

**Northern Tazewell Enterprise Zone
(Village of Germantown Hills)
Certification of Eligibility for Sales Tax Exemption**

This certificate is for the purpose of applying the Illinois Department of Revenue (IDOR) for a Certificate of Eligibility for Sales Tax Exemption. A separate form is required for each contractor and each sub contractor and **every line** must be completely filled in. This form, once completed, needs to be provided to the respective community in which the project is located for application to IDOR. The associated fee must be paid prior to application before the application will be processed. Incomplete applications will not be accepted.

This information to be completed by the owner or general contractor for the Business where the project is occurring:

Name of Business/Project: _____ Parcel I.D. #: _____
Business Owner's Name: _____

Street Address of the project: _____ Phone # for Business Owner: _____
Email Address: _____

Total Project Cost: _____ Site Purchase Cost: _____ Capital Equipment Cost: _____

Total Project Materials Cost: _____ NAICS Code: _____ <http://www.naics.com/search.htm>

Jobs Retained: _____¹FTE Jobs Created: _____²Current # of Employees: _____ Remodel or New Construction?

Federal Employer's ID Number _____ (9 Digits required)

Business Unemployment # _____ (required)

PROJECT TYPE: Retail Commercial _____ Service Commercial _____ Industrial _____

¹Retained jobs means any full-time equivalent job preserved at a specific facility or site that was threatened to be lost by a specific and demonstrable threat that is specified in the application for developing assistance. Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,750 hours.

²Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,820 hours.

Fee: Illinois State Law allows for a 0.5% fee to be assessed on all projects taking advantage of Enterprise Zone Benefits.

Fee (0.5% x Total Project Materials Cost): _____

Fee Paid?: Y N (circle one, application will only be processed if "Y" is circled)

Please attach a list of building materials and the quantities to be purchased.

Date
Owner's Signature or legal representative

Print Name of Signature

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date
General Contractor's Signature (if different than owner)

Print Name of Signature

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Once completed email, mail, or hand deliver to:

Ann Sasso, Village Administrator
216 Holland Road
Germantown Hills, IL 61548
Phone: 309-383-2209 Email: villagehall@mtco.com

To determine if your property is in the Enterprise Zone you may go to the Village website, select Economic Development/Enterprise Zone to view the map or contact the Village Hall.

Please complete this information for each contractor or Sub Contractor (One form required for each contractor or sub.)

Contractor's Name: _____ Contractor's Address: _____
Contractor's Phone #: _____
Email Address: _____

Total Amount of Contract: _____ # of Contractors who will seek certificates for this project: _____

Estimated Completion Date: _____ Building Materials Cost Only: _____
Material Purchase Dates: _____

Please attach a list of building materials and the quantities to be purchased.

Contractor's Signature

Print Name of Signature

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

TYPE OF PERMIT, NUMBER, and VALUE

Building Permit No. _____

Building Permit Value & Date \$ _____

It is the responsibility of the developer/contractor to ensure that all materials qualify as real property under the State of Illinois Department of Revenue requirements.

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