

**Village of Germantown Hills**  
**Village Board Meeting Minutes**  
**February 23, 2017 6:00 p.m.**

1. **Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President, called the meeting to order at 6:00 p.m.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Jeff DeGroot – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Also Present:

Rich Brecklin, Superintendent of Public Works  
 Bill Streeter & Chuck Urban, Village Attorney's  
 Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

2. **Minutes Approval**

- a. **January 12, 2017-Special Village Board Meeting-**These minutes were already approved at the last meeting.
- b. **January 26, 2017-Village Board Meeting-**A motion was made by Jim O'Laughlin to approve the January 26, 2017 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. **Public Comments on Any Action Item on the Agenda-None**

4. **Public Comments on Any Non-Action items-None**

5. **Current Agenda Items**

- a. **Discussion and approval of the Ealey Subdivision Preliminary and Final Plat**

Mike Ealey was in attendance to discuss the Ealey Subdivision Plat. Ann Sasso reported the Planning Commission had recommended approval of modifications for the Preliminary Plat to the Village Board. The Village code requires a minimum lot frontage to be no less than 30'. Mike explained to the board his inability to meet the 30' requirement. The County allows 20' accesses to the lots but they are not going to permit any driveways off these frontages other than the existing ones.

Bill Streeter noted two issues. One is that the way our code is written it is to discourage flag lots. There is also a required lot width to avoid flag lots. The Planning Commission recommended the modifications to allow the plat as presented. Scott indicated having flag lots is not an efficient way to promote connectivity but in this case if you did away with flag lots you would be forcing the construction of a road which is not practical in this situation. Ann noted emergency service access was discussed with the Planning Commission and Mike noted it is not an issue.

A motion was made by Todd Rice to approve the Ealey Subdivision Preliminary and final plat with the modifications as recommended by the Planning Commission. The motion was seconded by Jim O'Laughlin. **Motion passed #2.**

**b. Approval of an Ordinance for travel, meal and lodging expenses for the Village of Germantown Hills, Illinois**

A motion was made by Todd Rice to approve Ordinance #775 an Ordinance for travel, meal and lodging expenses for the Village of Germantown Hills, Illinois. The motion was seconded by Brian Wysocki. **Motion passed #3.**

**c. Approval and ratification of a bonus for Cassandra Schlatter**

At the last meeting the board agreed to a bonus for Cassandra Schlatter for completion of her Bachelor Degree.

A motion was made by Amy Pace to approve the bonus for Cassandra Schlatter. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

**d. Approval of an Intergovernmental agreement between County of Woodford and the Village of Germantown Hills, Illinois for police services**

The police services agreement was approved by Woodford County.

A motion was made by Brian Wysocki to approve an intergovernmental agreement between the County of Woodford and the Village of Germantown Hills, Illinois for police services. The motion was seconded by Amy Pace. **Motion passed #5.**

**e. Approval of an engineering agreement with CMT for the WWTP No. 1 Peak Flow Control Phase 2**

A motion was made by Julia Miller to approve the engineering agreement with CMT for the WWTP No. 1 Peak Flow Control Phase 2. The motion was seconded by Brian Wysocki. **Motion passed #6.**

**f. Public input on Germantown Hills Municipal Separate Storm Sewer Permit Program**

Scott DeSplinter noted as a part of our MS4 permit once a year the Village is to have a public comment period. There was no public in attendance. Scott noted the permit is to be revised at the beginning of the year so we will need to look through the Village ordinances to see what needs to be updated.

**g. Approval of making an offer for the appraised value for the necessary easements for the WWTP Peak Flow Improvement Project**

This was deferred as the sewer easement appraisal should be done in the next week. A special meeting will be scheduled once there is a date for completion of the appraisal.

**6. Ongoing Agenda Items-None**

**7. Presentation of Bills**

- a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #7.**
- b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**
- c. Audit-None
- d. MFT-None

**8. Reports of Standing Committees**

- a. **Finance**-Amy Pace had nothing new to report.
- b. **Streets/Equipment**-Todd Rice had nothing new to report.
- c. **Personnel**-Julia Miller stated she will be meeting with Rich Brecklin and Ann Sasso on the annual performance reviews.
- d. **Police**-Marty Clinch had nothing new to report.
- e. **Parks**- Julia Miller stated she is planning a park committee meeting on March 9th at 6:00 p.m. after the EDC meeting.
- f. **Sewer**-Brian Wysocki had nothing new to report.
- g. **Storm Water**-Jim O'Laughlin indicated there may be a drainage issue that will need to be discussed at some point.
- h. **Economic Development Council**-Marty Clinch reported he, Mike and Ann had met with the U of I Extension on possible programs for the new library. They have many programs for all ages that are available for free or a nominal fee.

Ann noted we are planning on including the MTCO Park in the new CEDS project submittals. GHAA is looking at possibly changing the original design since there are some new interested parties involved in getting this done. The CEDS projects are due by April 7th. Justin Nena says they are getting close to getting the new Germantown Crossing pylon sign completed.

The Live GP booklet is complete. Germantown Hills is one of the areas featured in the new booklet.

Ann noted she has been communicating with Annie Hicks on the library board. Ann asked her who we should contact about the Germantown Hills programs and when the new hours are starting. The response from Grant was they do not have a solid schedule on the hours yet and any announcement will come from the library, not the village. They are already offering U of I Extension programs at Metamora and it will not be much effort to discuss Germantown Hills too.

The Village realizes the importance that once we have a date for the new hours the need to share with our community to let people know so the library can be successful. The Board agreed to give notice so that the Village Board and EDC can attend the next library board meeting.

## **9. Reports of Special Committees-None**

## **10. Reports of Officers**

### **a. Zoning Officer/Village Clerk/Village Administrator**

The Village owns an old right of way that we may want to vacate. Greg Harman has indicated he would be willing to give the Village some right of way for a sidewalk extension to the crosswalk at the stoplight at Rt. 116. Ann will get more information on this but the board was in consensus.

The Jr. Women's Club is having an event where you can sponsor a pinwheel in support of Child Abuse Prevention. All forms should be turned in to Ann.

They are looking to do the St. Jude 5K and Bags event this year on May 20th. Katie McCallister has stated they are planning on doing it at the new Germantown Grille location if all the details can be worked out. The board discussed potential noise and parking issues. The Village will need to get all of the details before approval.

### **b. Superintendent of Public Works**

Rich Brecklin reported the drone had gone through to get information for the design of the bike/walk trail at J.R. White Park.

Rich noted they have been filling pot holes and the bids will be taken on April 5th for the reseal work. Rich received estimates on adding a street light on Anker Lane for approximately \$2500. Adding street lights along Fandel Road will be around \$5,000 each.

Rich completed the EPA permit. The grinder pump policy is being put together. Rich has not heard back about the sewer plant award the Village is being considered for.

**c. Village Attorney**-Bill Streeter and Chuck Urban had nothing new to report.

**d. Village President**-Jeff DeGroot had nothing to report.

**11. Communications to the Board**-Ann Sasso read the thank you note from GPEDC thanking the Village on the investment for the new year.

**12. Adjournment**-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:15 p.m. The motion was seconded by Brian Wysocki. **Motion passed #9.**

Ann Sasso, Village Clerk