

Village of Germantown Hills
Village Board Meeting Minutes

March 21, 2019 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y			
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	P	Y	Y	Y			
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Jim O’Laughlin	Present	Y	Y	N	N	Y	Y	Y	Y	Y	Y	Y			
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			

Also, in attendance:

Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar along with remembering Marc Wright currently serving in Afghanistan.

2. Minutes Approval

- a. **February 21, 2019 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the February 21, 2019 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #1.**
- b. **February 25, 2019 Special Village Board meeting-**A motion was made by Amy Pace to approve the February 25, 2019 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda -None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

- a. **Discussion and Approval on the Woodford County Patrol Contract FY 19-20**

This was deferred.

b. Discussion on the Michaels Run for Life

Shane Mitchell was in attendance to discuss the upcoming Michaels Run for Life scheduled for July 20th. Leon Edwards was also in attendance. Shane explained that Michael had passed away earlier this year. In moving forward with the event, they knew it would be a big year and they were able to get a band that they are hopeful will bring in a new audience for upcoming years. They are doing a partnership with inked entertainment and were able to bring in a national act with an opening act as well. Drew Baldrige will be the main event.

Shane stated they appreciate the support from the Village with the dumpster, portable toilets and fencing. He stated they are investing 4 times more with all of the added costs this year. With the bigger band they are required to have a tent and wondered if the Village could help at all with the added expense. He estimates \$300-500 for the tent but is going to confirm the cost.

Mike Hinrichsen stated the Village Board is behind supporting the event for the community.

Shane explained this is the 6th year and they have raised more than \$250,000 for research of signet colon cancer.

Discussion and approval will be on the next agenda.

c. Approval of two Business Community Improvement Grants

Ann Sasso explained two Business Community Improvements Grants were recommended for approval to the Village Board at the EDC meeting that met the requirements.

A motion was made by Marty Clinch to approve the Business Community Improvement Grant for Veronica Axelson and Tim Kaufman for \$5,000. The motion was seconded by Todd Rice. **Motion passed #3.**

Ann Sasso noted for the second grant request a portion of the \$5,000 will not be paid out until the work is done and after May 1st.

A motion was made by Amy Pace to approve the Business Community Improvement Grant for Tara Lintz for \$5,000. The motion was seconded by Todd Rice. **Motion passed #4.**

d. Approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding traffic regulations (Sign Map)

A motion was made by Jim O'Laughlin to approve Ordinance #815 an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding traffic regulations (Sign Map) The motion was seconded by Dick Hartman. **Motion passed #5.**

e. Approval of the purchase of trash cans, mulch, merry-go-round and swings for the park improvements

The Park Committee had made a recommendation to the board on needed park improvements, which are still in this year's budget.

A motion was made by Jim O'Laughlin to approve the purchase of swings, mulch and merry-go-round for the park improvements not to exceed \$18,000. The motion was seconded by Todd Rice. **Motion passed #6.**

f. Approval on the landscaping of the lot at the corner of Holland Road and Woodland Knolls Road

Mike Hinrichsen stated the Village is waiting to hear on the two grants with \$75,000 covering the sidewalk and \$25,000 to go towards the corner of Holland Road and Woodland Knolls Road improvements. The Village will be required to pay approximately \$23,000. The Village has made it through the merit review of the grant applications and are waiting to see if the grants are awarded.

Ann Sasso noted we may have our first Business District allocation in April.

Todd Rice asked why we would utilize general funds and not use business district funds for the development when we presently only have two areas that we can use the funds, which include the ATM lot and triangle park. Jim O'Laughlin agreed.

A motion was made by Jim O'Laughlin to approve allocating the \$23,000 out of the business district funds to be applied to the matching grant for the landscaping of the corner of Holland Road and Woodland Knolls Road. The motion was seconded by Todd Rice. **Motion passed #7.**

Todd Rice asked if we could loan the money out of the general fund with the business district funds reimbursing the account. This may be looked at in the future.

g. Discussion on the Budget FY 19-20

Mike Hinrichsen discussed the numbers to show where we are currently with the budget. Mike also provided a spreadsheet pulling out discretionary items for discussion as to how the board would want to spend the additional funds.

Rich Brecklin noted we will have better numbers in April as the proposed budget numbers may change.

Ann Sasso had provided a report showing the year to date which included through March 21st.

Todd Rice questioned the items that were pulled out as discretionary items when there are other items in the budget that could be considered discretionary. Todd doesn't feel roadwork is considered discretionary when that is a part of the Village's responsibility to keep up with the roads. The road and bridge funds are funds that are utilized each year for road work specifically.

h. Discussion on the Balanced Budget Policy & Reserve Policy

Mike Hinrichsen noted at the finance committee he thought there was a general consensus to have a balanced budget.

Julia Miller indicated the board does want a balanced budget but it's a majority of the board's decision when things come up and doesn't want the policy to impact the decision-making ability of the board.

Mike Hinrichsen stated at some point the board has to make a commitment to stick to the budget.

Ann Sasso stated each year we have a balanced budget but things throughout the year come up that due to timing or need the board elects to move forward on. These things than offset the budget but would have been approved by the board.

The board discussed the reserve policy. Amy Pace stated at the end of the Fiscal year we will be close to having 6 months reserve. Todd Rice felt a third of the expenses would be sufficient to have in reserves.

i. Discussion and Approval of Budget for Village Salary Action FY 19-20

Mike Hinrichsen stated it is the responsibility of the finance committee to make a recommendation to the personnel committee on funds they can utilize for compensation. At the finance meeting the committee was unable to come up with a number to give to the personnel committee.

Todd Rice stated he appreciates the work Mike did on the committee responsibilities but stated he failed as he didn't see this change and questioned why we would change from our normal process of having the personnel committee doing the review process to see if the employees deserve a raise and what they would recommend. This then could go to finance.

The review process was discussed. Amy Pace noted the annual raises is one issue but if we need to do a salary adjustment to someone's pay that's a separate issue.

A motion was made by Todd Rice to have the salary action FY 19-20 to go to the personnel committee with a recommendation to the finance committee and a recommendation to the Village Board. The motion was seconded by Julia Miller.
Motion passed #8.

j. Discussion on the Process to Manage the Electrical Aggregation

Mike Hinrichsen stated the Village's electrical aggregation is up in June so we need to discuss the time frame and next steps. Ann Sasso will get a template if needed in order to make sure all the entities are looking at the same process.

k. Discussion on the Woodford County Revolving Loan Fund

Mike Hinrichsen gave the update on the Woodford County Revolving loan fund. There will be a meeting with Jim Cummings to look and see what ADA projects may be

eligible. We will need to get the project descriptions in by April 12th with the cost estimates by May 16th.

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Bill Streeter stated we are waiting on some information and are hopeful to have the information to the board at the next meeting.

7. Presentation of Bills

a. General-A motion was made by Jim O’Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #9.**

b. Sewer-A motion was made by Jim O’Laughlin to approve the sewer bills. The motion was seconded by Dick Hartman. **Motion passed #10.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace had nothing new to report.

b. **Streets/Equipment**-Todd Rice stated he will be scheduling another meeting soon.

c. **Personnel**-Julia Miller stated we hired TJ Ohl and he will be starting on Monday.

d. **Police**-Marty Clinch stated the police committee had just met.

e. **Parks**- Dick Hartman had nothing new to report.

f. **Sewer**-Jim O’Laughlin had nothing new to report.

g. **Storm Water**-Jim O’Laughlin had nothing new to report.

h. **Economic Development Council**-Marty Clinch noted he and Mike had met with Peoria Heights Mayor to talk about their successes.

Ann Sasso reported the Chamber Pork Chop and Vendor Event is scheduled for May 4th. The Chamber is going to give two \$500 scholarships to MTHS students going to college locally. They are also looking at doing the magnet again.

9. Reports of Special Committees-None

10. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso noted she had received a nuisance complaint on non-registered vehicles and garbage. Ann will be sending the complaint at the end of the month. There will also be another request on an account that is not paying their garbage fee.

b. Superintendent of Public Works

Rich reported he will be ordering the temporary speed humps, which are not in the budget and will be putting up the reflectors in front of Casey's as soon as the weather permits.

Rich is waiting on parts for the sweeper to get it repaired. The paint striping failed so he is trying to get a hold of the contractor to see what can be done. The bid opening for the chip and seal work is on April 3rd.

Rich noted we had sent a letter to PPUATS requesting the reclassification of some roads in the Village. IDOT is reviewing the request but they probably won't agree to all of them. The transmap grant has been approved. The Village will have to pay around \$1,000 but this is not in the budget.

The trailer park is upgrading some of their sewer lines. Rich attended a storm water training and ESDA training. Rich had an ESDA training with all of the new employees.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen stated he will be scheduling an ESDA meeting. The Natural Hazard Mitigation is almost completed so we will need to pass a resolution.

11. Communications to the Board-Mike Hinrichsen had received thank you notes from the Girl Scouts for him speaking to their troop.

Grant Frederickson, former /Metamora librarian passed away recently unexpectedly.

12. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 8:27 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #11.**

Ann Sasso, Village Clerk