

Village of Germantown Hills
Village Board Meeting Minutes

October 24, 2016 - 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice-Electronic	Absent	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

The board agreed to allow Todd Rice to attend by electronic means due to being away for work purposes.

2. Minutes Approval

- a. **September 13, 2016, Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the September 13, 2016 Village board meeting minutes. The motion was seconded by Julia Miller. **Motion passed #1.**
- b. **September 26, 2016, Special Village Board Meeting-**A motion was made by Julia Miller to approve the September 26, 2016 Special Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #2.**

4. Public Comments on Any Action Item on the Agenda-None

5. Public Comments on Any Non-Action items

Attorney Carl Reardon was in attendance representing Ralph Yearby who lives in the Fandel Farm Condo area. Mr. Reardon stated he was not in attendance to threaten litigation or asking the board to resolve the issue tonight but would like a meeting coordinated to discuss the drainage issue in Fandel Farm condo area. He stated they have researched the issue and need some answers to some questions. Jeff DeGroot stated he would meet with Rich Brecklin, Scott DeSplinter and their representatives in order to discuss the issue.

6. Current Agenda Items

a. Discussion and approval of amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class "B" Liquor Licenses

Jake Adkins explained in order to keep things moving he needs to submit to the State a liquor license in order to apply for a video gaming license at their new location. Germantown Grille will have two licenses but will surrender the existing one once they have moved to the new location.

A motion was made by Julia Miller to approve Ordinance #771 an ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class "B" Liquor Licenses. The motion was seconded by Marty Clinch.

Motion passed #3.

b. Discussion and approval of the intergovernmental agreement between the Village of Germantown Hills, Illinois and Germantown Hills School District #69 regarding sanitary sewer (version1)

Brian Wysocki explained the agreement with the School had been discussed at a Special Village Board meeting and a sewer committee meeting. Jeff DeGroot indicated he initially thought this was going to be property deeded to the Village and has since learned the Village will be the permit holder of the pipe that goes under Route 116. Brian stated the Village has addressed the School's other concerns but due to the fact we have other similar cases in the Village where the Village doesn't contribute towards the cost of repairs of a lateral, he can't approve the Village doing a 50/50 cost share in this case. Rich Brecklin will provide help if there is an emergency just like he would in other cases. Bill Streeter explained IDOT requires the Village to own the pipe but no land is being deeded or transferring of hands. The notification process allows a 24 hour requirement of timing to initiate and diligently pursue making repairs if needed. Steve Nauman, School Board President asked about the maintenance or repair procedure. Scott DeSplinter noted with a Rt. 116 repair the contractor and Village would know IDOT requirements in order to make the repair. The School could also use their own personnel to make repairs if needed. The permit is ready once the agreement between the School and Village is approved.

A motion was made by Amy Pace to approve the intergovernmental agreement between the Village of Germantown Hills, Illinois and Germantown Hills School District #69 regarding sanitary sewer (version 1). The motion was seconded by Julia Miller.

Motion passed #4.

c. Discussion and approval of the intergovernmental agreement between the Village of Germantown Hills, Illinois and Germantown Hills School District #69 regarding sanitary sewer (version 2-shared cost)

This agreement was not necessary since the first agreement passed.

d. Discussion and approval of the revised site plan for Fandel Farm Outlot B and the waiving of permit fees

Joe LaHood was in attendance to discuss the Fandel Farm outlot B that Bill Heaver currently owns. He is asking for the revised site plan to be approved and the waiving of the zoning permit fees since they were already paid on this development years ago. Mr. LaHood is planning on purchasing the property and cleaning it up before winter and building in the spring. He is willing to build the detention area as proposed.

The Planning Commission had made a recommendation on the revised site plan years ago but the plan was never presented to the Village Board for approval. Scott DeSplinter noted there weren't any calculations presented to the board as a part of the site plan approval process. Scott DeSplinter has looked at the site plan and did some basic calculations of a preliminary drainage plan. The owner needs to address the drainage specifically with the plan and outlet and the drainage calculations need to meet the Village's approval. Joe stated he will talk with the Bill and get the information to the engineer for review.

e. Discussion and approval authorizing the appraisal of an easement for WWTP Peak Flow Trunk Sewer Extension

Rich Brecklin reported he has made several attempts to contact the owner of the property that the Village needs a sewer easement from in order to extend the sewer main. Ann Sasso has also reached out via email to the daughter of the property owner and there has been no response back. In order to keep things moving for the sewer extension the Village would need to get an appraisal of the easement.

A motion was made by Julia Miller to approve authorizing the appraisal of an easement for WWTP Peak Flow Truck Sewer Extension. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**

f. Approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding garbage charges

Todd Rice indicated the street committee had recommended a 50 cent increase in order to cover garbage associated expenses since the charge to the Village increased in October.

A motion was made by Brian Wysocki to approve Ordinance #772 an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding garbage charges. The motion was seconded by Amy Pace. **Motion passed #6.**

g. Approval of the future sidewalk plan

The Planning Commission, EDC and street committee had made recommendations on the future sidewalk plan.

A motion was made by Julia Miller to approve the future sidewalk plan as recommended. The motion was seconded by Todd Rice. **Motion passed #7.**

h. Discussion and approval on the completion of the Anker Lane remaining punch list items

There are some remaining punch list items on the Anker Lane road extension. Scott noted funds are being held to finish the work if needed.

i. Discussion and approval of the change order #1 for the Holland Road sidewalk

A motion was made by Jim O'Laughlin to approve change order #1 for the Holland Road sidewalk in the amount of \$3,600. The motion was seconded by Brian Wysocki.

Motion passed #8.

j. Discussion and approval of the asphalt pavement improvements at the intersection of Fandel Road and Windsor Drive

A motion was made by Jim O'Laughlin to approve the asphalt pavement improvements at the intersection of Fandel Road and Windsor Drive not to exceed \$8,500.00. The motion was seconded by Brian Wysocki. **Motion passed #9.**

k. Approval for a new phone to replace the current paging system

Brian Wysocki explained the current paging system is going away November 1st as MTCO is eliminating the service.

A motion was made by Brian Wysocki to approve purchasing a new phone to replace the current paging system. The motion was seconded by Julia Miller. **Motion passed #10.**

l. Discussion and approval of the process of answering grinder pump alarms

Brian Wysocki noted at the sewer committee meeting the committee discussed answering grinder alarm calls the next morning instead of being a 24/7 service. Rich Brecklin stated we will educate the property owners involved with a letter and contact the Homeowner's Associations to pass along the new policy. Brian Wysocki noted in conjunction with this we will have developed a fee schedule for grinder abuse. The board was in consensus to move forward with the change in policy.

7. Ongoing Agenda Items-None

8. Presentation of Bills

a. General-A motion was made by Julia Miller to approve the general bills as amended. The motion was seconded by Amy Pace. **Motion passed #11.**

b. Sewer-A motion was made by Julia Miller to approve the sewer bills as amended. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

c. Audit-None

d. MFT-None

9. Reports of Standing Committees

- a. **Finance**-Amy Pace stated the tax levy will be on the meeting agenda in November for approval.
- b. **Streets/Equipment**-Todd Rice had nothing new to report.
- c. **Personnel**-Julia Miller stated the employee that was off for a non work injury is back.
- d. **Police**-Rich Brecklin stated the radar reports were emailed to the Sheriff and Marty Clinch.
- e. **Parks**-Julia Miller stated the siding will be installed soon at J.R. White Park.
- f. **Sewer**-Brian Wysocki had nothing new to report.
- g. **Storm Water**-Jim O'Laughlin had nothing new to report.
- h. **Economic Development Council**-Marty Clinch stated there is a new rural development person at GPEDC. Marty reported he has been meeting with some of the other communities to see how there can be some partnering up in order to help with other communities.

Ann Sasso reported she had attended the IML, Enterprise conference, and ICSC. She met with some developers and will follow up on information that was provided.

10. Reports of Special Committees-None

11. Reports of Officers

- a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso received the agreement for the IDNR grant that will be on the next agenda for approval. Terry Wilkerson is looking to construct an 8 unit 2 story apartment building in the spring. These units will be upscale units and will have one access off of Woodland Knolls and all parking will be to the back. The landscape dates have been confirmed for November 14th & 28th.
- b. **Superintendent of Public Works**-Rich reported he has a contractor lined up to fix the sewer main on Lawndale. He had several phone calls into a contractor that wouldn't respond so he called another contractor to do the work.

The WWTP #1 is up for a sewer award. There are only 4 plants out of the State up for this award.

- c. **Village Attorney**-Bill Streeter had nothing new to report.
- d. **Village President**-Jeff DeGroot asked about the Christmas party. It has been scheduled for December 4th at 6:00 p.m.

12. Communications to the Board-None.

13. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:40 p.m. The motion was seconded by Amy Pace. **Motion passed #13.**
Ann Sasso, Village Clerk