

Village of Germantown Hills
Village Board Meeting Minutes
January 17, 2019 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y			
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	-	-	-			
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Todd Rice	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y			

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar along with remembering Marc Wright currently serving in Afghanistan.

2. Minutes Approval

- a. **December 13, 2018 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the December 13, 2018 Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda -None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

- a. **Discussion and approval on an agreement in regards to Feral Cats**
 Deferred until the next meeting.
- b. **Approval of a Business Community Improvement Grant**

Ann Sasso reported the EDC had recommended a Business Community Improvement Grant to Dr. Nichols in order to replace his two signs. The grant would be for \$2,182.50.

A motion was made by Marty Clinch to approve the Business Community Improvement Grant for Dr. Nichols to replace his two signs in the amount of \$2,182.50. The motion was seconded by Amy Pace. **Motion passed #2.**

c. Approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class "B" Liquor Licenses

Ann Sasso noted Daisy Mays had closed and will no longer need their liquor license. The proposed ordinance would lower the amount of Class B licenses in the Village.

A motion was made by Jim O'Laughlin to approve Ordinance #810 An Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class "B" liquor licenses. The motion was seconded by Julia Miller. **Motion passed #3.**

d. Discussion on Village Code changes in regards to the Village Plat Officer

Ann Sasso noted there are several code changes that are needing to be completed in order to clean up some things that aren't current. One of the items to be modified is that the Plat Officer is supposed to be a Village Trustee.

Mike Hinrichsen made the appointment of Todd Rice as Plat Officer.

Bill Streeter will confirm no further action is needed.

e. Approval to accept the dedication of the public improvements for the Woods at Germantown Hills

Bill Streeter explained the Village code states upon completion of the public improvements, the subdivider and the subdivider's engineer shall submit to the village a signed certificate of compliance which indicates that all public improvements constructed in connection with the subdivision comply with all applicable requirements. Scott DeSplinter and Rich Brecklin have confirmed everything is in order. Once the board accepts the improvements it starts the two-year warranty period. The developers engineer has requested the date to start the two-year warranty to back in September when the documents were presented to the Village. The board agreed the acceptance date would be as of today and would not be back dated.

Rich Brecklin stated this came up because the subdivision didn't get plowed after the last snowfall since the Village had not accepted the subdivision yet.

A motion was made by Jim O'Laughlin to accept the dedication of the public improvements for the Woods at Germantown Hills Section One as of January 17, 2019. The motion was seconded by Dick Hartman. **Motion passed #4.**

Rich Brecklin explained the snow process with all of the contractor's trailers on the road.

f. Approval of the General Engineering Agreement

Scott DeSplinter explained they usually present a general engineering agreement every two years. It shows the agreement and framework for the bill structure.

A motion was made by Marty Clinch to approve the general engineering agreement for CMT. The motion was seconded by Julia Miller. **Motion passed #5.**

g. Approval of the Germantown Crossing Vision Investigation Phase Engineering Agreement

Scott DeSplinter reviewed the proposed investigation phase engineering agreement for Germantown Crossing Vision. This phase will take the vision to what it will look like once built.

Mike Hinrichsen stated the next step will be to go to CEFCU with a conceptual plan.

A motion was made by Marty Clinch to approve the Germantown Crossing Vision investigation phase engineering agreement. The motion was seconded by Dick Hartman. **Motion passed #6.**

h. Discussion and approval on a memorial and donation

Ann Sasso asked the board about sending a memorial to the Michael Brown Foundation.

A motion was made by Marty Clinch to give \$100 to the Michael Brown Foundation. The motion was seconded by Jim O'Laughlin. **Motion passed #7.**

Ann Sasso noted a team member for a charity event for a Village resident had asked if the Village could make some kind of contribution. Ann explained the request doesn't meet the deadlines outlined in the Village policy but wanted to see if the board would consider a donation.

Todd Rice noted he feels we should be able to do something for our village residents and recommended the possibility of gift cards from some of our village businesses instead of a monetary gift. Todd stated he wasn't at the meeting the policy was discussed and feels it was well written but doesn't give any flexibility to do the small events that come about. Mike asked Todd to have a recommendation for the next meeting on potential changes to the policy.

A motion was made by Jim O'Laughlin to approve 5 gift cards at \$20.00 each from village businesses for the fight is on for Christy event. The motion was seconded by Marty Clinch. **Motion passed #8.**

Amy Pace left at 6:41 p.m.

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report. Bill Streeter stated we will need to look at this in the fall.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Todd Rice. **Motion passed #9.**

b. Sewer-A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Todd Rice. **Motion passed #10.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. Finance-Amy Pace was not in attendance. Ann Sasso reported there are approximately \$67,000 of expenses that have been approved by the board that are not in the current budget.

Todd Rice explained in regards to the Feral cat agreement there will be approximately \$1,500 in legal fees on top of the \$4,000 that was already approved. Mike Hinrichsen stated the agreement has been deferred so most likely the full \$4,000 will not be used.

b. Streets/Equipment-Todd Rice stated he wasn't here last weekend for the big snow but for Rich to tell the guys thank you. Todd reported he is proposing a street meeting on January 24th at 5:30 p.m. Todd mentioned the possibility of setting up some type of allowance for food when the employees are here for an extended amount of time on an emergency event.

c. Personnel-Julia Miller had nothing new to report.

d. Police-Marty Clinch had nothing new to report.

e. Parks- Dick Hartman had nothing new to report.

f. Sewer-Jim O'Laughlin stated there were several contractors in attendance for the pre-bid meeting on the sewer project.

g. Storm Water-Jim O'Laughlin noted a potential drainage concern on the new subdivision.

h. Economic Development Council-Marty Clinch reported at the EDC meeting we heard a school update on the MTCO Park and pedestrian crossing.

Ann Sasso reported on the TWG meeting items and that a person had bought a small lot next Rt. 116 thinking he could put up a sign to advertise on but was told that wouldn't be allowed. The proposed business for the space in Germantown Crossing is still planning on coming but they are working on final details.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported the following:

-The village is now a part of the grant finder tool through IML. This provides us access to all types of grant opportunities.

-There have been two FOIA requests.

-All year-end reports and filings have been completed and the State is requiring quarterly reports on all grants and MFT monies

-Prevailing Wage Law changed so the Village won't have to adopt ordinance, file or publish it in the newspaper or website.

-We are going to order the next sewer bills without the perforation as they keep getting damaged at the post office when processed and see how it works.

-The ZBA also recommended the solar and screening ordinances which will now go to the Village Board for consideration.

Todd Rice stated he feels the Village needs more of a presence on Facebook. Ann Sasso noted she and Julia Miller had talked with Cassandra about the need to post more on Facebook.

b. Superintendent of Public Works-Rich Brecklin reported the following:

-There's an ESDA Emergency Planning Process class in March that he, Ann and Mike will be attending.

-The truck and salt update

-Having issues with some people throwing snow onto the road and parking on the road when it is not allowed

-Has been training Zack on road inspections as he is working on the next street program

-Have had some issues with lift stations failing

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen stated there's good news that Woodford County has agreed to give GPEDC some funding. The county has asked for a list of county priorities that Mike and others are putting together and there will be a meeting at the county on the revolving loan fund to lay out the plan next week.

11. Communications to the Board-None

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:13 p.m. The motion was seconded by Todd Rice. **Motion passed #11.**

Ann Sasso, Village Clerk