White Park soon for the winter.

f. Sewer-Brian Wysocki stated he would be scheduling a sewer meeting soon.

g. Storm Water-Jim O'Laughlin noted he is waiting on Rich in regards to the map. Rich stated they have not had time to work on the storm water map.

h. Economic Development Council

Marty Clinch stated at the Chamber meeting Sara Seckler from Heartland Bank had reported on the new credit card chips and that all businesses should try to put up white Christmas lights this holiday season.

Ann noted GPEDC is building a web resource called StayGP.org in partnership with CareerLink to help individuals who are displaced find new opportunities to stay in Greater Peoria. The site launched on October 19th and has 4 pathways for assistance:-find a new job, go back to school, start your own business, support community efforts (early retirees) They have already had a great response. The first day the site had 555 visitors.

Enterprise Zone-The zone reps met to discuss the process and plan on meeting at least quarterly to make sure all reporting requirements are being met. The zone will be effective January 1st according to DCEO.

Ann reported she talked with a broker looking for a 4 acre parcel so she sent information about the parcel on the corner of Lourdes Road and Rt. 116. The price on this parcel has been reduced.

There have been a couple other businesses showing interest in Germantown Crossing but are waiting for the trees to come down for the additional visibility to the shopping center.

10. Reports of Special Committees-None

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann reported we have a street pole banner design completed for banners to be installed on the street poles along Jubilee Lane.

The board agreed to have three landscape waste banners made up.

The newsletter will be going out this week.

Ann noted Marvin Johnson's wife passed away and shared the arrangements with the board. The board agreed to send a memorial.

b. Superintendent of Public Works

Rich Brecklin stated the bid letting will be in January for the Safe Routes to School Project to extend the sidewalk down Fandel Road to Wildflower Avenue. Rich noted the park restroom will be closed soon.

Rich indicated the Anker Lane extension project is underway and the trees are being removed. The road striping has been completed.

The radar sign has been trailer mounted and readings have been taken on Holland and Woodland Knolls Road. Rich explained the data collected. Rich noted we might want to put another radar sign into next year's budget.

The sewer plant improvements are complete and the plant is working well. Rich just received the numbers for the school expansion and is looking at how it is going to affect the sewer system and lift station at Combs Cove. Rich is checking the capacity and what options are available to upgrade the system. There will be a sewer meeting in order to discuss the information to see if an upgrade is needed and how the improvement will be funded. There will also need to be a meeting with the school to discuss options.

The new trunk line is being looked at to take some flows off of plant 1 since plant 1 has very little capacity remaining.

Zack and Jake are performing maintenance on grinder pumps and a problem was found with some of the old control panels which will need to be addressed. Rich explained.

c. Village Attorney-None

d. Village President-Jeff DeGroot was not in attendance.

12. Communications to the Board

Ann Sasso read two letters the Village received. One was a letter stating there isn't a speeding problem on Somerset and a complaint concerning junk on a property that is outside the Village.

13. Approval of closed session pursuant to Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation

A motion was made by Brian Wysocki to go into executive session at 7:41 p.m. pursuant to Section 2(c) (11) of the Open Meetings Act, to discuss pending or probable or imminent litigation. The motion was seconded by Marty Clinch. **Motion passed #14.**

A motion was made by Todd Rice to come out of executive session at 7:50 p.m. The motion was seconded by Amy Pace. **Motion passed #15.**

14. Adjournment

A motion was made by Marty Clinch to adjourn the meeting at 7:50 p.m. The motion was seconded by Todd Rice. **Motion passed #16.**

Ann Sasso
Village Clerk