

**Village of Germantown Hills
216 Holland Road, Village Hall
Germantown Hills, IL 61548
309-383-2209
www.germantownhillsillinois.org**

Village Board Meeting Minutes

October 23, 2014 - 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Jim O'Laughlin called the meeting to order at 6:00 p.m. and roll call was taken.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Jeff DeGroot – President	Absent																		
John Ford	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Jim O'Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	P	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y

Also Present:

- Rich Brecklin, Superintendent of Public Works
- Chuck Urban, Village Attorney
- Bill Streeter, Village Attorney
- Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

A motion was made by Julia Miller to approve Jim O'Laughlin as temporary chairman of this meeting of the Board of Trustees. The motion was seconded by Marty Clinch. **Motion passed #1.**

2. Minutes Approval

a. September 25, 2014, Village Board Meeting

A motion was made by John Ford to approve the September 25, 2014 village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None.

5. Current Agenda Items

a. Approval of the Proclamation of Advocates for Children Week

Jim O'Laughlin stated with the president out of town he had taken a picture for the Proclamation of Advocates for Children Week for the Jr. Women's Club and will sign the Proclamation once it is approved.

A motion was made by Marty Clinch to approve the Proclamation of Advocates for Children Week. The motion was seconded by Julia Miller. **Motion passed #3.**

b. Approval of Contractor's Application for Payment #8 for WWTP No. 1 Improvements

A motion was made by Jim O'Laughlin to approve the contractors pay application for payment #8 in the amount of \$199,303.51 for WWTP No. 1 sewer improvements. The motion was seconded by John Ford. **Motion passed #4.**

Brian Wysocki arrived at 6:03 p.m.

c. Approval of Loan Disbursement Request #9 for WWTP No. 1 Improvements

A motion was made by John Ford to approve the loan disbursement request #9 in the amount of \$209,380.27 for the WWTP No. 1 sewer Improvements. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**

d. Approval of the MS4 NOI Permit Program

A motion was made by John Ford to approve the MS4 NOI permit program that has been recommended. The motion was seconded by Todd Rice. **Motion passed #6.**

e. Award the Fandel Road Sewer Extension project and authorize the Village President to execute the contract documents

A motion was made by Jim O'Laughlin to approve the award of the Fandel Road sewer extension project bid to G.A. Rich & Sons in the amount of \$38,164.00 and authorize the Village President to executive the contract documents. The motion was seconded by Marty Clinch. **Motion passed #7.**

There will be a change order from the contractor in order to replace the manhole casement on Prairie that was detected to be in need of repair during the smoke testing. The Village has received the IEPA permit but we are waiting on the school easement.

f. Award the Whispering Oaks Subdivision – 2014 Sanitary Sewer Repair Project and authorize the Village President to execute the contract documents

A motion was made by Brian Wysocki to approve the award to Hoerr Construction in the amount of \$36,300.00 for the Whispering Oaks Subdivision-2014 sanitary sewer repair

project and authorize the Village President to execute the contract documents. The motion was seconded by John Ford. **Motion passed #8.**

g. Discussion and Approval of Mr. Heaver's request to receive a refund of his building permit fees for the apartment building in Fandel Farm Outlot B

The Clerk explained the Village had received a letter from Mr. Heaver's attorney asking for a refund of the permit fees since he feels it won't be economically feasible for the drainage basin to be built on outlot B in the Fandel Farm Subdivision. Bill Streeter stated there are no provisions in the code for a refund. Brian noted the property needs reclamation before the board could consider any type of refund. The board agreed to defer this until the next board meeting and pictures can be taken in order to discuss the condition of the property.

h. Approve the submission of a written application to the Zoning Board of Appeals to amend the Village's Zoning Regulations for the Residential District regarding setbacks as contained in Title 9, Chapter 6, Article A, Section 3 of the Village Code.

The Village board requested the residential district setbacks be reviewed as a whole with the Planning Commission making a recommendation. The Planning Commission made a recommendation at their October 20th meeting that those lots of eighty feet (80') or less measured at the front building setback line will have a minimum sideyard setback width of 10 feet (10').

A motion was made by Jim O'Laughlin to approve the submission of a written application to the Zoning Board of Appeals to amend the Village's zoning regulations for the residential district regarding setbacks as contained in Title 9, Chapter 6, Article A, Section 3 of the Village code. The amendment shall read as follows:

Side Yard: The minimum side yard width of each yard shall be fifteen feet (15') except for those lots of eighty feet (80') or less measured at the front building setback line will have a minimum yard width of 10 feet (10'). No accessory buildings shall project into the required side yard space.

The motion was seconded by Todd Rice. **Motion passed #9.**

i. Approval on the Enforcement of the Mailbox Ordinance and Roadside Obstructions

The board discussed the mailbox ordinance. Todd Rice noted the need to let Rich Brecklin enforce the ordinance when there are violations and if there is a complaint then the resident can come to the Village board. The board agreed this will be deferred to a special meeting to be held on October 30th at 6:00 p.m.

Bill Streeter noted the board needs to enforce your ordinance or change it if you aren't going to enforce it. The board discussed inviting the resident's that are not compliant.

j. Approval of the Fandel Road Sewer Extension Construction Phase Engineering Amendment

A motion was made by John Ford to approve the Fandel Road Sewer extension construction phase engineering amendment in the amount of \$3,000. The motion was seconded by Todd Rice. **Motion passed #10.**

k. Approval of the Woodland Knolls Traffic Study Recommendations

A motion was made by John Ford to approve the Woodland Knolls Traffic study recommendations and authorize CMT to move forward with engineering design and construction. The motion was seconded by Todd Rice. **Motion passed #11.**

A motion was made by Brian Wysocki to go into executive session at 6:51 p.m. per the Open Meetings Act 2(c) 1 to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. The motion was seconded by John Ford. **Motion passed #12.**

A motion was made by Brian Wysocki to come out of executive session at 6:57 p.m. The motion was seconded by Marty Clinch. **Motion passed #13.**

l. Approval Regarding Personnel Excused Unpaid Leave of Absence

A motion was made by Marty Clinch on the approval of the excused unpaid leave of absence for Raymond Zimmerman. The motion was seconded by John Ford. **Motion failed #14.**

6. Ongoing Agenda Items-None.

7. Presentation of Bills

a. General

A motion was made by Jim O'Laughlin to approve the general bills as amended. The motion was seconded by John Ford. **Motion passed #15.**

b. Sewer

A motion was made by Todd Rice to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #16.**

c. Audit-None

d. MFT

A motion was made by John Ford to approve the MFT bill. The motion was seconded by Todd Rice. **Motion passed #17.**

8. Reports of Standing Committees

a. Finance

John Ford had nothing to report at this time.

b. Streets/Equipment

Todd Rice deferred to Rich Brecklin for the updates but stated there will need to be another meeting to discuss the Somerset speeding issue.

c. Personnel

Jim O’Laughlin reported they would be interviewing next week and a personnel committee meeting would be scheduled in order to do an interview with the final applicants.

d. Police

Marty Clinch had nothing new to report.

e. Parks

Julia Miller stated the flag lighting is complete and we may want to let the Journal Star know.

f. Sewer

Brian Wysocki noted he would be scheduling a sewer committee meeting to talk about software options. He also indicated a landlord complained about not knowing his tenant was late on their sewer bill and asked if the process could get him included earlier so that he can know when there is a delinquent bill. Bill Streeter indicated the sewer bills can be put in the owner's name without any change to the Village code since both the owner and tenant are responsible. The Village will send a letter to the landlord's noting the bills will be changed into their names effective January 1, 2015.

Brian Wysocki reported the sewer bills last month went out incorrectly but the error has been corrected. We aren't sure how it happened but we do have a process in place to make sure they are correct now before they are sent out.

g. Economic Development Council

Marty Clinch noted he and Ann Sasso had attended the Woodford County Board meeting and the county board did not approve funding in their budget for FFCl. Marty noted all the top people that are involved with FFCl/EDC that attended (5 key members) were frustrated and disappointed. It was embarrassing that our own county is not supportive of the EDC/FFCl regional efforts when all of the other counties are supportive. A county board member stated we shouldn't do economic development but just stay the way we are. If Woodford County doesn't want to be a part of this Germantown Hills and Metamora will move forward with our initiatives and efforts.

The EDC and FFCl are going to be merging soon into one. Marty Clinch explained the history of FFCl and EDC. Marty Clinch stated he would like to put something on our next EDC agenda and invite the Woodford County Board members to attend.

Ann Sasso attended an economic development course and will be discussing some of the ideas at the next EDC meeting including Chamber ideas to pass on, business retention visits and ideas for business growth and expansions. The course really encouraged economic development both locally and regionally.

Ann Sasso updated the board on some business activities and reported she had attended the ICSC event in Chicago. Some great contacts were made for potential opportunities in Germantown Hills and met with Cullinan to discuss their vacant lot.

9. Reports of Special Committees-None

10. Reports of Officers

**a. Zoning Officer
Village Clerk**

Ann Sasso asked the board if they had any concerns about the proposed new billboard near the Jim Paul property.

b. Superintendent of Public Works-Rich Brecklin reported the following:

Lighting-The flag lights are on and Rich is waiting for the guy to get back to him on the welcome signs.

Streets/Equipment-The road work will start Monday. The information will be on the website noting the streets that will be resurfaced.

The new truck is in and is at Koenig Equipment getting the equipment installed. The Morton building lighting is not good so Rich is getting new lights. It will take about \$1500 to finish the lighting.

Drainage-There has been a concern with a culvert and mailbox in Coventry Farm. Rich explained the culvert is in the right of way and the property owner thinks it is on his property. The Village received a letter and FOIA request from an attorney on this issue. The Village has responded to the letter and FOIA request.

Sewer-The sewer improvement project is going great. We still need to get the smoke testing letters out to residents with concerns.

c. Village Attorney

Bill Streeter had nothing new to report.

d. Village President

Jeff DeGroot was not in attendance.

11. Communications to the Board

Ann Sasso noted the Village received a thank you from the Illinois Cancer Care Foundation for the donation made in memory of Mary Beth Kiefner, the Worth Township Road Commissioner's wife.

The Village received a thank you card from the residents on Bittersweet for allowing their block party this summer.

The Village received a letter requesting a letter of congratulations be sent to a boy scout receiving a special honor in the community. The Clerk will make sure to get this to the Village President.

12. Adjournment

A motion was made by Brian Wysocki to adjourn the meeting at 7:43 p.m. The motion was seconded by Marty Clinch. **Motion passed #18.**

Ann Sasso, Village Clerk