

**Village of Germantown Hills  
216 Holland Road, Village Hall  
Germantown Hills, IL 61548  
309-383-2209  
www.germantownhillsillinois.org**

**Village Board Meeting Minutes**

**November 13, 2014 - 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Village President Jeff DeGroot called the meeting to order at 6:00 p.m. and roll call was taken.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Jeff DeGroot – President	Present												
John Ford	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Julia Miller	Absent	-	-	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:  
Rich Brecklin, Superintendent of Public Works  
Chuck Urban, Village Attorney  
Bill Streeter, Village Attorney  
Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

**a. October 23, 2014, Village Board Meeting**

**A motion** was made by Jim O’Laughlin to approve the October 23, 2014 village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

**b. October 30, 2014 Special Village Board Meeting**

**A motion** was made by Todd Rice to approve the October 30, 2014 village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #2.**

**3. Public Comments on Any Action Item on the Agenda-None**

#### 4. Public Comments on Any Non-Action items

James Crowley, Attorney representing Keith & Lynnette Barton, 406 Cottingham Lane was in attendance to discuss issues concerning their neighbor's home construction project in regards to the driveway and culvert. The Village had just received a letter from Mr. Crowley late on Wednesday and had not had a chance to review it. Mr. Crowley has concerns with the building permit and the location of the neighbor's driveway and culvert.

Julia Miller arrived at 6:09 p.m.

Bill Streeter stated the letter and information will be reviewed and evaluated and the Village will get back to Mr. Crowley as soon as possible.

#### 5. Current Agenda Items

##### a. Approval of An Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois Regarding Demolition of Buildings

Jim O'Laughlin stated the Planning Commission has been working on the demolition ordinance for several months with a draft being presented to the board for consideration. The board discussed the bond amounts.

**A motion** was made by Todd Rice to approve Ordinance #737 An Ordinance amending the Germantown Hills Village code, Village of Germantown Hills, Illinois regarding demolition of buildings with the bond amount being amended to \$25,000. The motion was seconded by Marty Clinch. **Motion passed #3.**

##### b. Approval of Contractor's Application for Payment #9 for WWTP No. 1 Improvements

**A motion** was made by Brian Wysocki to approve the contractors pay application for payment #9 in the amount of \$145,649.93 for WWTP No. 1 sewer improvements. The motion was seconded by Marty Clinch. **Motion passed #4.**

##### c. Approval of Loan Disbursement Request #10 for WWTP No. 1 Improvements

**A motion** was made by Brian Wysocki to approve the loan disbursement request #10 in the amount of \$162,472.09 for the WWTP No. 1 sewer Improvements. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**

##### d. Approval of Change Order #6-WWTP No. 1 Improvement Project

**A motion** was made by Jim O'Laughlin to approve change order #6 in the amount of \$3,520.47 for the WWTP No. 1 Improvement project. The motion was seconded by Marty Clinch. **Motion passed #6.**

##### e. Approval of Change Order #1-Fandel Road Sanitary Sewer Extension

**A motion** was made by Jim O'Laughlin to approve change order #1 for the Fandel Road sanitary sewer extension in the amount of \$6,000. The motion was seconded by Todd Rice. **Motion passed #7.**

**f. Approval of an Intergovernmental Agreement Regarding an Enterprise Zone Located in the Northern Tazewell and Southern Woodford Counties**

**A motion** was made by Todd Rice to approve the Intergovernmental Agreement regarding an enterprise zone located in the Northern Tazewell and Southern Woodford Counties. The motion was seconded by John Ford. **Motion passed #8.**

**g. Approval of Contractor's pay application #2 -2014 Lighting Improvement Project**

**A motion** was made by Todd Rice to approve the contractors pay application #2 in the amount of \$5,688.53 for the 2014 lighting improvement project. The motion was seconded by Marty Clinch. **Motion passed #9.**

**h. Discussion and Approval of Mr. Heaver's request to receive a refund of his building permit fees for the apartment building in Fandel Farm Subdivision Outlot B**

The board discussed Mr. Heaver's request to receive a refund of his building permit fees for the apartment building in Fandel Farm Subdivision Outlot B. The work has been completed which was associated with the fees. Doug Long, a resident that lives at 640 Bittersweet Avenue and a representative of the Homeowners Association was in attendance and explained their concern that the property needs to be restored before it is deeded to the association so the association doesn't incur a large fee to do so. The board agreed there would be no refund of the fees and a letter should be sent that the ground needs to be restored to its original condition.

**6. Ongoing Agenda Items-None.**

**7. Presentation of Bills**

**a. General**

**A motion** was made by Jim O'Laughlin to approve the general bills. The motion was seconded by John Ford. **Motion passed #10.**

**b. Sewer**

**A motion** was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #11.**

**c. Audit-None**

**d. MFT-None**

**8. Reports of Standing Committees**

**a. Finance**

John Ford reported that we are working on the tax levy information and will schedule a finance meeting soon so this can be approved at the December meeting.

**b. Streets/Equipment**

Todd Rice noted there will be a street committee meeting to discuss the mailbox ordinance but the attorney is checking on liability issues. Rich Brecklin stated the

Village did receive a load of salt yesterday. Marty Clinch asked about extending the sidewalk at the school crossing at Arbor Vitae. Rich Brecklin will check on a cost.

**c. Personnel**

Jim O’Laughlin reported the two applicants accepted the public works maintenance positions. One employee started November 10th and the other will start November 17th.

**d. Police**

Marty Clinch had nothing new to report. Ann Sasso stated there have been some vandalism and burglaries lately. She is waiting to get more details.

**e. Parks**

Julia Miller stated she recently met a representative from the Metamora Park District and they agreed to keep in contact to hopefully bridge some ideas.

**f. Sewer**

Brian Wysocki reported a letter to the landlords was drafted that as of January 1st all sewer accounts will be set up in the owners names instead of the tenants. Ann Sasso reported the letters have gone out.

Todd Rice asked about the number of delinquent accounts. Ann Sasso reported we have had good results with getting some accounts to regularly pay and others have brought their accounts current.

**g. Economic Development Council**

Ann Sasso reported she had met with the new proposed owner of the Jubilee building. They would like to look at changing the façade and sign. A Germantown Crossing property owners meeting will need to be scheduled. The library has decided to not pursue the purchase of the old Ace building. The EDC members will be attending the library board's next meeting. The long range transportation plan applications were submitted which included the bike/walkway from Germantown Hills to Metamora and a pedestrian overpass from the church/school area over to MTCO Park as a proposed location.

**9. Reports of Special Committees-None**

**10. Reports of Officers**

**a. Zoning Officer  
Village Clerk**

There will be a public hearing in front of the ZBA on the residential setback code change on December 9th. The Illinois Now Energy efficiency program allows for rebates on new lighting. We are checking on the lighting we have installed lately (Morton Building, Sewer plant, flags and Jubilee Lane) to see if they apply. We are looking at funding options for the road improvements including a note, bonds, and loan and are waiting to hear back on options.

There is a concern that has been brought to our attention concerning another website using our website. The attorney will check on this. An appraiser was contacted and said he could have the property appraisal in 3 weeks.

**b. Superintendent of Public Works**-Rich Brecklin reported the following:

**Lighting**-The flag lights are on and Rich has three proposed designs for the welcome signs. The board recommended using the same boulder sign design that we presently have at the Village hall. This will be done in the spring.

**Streets/Equipment**-The road work is complete. Rich is working with CMT on the long range street plan. There was a meeting at IDOT about the road improvements and IDOT is agreeable with the proposed plan. They are also agreeable with what the Village is going to have Casey's do with their entrance on an interim basis until the roundabout is built.

The new truck is in and it is at Koenig Equipment getting the equipment installed. We received our first load of salt of approximately 110 tons.

**Drainage**-There has been a concern with a culvert and driveway in Coventry Farm. Bill Streeter will look at the new letter and information in order to draft a response.

**Sewer**-The sewer improvement project is going great. We are not going to issue any building permits for the lots along Fandel Road until the sewer is installed. There was an issue with a grinder pump where the homeowner was at fault. The Oberlander bill is going to be sent to the homeowner for a payment.

There was a tour of the sewer plant with Foth and their attorney. Bill Streeter indicated the purpose of the meeting was because of ongoing litigation they wanted to see the plant condition before the plant gets altered.

John Ford asked about the Fandel Road sidewalk water issue. Rich Brecklin noted the drainage tiles were put in and working but the homeowner tore it out with their mower. The board agreed to have Scott DeSplinter come back with some options and estimated costs for a repair.

**c. Village Attorney**-Bill Streeter updated the board on the litigation process.

**d. Village President**-Jeff DeGroot had nothing new to report.

**11. Communications to the Board**

Todd Rice thanked resident Doug Long for attending the meeting. He also thanked Marty Clinch, Rich Brecklin and Ann Sasso for all of their hard work on EDC.

**12. Adjournment**

**A motion** was made by Jim O'Laughlin to adjourn the meeting at 7:25 p.m. The motion was seconded by John Ford. **Motion passed #12.**

Ann Sasso, Village Clerk