

Village of Germantown Hills
Village Board Meeting Minutes

May 10, 2018 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 14
Mike Hinrichsen – President	Present													
Julia Miller	Present	Y	Y	Y	-	-	-	-	-	-	-	-	-	-
Amy Pace	Present	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our Country both near and afar.

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Rich Brecklin, Superintendent of Public Works
 Barry Logan, Woodford County Board Member

2. **Minutes Approval**
 - a. **April 19, 2018 Village Board Meeting-** A motion was made by Jim O’Laughlin to approve the April 19, 2018 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

3. **Public Comments on Any Action Item on the Agenda-None**

4. **Public Comments on Any Non-Action Items-None**

5. **Current Agenda Items**

a. **Discussion on the municipal electrical accounts**

Bob Sutton was in attendance to discuss the possibility of getting bids on the Village’s municipal electrical accounts along with the Caterpillar Trail Water District accounts. Bob noted they have been working with Steve Smith a consultant with Clean Energy Design Group. Bob is hoping with the Village and Caterpillar Trail’s combined usage we can get a better rate. Mr.

Smith would solicit bids with a start date for Caterpillar Trail of August and a Village start date of January. Bob noted the fee for Mr. Smith is not to exceed \$800. He noted if the Village is interested in having the consultant solicit bids there would be no cost to the Village. The board had consensus to be included in the bid process and then be able to look at the bids and make a decision once they come in.

b. Approval of the Budget for FY 18-19-Deferred until later in the meeting.

c. Approval to ratify the approval of the event at Kouris

A motion was made by Todd Rice to ratify the approval of the event at Kouris. The motion was seconded by Julia Miller. **Motion passed #2.**

d. Approval to ratify the donation to the Odyssey of the Minds

Odyssey of the Minds group leader had asked at the last meeting if the Village Board could help towards the expense for the group to attend the World competition.

Amy Pace noted the Village attorney has advised against the board considering this when an item is not on the agenda along with it not being in the budget. She also noted concern over setting a precedent.

Bill Streeter noted last year he had recommended the board come up with a policy and how to address things of this nature.

Mike Hinrichsen stated organizations need to know they need to come ahead of time so the issue can be on the agenda and is not in favor of this continuing. Mike volunteered to work on a policy for future requests.

A motion was made by Julia Miller to ratify the approval of the donation to the Odyssey of the Minds group for two students. The motion was seconded by Marty Clinch. **Motion passed #3.**

Julia Miller left at 6:28 p.m.

e. Discussion on Germantown Crossing Village Square Phase 1 and Phase 2

Mike Hinrichsen reported we recently learned the Village received \$24,000 of the ITEP funds. This is essentially for preliminary engineering for our Village Square project. Mike noted there may be some other TAP funds available through Tri-County Planning Commission later this summer. The next ITEP award is two years away. The EDC wants the Village to move forward so we will need to sit down and determine what we want to get done depending on funding. Marty Clinch, Ann Sasso and Mike Hinrichsen had met with a potential developer and have identified several funding opportunities.

On Monday, May 14th we will be setting up some meetings to talk with a proposed developer to determine some next steps.

f. Discussion and approval on the Transmap

A motion was made by Todd Rice to approve the Transmap up to \$4,000. The motion was seconded by Marty Clinch. **Motion passed #4.**

Tri-County Planning Commission is applying for a grant so the Village's cost may be less.

g. Discussion and approval of Village Hall parking lot improvements

Todd Rice stated they are looking at adding the Village Hall parking lot on to the roadwork as it is falling apart. He noted if we don't do something soon we may lose it.

Rich Brecklin estimated the cost of an overlay at \$72,000. They can do an addendum to the MFT agreement to get it included and we can decide later if we want to take it out.

Amy Pace discussed some fund balances.

Rich and Jim noted we can't harp on businesses and their parking lots and then not keep up our own so he felt it needs to be done.

The board had consensus to add the addendum for the parking lot and then look at the costs.

h. Approval to award and authorize the Village President to execute contract documents on the Holland Road right turn lane

A motion was made to approve to award and authorize the Village President to execute contract documents on the Holland Road right turn lane. The motion was seconded by Marty Clinch. **Motion passed #5.**

i. Approval of the engineer's construction phase services agreement on the Holland Road right turn lane

A motion was made by Todd Rice to approve the engineer's construction phase services agreement on the Holland Road right turn lane in the amount of \$9,000. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

j. Approval of the contractor's application for payment #4 for the WWTP Peak Flow #1 Phase 1

A motion was made by Brian Wysocki to approve the contractor's application for payment #4 for the WWTP Peak Flow #1 Phase 1. The motion was seconded by Marty Clinch. **Motion passed #7.**

Rich Brecklin gave an update on the status of the project.

k. Approval of the groundwater proposal for the WWTP Peak Flow #1 Phase 1

Rich Brecklin explained what is needed to be done to correct some erosion problems with groundwater running down the hillside on the WWTP Peak Flow #1 Phase 1.

A motion was made by Amy Pace to approve the groundwater proposal for the WWTP Peak Flow #1 Phase 1 for time and materials. The motion was seconded by Todd Rice. **Motion passed #8.**

I. Discussion and approval on the purchase of property in Germantown Hills

Ann Sasso reported the bank has countered the Village's offer on the property located east of the State Police. Bill discussed the process.

A motion was made by Marty Clinch authorize the non-binding letter of intent to purchase the property for \$55,000. The motion was seconded by Todd Rice. **Motion passed #9.**

Approval of the Budget for FY 18-19

The board discussed the proposed budget for FY 18-19.

A motion was made by Todd Rice to approve the budget for FY 18-19. The motion was seconded by Marty Clinch. **Motion passed #10.**

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Brian Wysocki. **Motion passed #11.**

b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Todd Rice. **Motion passed #12.**

c. Audit-A motion was made by Jim O'Laughlin to approve the audit bill. The motion was seconded by Brian Wysocki. **Motion passed #13.**

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace thanked the board for their input on the budget.

b. **Streets/Equipment**-Todd Rice noted he felt the pavement ordinance needs to be revisited as he has some concerns.

c. **Personnel**-Julia Miller was not in attendance.

d. **Police**-Marty Clinch questioned the radar sign locations. Rich noted he had the radar sign put along Holland Road because of the high traffic volumes and the number of pedestrians along Holland Road.

e. **Parks**- Julia Miller was not in attendance. Rich Brecklin reported the benches and sign have been installed at J.R. White Park Trail. Rich noted we are waiting on the court date in order to get restitution for the vandalism at the park.

f. **Sewer**-Brian Wysocki had nothing new to report.

g. Storm Water-Jim O'Laughlin had nothing new to report.

h. Economic Development Council-Marty Clinch reported he, Mike and Ann had met with Chris Setti before the EDC to see how he could help the Village with the funding of some of our projects.

Ann Sasso reported she had attended the IEZA Conference to get the updates and learned about the new EZ handbook. We may have a new tenant in the Germantown Crossing vacancy.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported: The GATA and SAM renewal have been completed that is required for grants. An E-Waste flyer has been put together in order to get the information out to the residents. An old public bond was up for renewal but since we have one through ILMRM the old one will not be renewed. Ann noted she has completed several emergency management classes.

Some of the sewer bills were damaged during processing in Peoria. We are working with the Post Office but will most likely order sewer bills without the perforation once all of our bills we currently have are used up.

b. Superintendent of Public Works-Rich Brecklin stated public works employees are now considered first responders.

The park restroom is now open but they have had many problems with it since it was poorly built. The summer employee has started. The new trucks have been ordered. The streets have been swept. Rich attended the APWA conference which was really good. Rich noted we might need to start looking into the possibility of billing for storm water.

Jake and Zach have been working on grinder pump pm's. They have come across a house with abuse for the second time. Phase #2 for the sewer is getting started. Rich noted he had to call the school due a resident that had a crack in their line possibly due to when the school did some sewer work. Rich stated he has talked with Tri-County about mapping the sewer system.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen state Tri-County approved our representation on the board and the Village sent the check for the Village's portion.

Mike had attended a meeting put on by Tri-County where Chuck Marohn gave a talk on managing stronger towns. He noted we need to think about what we are doing as a part of our vision in order to be able to walk where we want to go.

11. Communications to the Board-None

12. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 8:20 p.m. The motion was seconded by Marty Clinch. **Motion passed #14.**

Ann Sasso, Village Clerk