

Village of Germantown Hills
Village Board Meeting Minutes

January 18, 2018 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 15
Mike Hinrichsen – President	Present													
Julia Miller	Absent	-	-	-	-	-	-	-	-	-	-	-		
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Brian Wysocki	Absent	-	-	-	-	-	-	-	-	-	-	-		
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our Country both near and afar.

Also, in attendance:

- Bill Streeter & Chuck Urban, Village Attorney’s
- Rich Brecklin, Superintendent of Public Works
- Scott DeSplinter, Village engineer

2. Minutes Approval

- a. December 21, 2017 Village Board Meeting-** A motion was made by Todd Rice to approve the December 21, 2017 Village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

- a. Approval of an engineering agreement for the 2018 MFT Program-**Todd Rice reported the street committee recommended the 2018 MFT program which consists of several streets being overlaid this year. Todd noted there will be no chip and seal this year.

Scott DeSplinter stated the engineers estimate including milling was approximately \$370,000. He noted this will be adjusted as Rich has said there will be spot milling only.

Todd Rice stated the Village will be using MFT, Road & Bridge and general funds to finance the road improvements this year.

A motion was made by Jim O'Laughlin to approve the engineering agreement for the 2018 MFT program. The motion was seconded by Marty Clinch. **Motion passed #2.**

- b. Approval of an engineering agreement for the Holland Road right turn lane-**Todd Rice explained with Anker Lane completed it has helped with the intersection traffic but there are still some issues. The roundabout has been discussed but it appears it makes more sense to add a right turn only lane on Holland Road.

A motion was made by Jim O'Laughlin to approve the engineering agreement for the Holland Road right turn lane. The motion was seconded by Marty Clinch. **Motion passed #3.**

Todd Rice noted this will not be included in the MFT program.

- c. Approval of an engineering agreement for the Somerset Sidewalk-**Todd Rice noted in order to improve safety on Somerset it has been discussed a sidewalk is needed in order to keep the kids off the road. Todd stated he knows cost is an issue but if the Safe Routes to School program opens up again he would like us to be ready and have the project more shovel ready. Todd indicated there may be other types of grants available in the future and would like to propose having the engineer put together an estimated cost for the project.

Scott DeSplinter noted it would take 3-4 months for them to get the estimate together since there will be surveying work that needs to be completed in order to determine which side of the road will work best for the sidewalk.

Jim O'Laughlin questioned if the road could be widened.

Rich Brecklin's concern was that there wouldn't be a barrier from the kids. Scott DeSplinter noted he didn't think they would be able to preserve the ditch.

Marty Clinch explained what was done on Forrest Hills with constructing two bike lanes and milder speed humps and wondered if this is something the Village could do.

Scott noted the engineering effort would allow for the surveying of the whole corridor and at different phases the board could discuss the options before they do a full plan. The Village would need easements in order to request grant funds.

Mike Hinrichsen stated the Woodford County Sheriff's office has done a great job managing all of the kids that walk along Somerset.

Amy Pace noted a concern similar to what has happened with MTCO Park in that the Village gave funds toward the project and nothing has happened. She doesn't want to commit funds and not have anything happen. She is also worried we are over extending ourselves. She would like to wait until April to see if we get the ITEP grant for Phase I of the Germantown Crossings project, and also what funding for Phase II looks like as that develops to have a better idea of how much we will be investing in that area.

The board discussed the fund balances. Todd Rice noted with how healthy the general fund balance is he feels we need to be making the improvements otherwise we need to lower the taxes.

Jim O’Laughlin recommended tabling it for now and look more closely at the numbers.

Marty Clinch noted the need to be responsible with Village funds but we do have partners out there that may be able to help with projects that are shovel ready. We need to be ready in order to take advantage of these opportunities. He noted there may be an infrastructure bill and we need to continue to invest money in our community.

- d. Approval of authorizing the engineer to do a cost estimate on Phase 2 of the Germantown Crossing Village Square**-Mike Hinrichsen stated he was hoping we would know by now about the land for the band shell. The property owner wants to know the plan and how it is going to be funded. We will need to have a conversation with them in order to move forward but need to have a cost estimate on the improvements to look at funding opportunities.

A motion was made by Todd Rice to authorize the engineer to do a cost estimate on Phase 2 of the Germantown Crossing Village Square. The motion was seconded by Marty Clinch. **Motion passed #4.**

- e. Approval of the Germantown Crossing Vision being put onto the Village’s website**

The EDC recommended holding off on putting anything on the website until we hear on the ITEP grant and then talk to the property owner.

- f. Approval of the final change order for the J.R. White Park Trail**-Scott DeSplinter stated there is a change order in order to correct the quantities.

A motion was made by Jim O’Laughlin to approve the final change order for the J.R. White Park Trail. The motion was seconded by Marty Clinch. **Motion passed #5.**

- g. Approval of the contractor’s final application for payment for the J.R. White Park Trail**

A motion was made by Todd Rice to approve the contractor’s final application for payment for the J.R. White Park Trail in the amount of \$13,474.56. The motion was seconded by Jim O’Laughlin. **Motion passed #6.**

Ann Sasso reported that once we get the bills for the sign and benches she will send the final documents to close out the grant and get the final reimbursement.

- h. Discussion and approval of a lease agreement for the cable tower property**

Bill Streeter explained the current lease with Mediacom. It is set to expire in October 2019. They are asking for a transfer of the lease agreement. They currently pay \$100 a year for tower rental.

Ann Sasso checked with other municipalities on how much they charge for rental. They varied from \$400 to \$2,000 a month. The board agreed to negotiate now instead of waiting until the

agreement is up for renewal since they need to transfer the lease. Bill will discuss this with their representative.

- i. **Approval of the purchase of doors at J.R. White Park**-Rich Brecklin stated the door for the park costs \$2,700.

A motion was made by Todd Rice to approve the purchase of a door at J.R. White Park in the amount of \$2,700. The motion was seconded by Amy Pace. **Motion passed #7.**

- j. **Approval of the purchase of a door for the generator building at Fandel Farm**-
A motion was made by Jim O’Laughlin to approve the purchase of a door for the generator building at Fandel Farm in the amount of \$3,800. The motion was seconded by Marty Clinch. **Motion passed #8.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

- a. General-A motion was made by Jim O’Laughlin to approve the general bills as amended. The motion was seconded by Marty Clinch. **Motion passed #9.**
- b. Sewer-A motion was made by Jim O’Laughlin to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #10.**
- c. Audit-None
- d. MFT-None

8. Reports of Standing Committees

- a. **Finance**-Amy Pace noted she is planning a finance meeting on February 8th at 6:00 p.m.

Amy Pace explained we are looking at a cloud-based emergency management system to get information out to the residents. There’s a free version and Cassandra is looking at getting the software and will see the best way to make it available.

Amy noted Cassandra is going to send out Facebook updates so if the board has any ideas please send them to her.

Amy reported we had met with another individual that does web hosting to see what is available. Amy asked the board to think about whether they would like to have Germantown Hills email addresses at some point with our domain name.

- b. **Streets/Equipment**-Todd Rice stated they are looking into getting two new trucks this next year. Rich Brecklin explained the proposed costs and conditions of the trucks.
- c. **Personnel**-Julia Miller was not in attendance.
- d. **Police**-Marty Clinch stated he looked at some recent police tickets and there is a speeding problem on Rt. 116. The board discussed.

- e. **Parks-** Julia Miller was not in attendance.
- f. **Sewer-**Brian Wysocki was not in attendance.
- g. **Storm Water-**Jim O'Laughlin noted he has not heard from anyone so everyone must be satisfied on the drainage concerns with the Woods Subdivision development.

Jim noted there is a problem with the Elizabeth Pointe pond being silted in. Scott DeSplinter explained majority of the siltation starts during the construction process. Jim's concern is if there is no Homeowner's Association then whose responsibility is it.

Todd stated Scott did a great job at the storm water meeting explaining the drainage improvements.

- h. **Economic Development Council-**Marty Clinch noted at the Economic Development meeting they discussed getting a cost estimate on phase 2 of the Germantown Crossing Village Square.

Ann Sasso reported donations to the Village are tax deductible. So, if someone wants to donate to a specific project we need to keep it separately documented. She noted we still have funds available for the Business Community Improvement Grant if a business wants to do façade improvements.

9. Reports of Special Committees-None

10. Reports of Officers

- a. **Zoning Officer/Village Clerk/Village Administrator-**Ann Sasso reported the Census update has been completed and the year-end accounting, payroll, OSHA and NPDES reports were completed. The Woods at Germantown Hills Annexation documents were recorded and we are looking at a program to back up all of our programs.

- b. **Superintendent of Public Works-**Rich Brecklin stated the plaque and benches have been ordered for the park.

The sewer improvements for Phase 1 are going well. There is a pre-construction meeting on Tuesday. There have been some calls on grinder pumps but so far, the new policy is working well.

- c. **Village Attorney-**Chuck Urban stated he had been contacted by an attorney on the Warrior way drainage. He explained the Village's position and that it is the responsibility of the homeowner and not the Village.

- d. **Village President-**Mike Hinrichsen reported the Tri-County Planning Commission Board approved the representation from the municipalities but the appointments have not been approved. The other Mayors are getting frustrated but so far there are four that have committed to doing this.

11. Communications to the Board-None

12. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 7:55 p.m. The motion was seconded by Marty Clinch. **Motion passed #11.**

Ann Sasso, Village Clerk