

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**February 21, 2019 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

Also, in attendance:

Bill Streeter and Chuck Urban, Village Attorney’s  
 Scott DeSplinter, Village Engineer  
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar along with remembering Marc Wright currently serving in Afghanistan.

**2. Minutes Approval**

- a. **January 17, 2019 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the January 17, 2019 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**
- b. **January 29, 2019 Special Village Board meeting-**A motion was made by Jim O’Laughlin to approve the January 29, 2019 Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #2.**

**3. Public Comments on Any Action Item on the Agenda -None**

**4. Public Comments on Any Non-Action items**

Mike Carlson the Baptist Church Pastor was in attendance to discuss the church’s sign along Rt. 116 and Schmitt Lane. Mr. Carlson stated the sign has been there for many years and would like to see if they can get a variance to enlarge the sign at its present location. He stated many people are unaware where the church is located.

Ann Sasso noted she had discussed with Al Thompson, a church representative there wasn't a variance process for this type of request and it is an off-premise sign. If they would go to change it then it wouldn't be allowed per the Village Code.

Bill Streeter explained it is a non-conforming sign so they would not be able to expand the use but it is also currently on a residential piece of property and not commercial. Bill noted present practice on non-conforming signs is that if you don't expand it but just freshen it up it has been allowed.

Mr. Carlson noted they were also going to check with IDOT to see what they might allow.

## **5. Current Agenda Items**

### **a. Discussion and approval on an agreement in regards to Feral Cats**

Mike Hinrichsen noted the agreement that they had been working on is now off the table. The individuals involved don't want their names to be in the contract. The Village approved funds of \$4,000 that won't be needed now. Mike noted they are still working on the agreement with the Menssen Trust for the Village to act as a pass through. Mike stated more time and effort of the Village attorney was used than he imagined, so for now it is on hold.

### **b. Approval on the increase of the garbage fee**

Todd Rice reported the street committee had made a recommendation on the garbage fee increase. The committee looked at what services are being provided along with the expenses and revenues.

A motion was made by Jim O'Laughlin to approve increasing the garbage fee to \$17.00 a month effective May 1, 2019 until 2021. The motion was seconded by Dick Hartman. **Motion passed #3.**

### **c. Approval on a spring Community Clean Up Day**

Todd Rice reported the street committee had made a recommendation on the spring community clean up day. PDC has approved the date and having this be the cleanup day they provide. If a fall event is added it will be at the Village expense.

A motion was made by Amy Pace to approve having a spring community clean up day the week of April 29<sup>th</sup>. The motion was seconded by Julia Miller. **Motion passed #4.**

### **d. Approval of an Ordinance amending Title 7 (Public Ways and Property) Germantown Hills Village Code**

A motion was made by Julia Miller to approve Ordinance #812 an Ordinance amending Title 7 (Public Ways and Property) Germantown Hills Village Code. The motion was seconded by Amy Pace. **Motion passed #5.**

### **e. Approval on WWTP No. 1 Peak Flow Control Phase 2 Project-Notice of intent to award to the apparent low bidder**

A motion was made by Jim O'Laughlin to approve the WWTP No. 1 Peak Flow Control Phase 2 project-notice of intent to award to the apparent low bidder, Stark Excavating for \$3,365,000. The motion was seconded by Marty Clinch. **Motion passed #6.**

### **f. Discussion and approval of an overtime meal reimbursement policy**

Todd Rice noted this was discussed and recommended at the street committee meeting. Todd explained the proposed policy.

A motion was made by Jim O’Laughlin to approve the overtime meal reimbursement policy. The motion was seconded by Julia Miller. **Motion passed #7.**

**g. Discussion and approval on proposed amendments to the Village of Germantown Hills Code regarding zoning regulations concerning screening requirements**

Ann Sasso noted the Planning Commission and Zoning Board of Appeals both recommended approval of the screening requirements.

A motion was made by Todd Rice to approve Ordinance #813 an Ordinance with proposed amendments to the Village of Germantown Hills Code regarding zoning regulations concerning screening requirements. The motion was seconded by Amy Pace. **Motion passed #8.**

**h. Discussion and approval on proposed amendments to the Village of Germantown Hills Code regarding zoning regulation concerning solar energy systems**

Ann Sasso noted the Planning Commission and Zoning Board of Appeals both recommended approval of the solar energy systems.

A motion was made by Julia Miller to approve Ordinance #814 an Ordinance with proposed amendments to the Village of Germantown Hills Code regarding zoning regulations concerning solar energy systems. The motion was seconded by Todd Rice. **Motion passed #9.**

**i. Discussion on the Woodford County Revolving Loan Fund**

Mike Hinrichsen explained the types of projects that will be eligible for funding and the proposed time frame. Rich Brecklin, Ann Sasso and Mike had met to look at potential projects and determined solar lighted pedestrian crossings may be eligible. Mike stated GPEDC is checking to see if it would be an approved project to submit. Mike stated there may be a matching requirement but will keep the board posted.

**j. Appointment to fill the vacancy on the EDC**

Eric McAllister is unable to continue on the EDC. Mike Hinrichsen made the appointment of Dan Mair to be the School Representative on the EDC.

Todd Rice indicated he had heard of a complaint that at the EDC meeting there was a discussion that is clearly not an economic development topic and the need to refrain from that happening in the future. Marty Clinch noted he had met with Ann Sasso to discuss future EDC meeting conversations and if there isn’t something going on that a meeting would not need to be held.

**k. Approval on the hiring of Public Works Maintenance Worker for the Village of Germantown Hills**

Julia Miller stated the personnel committee had recommended the hiring of a public works maintenance worker to fill the open position.

A motion was made by Todd Rice to approve the hiring of a public works maintenance worker for the Village of Germantown Hills. The motion was seconded by Julia Miller. **Motion passed #10.**

**6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property**-Bill Streeter stated this fall is the deadline to give a notice to terminate the lease agreement if needed. Bill and Ann will have a summary of how to proceed at the next meeting.

**7. Presentation of Bills**

a. General-A motion was made by Jim O’Laughlin to approve the general bills as amended. The motion was seconded by Marty Clinch. **Motion passed #11.**

b. Sewer-A motion was made by Jim O’Laughlin to approve the sewer bills as amended. The motion was seconded by Dick Hartman. **Motion passed #12.**

c. Audit-None

d. MFT-None

**8. Reports of Standing Committees**

a. **Finance**-Amy Pace noted she is scheduling a meeting on March 5th. Amy indicated her term is almost up and will need to be thinking about who would want to be more involved with ESDA groups and activities. Mike stated if anyone is interested to let him know.

b. **Streets/Equipment**-Todd Rice stated he will be scheduling a meeting in March.

c. **Personnel**-Julia Miller had nothing new to report but did have a problem with her grinder pump. She waited until the next day for it to be repaired as per policy and had the nicest employees come make the repair.

d. **Police**-Marty Clinch had nothing new to report.

e. **Parks**- Dick Hartman stated he will be scheduling a meeting on March 5<sup>th</sup>.

f. **Sewer**-Jim O’Laughlin stated WWTP Peak Flow Project Phase 2 will be starting in April.

g. **Storm Water**-Jim O’Laughlin had nothing new to report.

h. **Economic Development Council**-Marty Clinch noted he and Mike had met with Peoria Heights Mayor to talk about their successes and had attended the Woodford County Mayors meeting.

Ann Sasso reported the Chamber Pork Chop and Vendor Event is scheduled for May 4<sup>th</sup> and a Business Community Improvement Grant request will be discussed at the EDC meeting on March 14<sup>th</sup>. Jason Keller from the Federal Reserve talked at TWG about their programs. The EZ administrative board met as per the annual requirement to discuss any updates or issues.

**9. Reports of Special Committees-None**

**10. Reports of Officers**

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso reported the following:

IDOT did a compliance review of the Village MFT funds for 2017-2018 and certified we were in compliance. Goodwill is looking to put up some unattended donation bins in order to increase donations into their system and decrease the number of items that go into the landfill.

**b. Superintendent of Public Works**-Rich Brecklin reported the following:

The board will need to have a Special Village Board meeting on Monday due to IDOT needing a Resolution on the 2019 MFT work. The board agreed to schedule a meeting on Monday, February 25<sup>th</sup> at 5:00 p.m.

Tri-County Planning received the grant for the Transmap. The Village portion will be approximately \$1,000 and they should start work in the spring.

A High School student sent a questionnaire on the process of constructing sidewalks in the Village that he will respond to.

Rich received the cost for the speed humps. Todd will be scheduling a meeting in March to discuss. We have been having a hard time getting salt even though we have a contract. We still have some salt on order that fulfills our contract.

**c. Village Attorney**-Bill Streeter had nothing new to report.

**d. Village President**-Mike Hinrichsen stated he had written a year-end report and Cassandra did a great job putting it together. He noted the plan is to put it on the website but then get input from other entities for a potential newsletter.

The Woodford County Board asked some municipalities to put together a list of what is needed in order to create a county economic developer, which would focus more on the unincorporated areas.

The public viewing of the Natural Hazard Mitigation plan is coming to a close. Once this is approved it will make us eligible for grants.

Mike noted an idea to the committee chairpersons is to consider adding to the committee agendas new and old agenda items as they manage their committee agendas.

**11. Communications to the Board**-The Village received a thank you from Michael Brown's family. Marc Wright also sent a plaque to the Village.

**12. Approval of closed session pursuant to Section 2(c) (11) of the Open Meetings Act, to discuss pending, probable or imminent litigation**

The board discussed how they would handle a potential unemployment claim.

**13. Adjournment**-A motion was made by Todd Rice to adjourn the meeting at 7:17 p.m. The motion was seconded by Amy Pace. **Motion passed #13.**

Ann Sasso, Village Clerk