

Village of Germantown Hills
Village Board Meeting Minutes
November 17, 2016 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Village President Jeff DeGroot called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Present													
Julia Miller	Present	Y	Y	Y	-	-	-	-	-	-	-	-		
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Brian Wysocki	Absent	-	-	-	-	-	-	-	-	-	-	-		
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		

Also Present:
 Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Scott DeSplinter, Village Engineer
 Mike Hinrichsen, Woodford County Board Member

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

- a. **October 24 2016, Village Board Meeting-**A motion was made by Jim O'Laughlin to approve the October 24, 2016 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

- a. **Discussion and approval authorizing CMT to put together an engineering agreement for the next sidewalk improvement project**

Todd Rice explained the street committee had recommended having CMT put together an engineering agreement for Somerset Drive as the next sidewalk improvement project.

A motion was made by Jim O'Laughlin to approve authorizing CMT to put together an engineering agreement for the next sidewalk improvement project. The motion was seconded by Julia Miller. **Motion passed #2.**

b. Discussion and approval of the Grant agreement between the State of Illinois, Department of Natural Resources and the Village of Germantown Hills

A motion was made by Julia Miller to approve the grant agreement between the State of Illinois Department of Natural Resources and the Village of Germantown Hills. The motion was seconded by Todd Rice. **Motion passed #3.**

This agreement is needed for the IDNR Recreational Trail Program Grant for J.R. White Park bike/walkway.

c. Approval of the Tax Levy FY 16-17

The board discussed the proposed tax levy numbers for the restricted use accounts and the general corporate tax amount. It is the intention to leave the dollars the same as last year with no increase. This will be deferred until the December so the numbers can be revised.

d. Discussion and approval authorizing the use of a modified rational method in lieu of a hydrograph method for detention volume design for the Fandel Farm Outlot B and the waiving of permit fees

Scott DeSplinter explained the rational method and the hydrograph method. He had put together some basic calculations based on the rational method for a drainage plan for the Outlot.

Julia Miller had to leave at 6:14 p.m.

Scott noted the original site plan as submitted by the developer was not clear on the proposed improvements for the detention plan and outlet. The developer's engineer has looked at Scott's calculations and the developer would like to move forward with the detention calcs as completed by CMT and focus their effort on designing the proposed detention pond and outlet. Scott asked the board if the rational method as used for the basic calculations would be acceptable. Scott recommended this method for this site since the initial project was approved before the storm water ordinance and it was also set up as a PUD. The method is accepted by the IDOT drainage manual for small sites. Scott indicated it would be beneficial in this case in order to get a detention pond installed.

A motion was made by Jim O'Laughlin to approve authorizing the use of a modified rational method in lieu of a hydrograph method for detention volume design for the Fandel Farm Outlot B only and the waiving of the permit fees already paid by the previous developer. The motion was seconded by Amy Pace. **Motion passed #4.**

The developer's engineer needs to update the plat to show the detention as proposed.

e. Approval of Change Order #2 for the Holland Road Sidewalk

A motion was made by Jim O'Laughlin to approve change order #2 for the Holland Road sidewalk in the amount of \$5,500.00. The motion was seconded by Todd Rice. **Motion passed #5.**

The change was needed due to poor soil conditions that were made worse due to a recent rainfall event. They are removing the bad dirt and putting in quality soil so the project can be completed this year.

f. Approval of contractor's application for payment #1 for the Holland Road Sidewalk

A motion was made by Jim O'Laughlin to approve the contractor's application for payment #1 for the Holland Road sidewalk in the amount of \$50,940.00. The motion was seconded by Todd Rice. **Motion passed #6.**

g. Approval of contractor's application for payment #7 on the Anker Lane Extension

Scott DeSplinter noted payment #6 was submitted after the last meeting. The contractor had submitted a pay request for the remainder of the project. Scott and Rich determined \$15,000 will be retained until spring.

A motion was made by Jim O'Laughlin to approve the contractor's application for payment #6 & #7 for the Anker Lane extension in the amount of \$107,326.45. The motion was seconded by Marty Clinch. **Motion passed #7.**

h. Approval of a Christmas bonus for Village personnel

Amy Pace explained since Julia Miller is absent she is reporting Julia's recommendation to keep the bonus the same as last year for all employees.

A motion was made by Marty Clinch to approve a Christmas bonus for the Village personnel at \$250 per person. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills as amended. The motion was seconded by Todd Rice. **Motion passed #9.**

b. Sewer-A motion was made by Todd Rice to approve the sewer bills as amended. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace stated the tax levy will be on the next meeting agenda for approval.

- b. **Streets/Equipment**-Todd Rice had nothing new to report.
- c. **Personnel**-Julia Miller was not in attendance.
- d. **Police**-Marty Clinch had nothing new to report.
- e. **Parks**- Julia Miller was not in attendance.
- f. **Sewer**-Brian Wysocki was not in attendance.
- g. **Storm Water**-Jim O'Laughlin had nothing new to report. Scott indicated we would need a meeting in January to discuss the MS4 requirements.
- h. **Economic Development Council**-Marty Clinch stated the library should be opening in December. The Holland Road sidewalk is in. The Chamber met today and Heartland Bank reported to be careful around the holiday's with theft and scams.

Ann Sasso questioned due to some conflicts would the board want to move the EDC meeting scheduled for December 8th to December 15th before the Village Board meeting. The board agreed.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann discussed the possibility of constructing a sign in the Village to hold other organizational signs such as Rotary, Chamber and Kiwanis. The park committee will explore the possibilities.

Ann reported we had received another FOIA request on the Cottingham culvert/ditch.

We received the signed School intergovernmental agreement on the sewer for the School expansion.

The Planning Commission is looking at the sign ordinance in regards to banner, temporary signs and feather flags and will be making a recommendation to the Village Board.

b. Superintendent of Public Works-Rich reported the pavilion siding is almost done and they will be closing the restroom tomorrow for the winter. Rich noted all of the streets have been swept and they are pulling out all of the snow removal equipment.

Rich reported the Fandel Road sidewalk is complete and they are getting ready to pour the Holland Road sidewalk.

We are getting the appraisal on the needed sewer easements. Scott is submitting the sewer permits for the trunk line extension.

Rich recommended the idea of buying extra routers for the lift stations since more and more have been failing when MTCO is not open. The board agreed.

Rich is checking on OSHA training for the employees and may send two guys if possible.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Jeff DeGroot had nothing new to report.

11. Communications to the Board-The Clerk read thank you notes from The Parrish family concerning the new sidewalk, St. Jude for the use of the Village's fencing and from Greg Harman for the Business Community Improvement Grant he received.

12. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 6:52 p.m. The motion was seconded by Todd Rice. **Motion passed #11.**

Ann Sasso, Village Clerk