

Village of Germantown Hills
Village Board Meeting Minutes
January 26, 2017 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Julia Miller, temporary chairman, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13
Jeff DeGroot – President	Absent													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Brian Wysocki	Absent	-	-	-	-	-	-	-	-	-	-			
Jim O’Laughlin	Present	Y	P	Y	Y	Y	Y	Y	Y	Y	Y			
Marty Clinch	Present	Y	P	Y	Y	Y	Y	Y	Y	Y	Y			
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

A motion was made by Jim O'Laughlin to make Julia Miller temporary chairman due to Village the President Jeff DeGroot not being able to attend. The motion was seconded by Amy Pace. **Motion passed #1.**

2. Minutes Approval

- a. **December 15, 2016 Village Board Meeting-** A motion was made by Todd Rice to approve the December 15, 2016 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #2.**
- b. **January 12, 2017-Special Village Board Meeting-** A motion was made by Jim O'Laughlin to approve the January 12, 2017 Special Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #3.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items-None

5. Current Agenda Items

- a. **Discussion and Update on the St. Jude Event**

Katie McCallister was in attendance to discuss their annual St. Jude Event. They are looking at changing up the event to possibly include a 5k Run but still have the bags event.

They are proposing to have the event on May 20th. If they decide to do the run they may have a pancake breakfast and ask the Fire Department about their location. Katie noted she would let the board know once they confirm their plans.

b. Approval of the Illinois Transportation Legislative Initiative Resolution of support to benefit the economy and the citizens of Illinois

The street committee had recommended approval of the Resolution.

A motion was made by Todd Rice to approve the Illinois Transportation Legislative initiative Resolution of support to benefit the economy and the citizens of Illinois. The motion was seconded by Marty Clinch. **Motion passed #4.**

c. Approval of the Emergency Operations Plan

The plan of action is to adopt the Emergency Operations Plan in order to have something in place in case of an emergency. Then as phase 2 an ESDA committee will be formed in order to dig deeper into the plan. The committee will include other individuals outside the Village board members.

A motion was made by Todd Rice to approve the Emergency Operations Plan for the Village of Germantown Hills. The motion was seconded by Marty Clinch. **Motion passed #5.**

d. Approval of the financing of the 2017 roadwork and MFT program

A motion was made by Jim O'Laughlin to approve the financing of the 2017 roadwork and MFT program by using \$67,000 from the Road & Bridge fund, \$20,000 from the General fund and the remaining approximate amount of \$17,000 from the garbage fund. The motion was seconded by Amy Pace. **Motion passed #6.**

These numbers are an estimate. Todd noted we will use approximately \$17,000 out of the garbage fund but if more is needed we will have the flexibility to do so.

e. Approval of the general engineering agreement for CMT

Scott DeSplinter explained the agreement is the same as always but they try to update the agreement every other year. Their rates have been modified.

A motion was made by Jim O'Laughlin to approve the general engineering agreement for CMT. The motion was seconded by Todd Rice. **Motion passed #7.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Todd Rice. **Motion passed #8.**

b. Sewer-A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #9.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. Finance-Amy Pace stated she has reviewed where we are on the budget with Ann Sasso and Rich Brecklin and there weren't any surprises as the overages look to be on items the board has already approved. She asked all the committee chairman's to let her know if there are items that need to be included in the budget for the upcoming year.

b. Streets/Equipment-Todd Rice stated Rich will be turning in the paperwork to Woodford County on this year's roadwork. Typically Rich signs the paperwork and the board didn't have a problem with him doing this again this year. Jim O'Laughlin asked about a possible street light along Anker Lane. Rich is checking on some other lights and will check on this also.

c. Personnel-Julia Miller stated she will be meeting with Rich Brecklin and Ann Sasso on the annual performance reviews and the travel ordinance.

d. Police-Marty Clinch had nothing new to report. Rich Brecklin reported the radar signs had been pulled off the streets for the winter. He noted the park restroom had been vandalized.

e. Parks- Julia Miller stated there has been some vandalism at the park. CMT will be starting the documents for the bid process on the J.R. White Park trail.

f. Sewer-Brian Wysocki was not in attendance. Brian is in the hospital and the Village has sent flowers.

g. Storm Water-Jim O'Laughlin indicated he will be scheduling a storm water committee meeting next week.

h. Economic Development Council-Marty Clinch reported the Chamber had their annual social event with the Metamora Area Business Association. Ken Maurer gave an update for Metamora and Mike Hinrichsen had spoke on Germantown Hills as he is running for the position of Village President in April unopposed. Marty stated the Chamber is looking for guest speakers in the future and the Chamber continues to hand out welcome bags to new residents within the community.

Ann noted the CEDS project process has opened up and they are due back in April. Ann explained the projects that were submitted last time with at least two of them being submitted again.

Ann reported the Germantown Grille will be closing on February 12th and will reopen at their new location on February 19th.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator

Ann has talked to the appraiser and the appraisal should be done in the next couple of weeks on the trunk line sewer easement. We may have to add some additional property to the appraisal for the easement so the appraiser is waiting for the new information before finalizing.

Ann indicated the School is having girls basketball championship signs put up along Rt. 116 and are working with IDOT.

Ann noted Mike Hinrichsen is on the Tri-County Planning Commission board. It would be beneficial for Mike to be on the board but he wants to see what the Village Board's feelings are on him being on the Tri-County Board. The main problem is the meetings dates and times are the same for both boards. The board members weren't sure the meeting date should be changed other than it has already been changed for April, May and June.

Ann noted she will be giving meeting notice in order for the Village Board and EDC to attend the Library District Board's meeting on February 7th. The Library Director stated he would not talk to the Village and the Village has some questions that need to be addressed.

Cassandra is working on a proposed design for the Village ID's as a part of the emergency operation plan.

Ann reminded the board Mike Hinrichsen would like to meet with each trustee so please get back to him on your availability.

The Michael's 5K Run for Life will be on July 22nd this year.

Todd Rice noted since Cassandra Schlatter has recently graduated with her bachelor's degree it would be nice to acknowledge her great accomplishment. The board was in consensus to give her a \$150 bonus. This will be on the next agenda.

Ann discussed the community center policy. The policy indicates the organization is to be non-profit in order to use the community center. A church would like to use the building and also a resident has asked to use the building to study during the day since the library isn't open and available on a regular basis. The board agreed to allow the usage of the building but the park committee will be discussing the policy and usage of the building at their committee meeting. The board discussed the building being ADA compliant and what would need to be done. Chuck Urban explained the requirements. This will be discussed at the committee meeting.

b. Superintendent of Public Works

Rich Brecklin reported two employees, Jake Craig and Zack Hecht had attended the OSHA 30 training and it went very well. Bret Wernsman and Rich attended a JULIE locate training recently.

Rich noted he had a discussed with Mr. Clark on the granting of a sewer easement in order to extend the Village sewer main. Mr. Clark had made a request that is not feasible. The appraisal should be completed soon but we will talk more at the sewer committee meeting on February 2nd.

The School had a construction meeting on the new sewer line for the School. Rich will talk to the property owners where the sewer line will be constructed. The School is waiting for their EPA permit.

Rich stated he had ordered more grinder pumps and a lift station pump. There will be a storm water and sewer committee meeting on February 2nd.

Rich noted he had put a camera in the storm water drain line in the Fandel Farm Condo area and it is in good condition.

Rich is looking into an estimate for the sewer to be extended to MTCO Park as GHAA is looking to do something soon.

Rich will be attending the DIOSH conference in Peoria in March.

c. Village Attorney-Bill Streeter and Chuck Urban had nothing new to report.

d. Village President-Jeff DeGroot was not in attendance.

11. Communications to the Board

Ann Sasso read the thank you note the Village received for last year's Michael's 5K Run for Life.

12. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:15 p.m. The motion was seconded by Todd Rice. **Motion passed #10.**

Ann Sasso, Village Clerk