

Village of Germantown Hills
Village Board Meeting Minutes

March 19, 2020 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	P	Y	Y	Y				
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	N	Y	Y	Y				
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	N	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Mike Hinrichsen, Rich Brecklin and Ann Sasso were at the village hall on the speaker phone. All other board members attended by electronic means as per allowed by the Governor’s Executive Order and the modification of the Open Meetings Act. The village hall was open for the public but there was no public in attendance.

Also, in attendance:

Rich Brecklin, Superintendent of Public Works

Scott DeSplinter, CMT, Village engineer (electronic means)

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. February 13, 2020 Village Board Meeting

A motion was made by Jim O’Laughlin to approve the February 13, 2020 meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

- a. Discussion and approval of a Home occupation Permit-**A motion was made by Todd Rice to approve a home occupation permit for Christie Newell, 901 Woodland for a photography studio. The motion was seconded by Julia Miller. **Motion passed #2.**

- b. **Discussion and approval on the referendum question for the November election**
 Bill Streeter had proposed a couple of options for the wording for the referendum question. Marty Clinch stated he felt there should more of an explanation on the ballot. He read his proposed wording that would enhance option #2 that had been recommended. Ann Sasso emailed the proposed language to the village board for their review. The board agreed with Marty Clinch's recommendation.
- c. **Approval of a Community Cleanup Day**
 A motion was made by Julia Miller to approve the week of April 27th for the Community Cleanup days in Germantown Hills. The motion was seconded by Jim O'Laughlin. **Motion passed #3.**
- d. **Discussion on Village Board Meeting dates due to potential conflicts**
 This was deferred for now.
- e. **Approval of the contractor's application for payment #10 for the WWTP #1 Peak Flow Phase 2 Project**
 A motion was made by Jim O'Laughlin to approve the contractor's application for payment #10 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$89,698.51. The motion was seconded by Dick Hartman. **Motion passed #4.**
- f. **Approval of the IEPA Loan Disbursement Request #10 for the WWTP #1 Peak Flow Phase 2 Project**
 A motion was made by Jim O'Laughlin to approve the IEPA Loan Disbursement request #10 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$115,001.53. The motion was seconded by Dick Hartman. **Motion passed #5.**
- g. **Approval of the IEPA Change Order #1 for the WWTP #1 Peak Flow Phase 2 Project**
 A motion was made by Jim O'Laughlin to approve the IEPA change order #1 for the WWTP Peak Flow Phase 2 project. The motion was seconded by Dick Hartman. **Motion passed #6.**
- h. **Approval of the Resolution of Maintenance for the 2020 MFT Program & Engineering Agreement**
 Jim O'Laughlin questioned the MFT funds and balances of the accounts.

 A motion was made by Todd Rice to approve the Resolution of Maintenance for the 2020 MFT Program and engineering agreement. The motion was seconded by Julia Miller. **Motion passed #7.**
- i. **Approval of the Annual MATBO event at Kouri's on April 24th**
 A motion was made by Todd Rice to approve the annual MATBO event at Kouri's on April 24th. The motion was seconded by Dick Hartman. **Motion passed #8.**
- j. **Discussion and approval on an unemployment claim**
 Mike Hinrichsen reported that an unemployment claim had been filed from a previous employee. The Village had sent a letter appealing the claim. The unemployment agency had approved his claim. Ann Sasso had talked with a

representative and explained the issues. Ann called IDES to inquire about how the claim would affect the village's rate. The next step would be to send a letter of appeal. The village would be impacted by this claim for 3 years until it comes off our record if we don't appeal. There's a chance they won't approve the appeal.

Julia Miller noted the decision is up to IDES but felt a letter of appeal with all pertinent information should be included. The consensus of the board was to send a letter of appeal.

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills-A motion was made by Jim O'Laughlin to approve the general and sewer bills. The motion was seconded by Marty Clinch. **Motion passed #9.**

8. Reports of Standing Committees-Mike Hinrichsen stated due to the nature of this meeting that we will defer all reports.

a. **Finance-None**

b. **Streets/Equipment-None**

c. **Personnel-None**

d. **Police-None**

e. **Parks-None**

f. **Sewer-None**

g. **Storm Water-None**

h. **Economic Development Council-None**

9. Reports of Special Committees-None

10. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator-None**

b. **Superintendent of Public Works-None**

c. **Village Attorney-Bill Streeter was not in attendance.**

d. **Village President-Mike Hinrichsen stated with what's going on with the coronavirus he feels it is in the best interest of the village to divide the workforce so that half the staff works in the morning and half the staff works in the afternoon. This way if anyone gets infected only half the workforce will be unable to work. Mike noted all employees would still get their full pay during this time.**

Ann Sasso stated the village hall would be closed to the public unless someone needs something and the hall would be disinfected after each change of personnel.

Todd Rice asked if we have the needed safety supplies and Rich Brecklin stated we do. The emergency powers proclamation was discussed and is available if needed.

11. Communications to the Board-None

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 6:50 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

Ann Sasso, Village Clerk