

Village of Germantown Hills

Village Board Meeting Minutes

February 13, 2020 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y					

Also, in attendance:

Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar preserving our freedom.

- 2. Minutes Approval**
a. January 16, 2020 Village Board Meeting

A motion was made by Todd Rice to approve the January 16, 2020 meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

- 3. Public Comments on Any Action Item on the Agenda-**None

- 4. Public Comments on Any Non-Action Items-**Bob Snyder, 802 Grandview Way, was in attendance to discuss a drainage concern.

Rich Brecklin stated he would take a look at the issue.

- 5. Current Agenda Items**

- a. Discussion and approval on the Odyssey of the Minds Charitable Donation Application**

Ellen Krasin was in attendance to ask for the Village's support again for the Odyssey of the Minds. She thanked the board for their continued support.

Todd Rice asked if the school has been financially supportive. She stated they are doing a lot in student wellness this year so they didn't but did give her an assistant to help with the workload.

A motion was made by Jim O'Laughlin to approve paying for two students at \$595 each for the Odyssey of the Minds world finals. The motion was seconded by Todd Rice.
Motion passed #2.

b. Discussion and approval of an agreement with HR Fit to have the employee job descriptions updated and a compensation study completed

Julia Miller explained at the last personnel meeting there was a conversation that the job descriptions needed to be completed before the compensation study could be done. There was a motion to have the job descriptions completed but we didn't have all of the information yet in order to proceed. Erik, with HR Fit had a family emergency but did send a basic consultant agreement and addendum for Bill Streeter to review.

Bill Streeter explained the overall concept and his recommended revisions.

Julia Miller noted the main focus is to get the job descriptions completed first and then the compensation study. Julia noted for time sake the compensation study was put on the agreement so that another agreement would not be needed.

A motion was made by Todd Rice to approve the HR Fit agreement to have the 5 employee job descriptions updated and a compensation study completed with a 21-day deadline. The motion was seconded by Dick Hartman. **Motion passed #3.**

The board agreed that Ann Sasso could have some discretion on the deadline dates and minor modifications if needed.

c. Discussion and approval on the hiring of a public works maintenance worker

Julia Miller noted one of our employees is no longer with us so we need to fill his position.

A motion was made by Dick Hartman on the approval of hiring a public works maintenance worker. The motion was seconded by Todd Rice. **Motion passed #4.**

d. Approval of a Community Cleanup Day

Todd Rice noted with our garbage contract the village gets a free community cleanup day each year. Ann Sasso will get a date from the garbage company to approve at the next meeting.

e. Discussion on utilizing the Business District funds

Marty Clinch noted at the EDC meeting the EDC discussed the potential projects that could be completed in Germantown Crossing using Business District Funds. They included: the sidewalk by the State Farm building to Rt. 116, a sidewalk from the library to triangle park behind Paul Herzog's building and the development of triangle park. EDC had discussed using general funds for the sidewalk by State Farm to Rt. 116 and business district funds for the other sidewalk and triangle park. The parks committee is going to discuss potential designs for triangle park.

Todd Rice stated he is not in favor of using general funds on the sidewalk by State Farm to Rt. 116 as this is an unsafe area to cross Rt 116 to the shopping center. He noted business district funds should be utilized and thinks we are making a mistake if we don't take care of safety first.

Mike Hinrichsen stated the comprehensive plan identified the need to fix a blighted area and we need to invest where it is blighted. In meeting with CEFCU we need to demonstrate we are executing the plan.

Stephanie Chaon noted the need to address the issues in front of the businesses that need to be cleaned up.

Ann Sasso will inform the businesses that they can't unload to the front of the buildings and contact the developer regarding the fire lane and signage.

f. Discussion on liquor license issues

Ann Sasso asked if the board had any interest in modifying the code to allow video gaming at convenience stores as someone had asked about the possibility. The board said they were not.

g. Discussion on Village Board Meeting dates due to potential conflicts-Defer

h. Approval of the contractor's application for payment #9 for the WWTP #1 Peak Flow Phase 2 Project

A motion was made by Jim O'Laughlin to approve the contractor's application for payment #9 in the amount of \$394,005.60 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded by Marty Clinch. **Motion passed #5.**

i. Approval of the IEPA Loan Disbursement Request #9 for the WWTP #1 Peak Flow Phase 2 Project

A motion was made by Jim O'Laughlin to approve the IEPA Loan Disbursement Request #9 in the amount of \$394,005.60 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded Todd Rice. **Motion passed #6**

j. Approval of the IEPA Change Order #1 for the WWTP #1 Peak Flow Phase 2 Project

Scott DeSplinter stated he doesn't have the change order yet but should have it for the next meeting. Scott explained the 7 items and the approximate cost.

k. Discussion and approval of the 2020 MFT/Street Program

Todd Rice stated they ran out of time to schedule a committee meeting but we need to get the MFT process going.

Rich Brecklin noted the plan this year is to only do asphalt with no chip and seal maintenance work. Rich explained the proposed streets and the funding that is currently available.

A motion was made by Todd Rice to authorize CMT to move forward to prepare the bid documents for the 2020 MFT roadwork. The motion was seconded by Stephanie Chaon, **Motion passed #7.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills-A motion was made by Jim O'Laughlin to approve the general and sewer bills as amended. The motion was seconded by Todd Rice. **Motion passed #8.**

8. Reports of Standing Committees

a. **Finance**-Stephanie Chaon had nothing new to report.

b. **Streets/Equipment**-Todd Rice had nothing new to report.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch had nothing new to report.

e. **Parks**- Dick Hartman stated he would be scheduling a committee meeting next month.

f. **Sewer**-Jim O'Laughlin had nothing new to report.

g. **Storm Water**-Jim O'Laughlin noted the committee will need to meet to discuss the MS4 projects.

h. **Economic Development Council**-Marty Clinch reported the IEDC has some webinars coming up that may be of interest. The EDC discussed how to use the business district funds in Germantown Crossing.

Ann Sasso reported she met with a representative from Cullinan on their vacant property and shared some of the conceptual drawings of Germantown Crossing. Some ideas that have been discussed in the past on needed types of businesses were discussed along with the need to remove some of the trees. A vegetation control permit will be needed from IDNR.

Michael's Run for Life is scheduled for July 25, 2020

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported the Germantown Hills to Metamora Trail letter will be going out to property owners on the north and south side of Rt. 116 to give them a courtesy notice before the public hearing is scheduled.

The process of our new software is going well with the onsite setup being done the end of April.

The Village received a denial letter form IMLRMA on the claim that was submitted by a resident on the grinder pump.

Ann filed a pre-application for a Natural Hazard Mitigation grant for an emergency generator. The total request was for \$41,263 with the village local portion of \$10,402. If this is approved a more detailed application will need to be filed.

Ann Sasso checked with the Village's insurance companies on the cannabis issue and there wasn't anything new that the village needs to be aware of that would affect the coverage.

b. Superintendent of Public Works-Rich Brecklin reported on the transmap grant.

One of the dump trucks got damaged when it slid into a tree. Rich is getting an estimate on the damage and a claim has been filed. Todd Rice asked about having the employee do a drug/alcohol test.

The village received a number of employment applications for the open position.

c. Village Attorney-Bill Streeter discussed with the board the advisory referendum question for the ballot and will send out a couple of options so they can be discussed at the next meeting.

d. Village President-Mike Hinrichsen stated Woodford County will be choosing a firm to do the engineering work on the revolving loan fund and should know this in April.

Mike Hinrichsen noted the Peoria Chamber President Jeff Griffin has resigned and the GPEDC has agreed to have Chris Setti serve as interim Chamber President for 3-4 months until they find someone to fill the position

11. Communications to the Board-none

12. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:25 p.m. The motion was seconded by Todd Rice. **Motion passed #9.**

Ann Sasso, Village Clerk