

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**April 20, 2017 6:00 p.m.**

1. **Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President, called the meeting to order at 6:00 p.m.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Jeff DeGroot – President	Present													
Julia Miller	Present	Y	Y	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	P	Y	N	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also Present:  
 Rich Brecklin, Superintendent of Public Works  
 Bill Streeter & Chuck Urban, Village Attorney's  
 Scott DeSplinter, Village Engineer  
 Mike Hinrichsen, Woodford County Board Member

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

- a. **March 16, 2017-Special Village Board Meeting-** A motion was made by Marty Clinch to approve the March 16, 2017 Special Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #1.**
- b. **March 23, 2017-Village Board Meeting-**A motion was made by Brian Wysocki to approve the March 23, 2017 Village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #2.**
- c. **April 4, 2017-Special Village Board Meeting-**A motion was made by Brian Wysocki to approve the April 4, 2017 Special Village board meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #3.**

**3. Public Comments on Any Action Item on the Agenda-None**

**4. Public Comments on Any Non-Action items-**J. Kamell was in attendance to discuss the Germantown Hills Odyssey of the minds team and the possibility of the Village helping with the support of the teams going to the World Finals. J Kamell explained what the teams do and the support that is needed.

The board discussed a possible donation to the teams for the trip. The board was in consensus to support two kids (\$1,150) to go to the World Finals. The approval of the donation will be ratified at the next meeting since it is not on the agenda.

## **5. Current Agenda Items**

### **a. Discussion and approval of amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class "B" & "C" Liquor Licenses**

A motion was made by Brian Wysocki to approve Ordinance #777 an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the number of Class B & C liquor licenses. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

### **b. Discussion and approval of the road maintenance agreement for 2017**

Rich Brecklin explained the bids that were received on the road maintenance agreement for 2017. Steffens 3D Construction was the low bidder.

A motion was made by Julia Miller to approve the bid from Steffens 3D Construction for \$117,876.50 as the low bidder on the road maintenance agreement for 2017. The motion was seconded by Brian Wysocki. **Motion passed #5.**

### **c. Discussion and approval to authorize the renewal on the accounts not included in the Village electrical aggregation**

The Village has two agreements for the electrical aggregation. One is for all of the residential customers (expires June 2019) and one is for several accounts for the Village. The agreement for the Village accounts expires in June this year. Nathan Henricks noted the Village's current provider rates are lower that his company can offer. The Board was not sure if the fees were included in the current provider's rate so they deferred the issue until this could be confirmed.

### **d. Approval of the hiring of a summer employee**

Julia Miller noted the personnel committee had made a recommendation to the board on the hiring of summer help.

A motion was made by Amy Pace to approve the hiring of Alex Nanninga for the summer employee position at \$10.00 an hour and after 30 days he would be evaluated for a possible increase to \$11.00 an hour. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

### **e. Approval of the employee compensation for FY 17-18**

Julia Miller noted the personnel committee had made a recommendation to the board on the employee compensation for FY 17-18.

A motion was made by Jim O'Laughlin to approve the employee compensation for FY 17-18 to increase each employee by \$1.00 an hour effective May 1, 2017. The motion was seconded by Julia Miller. **Motion passed #7.**

**f. Discussion and approval of the budget for FY 17-18**

Amy Pace stated the finance committee had made a recommendation to the board on approving the FY 17-18 budget.

A motion was made by Todd Rice to approve the budget for FY 17-18. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**

**g. Approval of the engineering agreement for the WWTP No. 1 Peak Flow Control Project Phase 1**

Scott DeSplinter explained the need for the amendment to the agreement due to additional engineering efforts.

A motion was made by Todd Rice to approve the engineering agreement for the WWTP No. 1 Peak Flow Control Project Phase 1. The motion was seconded by Brian Wysocki. **Motion passed #9.**

**h. Approval of a Resolution approving filing eminent domain lawsuit (Clark)**

Chuck Urban reported they had been contacted by an attorney from Eureka that is representing Mr. Clark. The attorney has asked for larger drawings of the proposed easements. He had indicated it appears the compensation is reasonable for the small amount of acreage and believes we should be able to come to an agreement. The attorney would like to complete the agreement within the next two weeks as he will be going out of town. He is aware there is a proposed resolution on the agenda for approval and the offer that was proposed was set to expire in 28 days. He asked if the board would consider keeping the offer if we could come up with an agreement in the next 14 days.

A motion was made by Jim O'Laughlin to approve Resolution #2017-01 a Resolution approving filing eminent domain lawsuit (Clark) but will agree to hold off until the Village hears if we have an agreement and leave the offer on the table as is. The motion was seconded by Marty Clinch. **Motion passed #10.**

**6. Ongoing Agenda Items-None**

**7. Presentation of Bills**

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #11.**

b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

c. Audit-None

d. MFT-None

## 8. Reports of Standing Committees

**a. Finance-**Amy Pace indicated the budget was approved but wants the board to pay attention that with the School referendum not passing this is a constant message that shows the tax payers want to keep their money.

Amy noted she had received a thank you note from the resident that got her job back at the library and she was very appreciative of the community support.

**b. Streets/Equipment-**Todd Rice explained that the street committee is to deal with street issues and not the policing of issues so speeding issues would be addressed by the police committee. Jeff DeGroot stated he thought the streets looked good.

**c. Personnel-**Julia Miller stated she had nothing new to report.

**d. Police-**Marty Clinch indicated the need to meet with the School and talk about the traffic. Rich stated the radar signs are back out. Mike Hinrichsen had met with Tri-County Planning Commission and there may be money available to evaluate the traffic issues in and around the School.

**e. Parks-** Julia Miller stated the Village will be getting bids on the park path.

**f. Sewer-**Brian Wysocki would like to have a sewer committee meeting on May 18th at 5:15 p.m. He wants to discuss the grinder pump misuse, charges and procedures to follow. He also mentioned the possibility of a monthly maintenance fee to those that have grinder pumps at their residences.

**g. Storm Water-**Jim O'Laughlin will be scheduling a meeting.

**h. Economic Development Council-**Marty Clinch recommended the board and EDC keep attending the library board meetings in order to keep things moving forward. Ann Sasso will schedule the special meeting for May 2, 2017 at 4:00 p.m. in Metamora.

Marty indicated at the EDC meeting the Germantown Crossing vision and possible town square were discussed. Marty felt there should be a Germantown Crossing property owner's round table meeting to discuss the shopping center.

Mike Hinrichsen noted the next step is to get someone to put our vision on paper so that when we talk to people we can have something to show them.

## 9. Reports of Special Committees-None

## 10. Reports of Officers

**a. Zoning Officer/Village Clerk/Village Administrator-**Ann Sasso reported on the following:

The CEDS projects were submitted for the MTCO Park and the Germantown Hills to Metamora Trail. The EDC sent in a selfie that was requested for the GPEDC meet up event. Jennifer Daly, Nathan Davis (GPEDC), Mike Hinrichsen and Ann Sasso attended

the Metamora Village Board meeting about Metamora's involvement and investment with GPEDC. MABA is helping Metamora with the investment so they have decided to join.

The ITEP Grants are opening up in October again. We might want to submit the sidewalk to the library and shopping center again now that the Holland road sidewalk is built.

Ann noted there might be someone that can do a Farmers Market at Germantown Crossing. They wouldn't be able to do a Friday or Saturday and questioned if a Tuesday or Wednesday would work. The board thought a Sunday would be a better day for produce only at this time. Ann will check.

Ann asked what committee should look at a hard surface Ordinance. The board recommended the Planning Commission look at this proposed ordinance.

The Village received a proposed layout for 3 duplexes along Woodland Knolls Road. They are putting together a preliminary plat. We also received the Woods at Germantown Preliminary Plat for review. The board would like to see "Hills" added to the subdivision name since there is already a Germantown, Illinois.

Ann had checked into the cable tower as a possible repeater location. The costs are extremely high for evaluation, analysis and rental. Rich talked with the water company and their tower might be a possibility.

The landscape waste pickups are set for the weeks of May 15th and June 12th. They had to be set this way this year due to timing. The landscape waste dumpster is being emptied 1 to 2 times a week so it is being used regularly.

The ESDA committee formation will be on the next meeting agenda which will include different entities similar to how the EDC committee is set up.

**b. Superintendent of Public Works-Rich Brecklin reported on the following:**

The park restroom is open and the extra sand has been delivered.

The streets will be swept and the pot holes are being filled. The Anker Lane contractor will be asked to take care of the erosion issues. The no parking signs are up on Ten Mile Creek Road and Apple Drive.

The radar signs are out. The salt order for next year has been submitted. Worth Township is also getting salt through the State contract.

Germantown Hills is up for a sewer award at a conference next week. Rich will be attending. Rich noted we have several issues with sewer pumps and lift stations failing. There was a sewer break but he contracted the work out. Bill Streeter is working on putting the grinder pump information together for new procedures and proposed fees. The School has installed their sewer system.

The Illinois Department of Labor issued a citation to the Village needing a written lock out tag out policy. Bret Wernsman is putting this policy together.

**c. Village Attorney**-Bill Streeter noted he is working on the annexation for the Woods at Germantown.

Bill Streeter noted with this being Jeff's last meeting he wanted to say that there have been a lot of good things that have happened for the Village over the last 4 years and he and Chuck have been happy to be a small part of that. He thanked Jeff and appreciated him bringing them on board. Chuck Urban noted he too appreciated all that Jeff has done and for his service.

**d. Village President**-Jeff DeGroot had nothing new to report.

**11. Communications to the Board**-None

**12. Adjournment**-A motion was made by Brian Wysocki to adjourn the meeting at 7:33 p.m. The motion was seconded by Todd Rice. **Motion passed #13.**

Ann Sasso, Village Clerk