

Village of Germantown Hills
Village Board Meeting Minutes

May 16, 2019 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-17
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y							
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y							
Dick Hartman	Absent	-	-	-	-	-	-	-							
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y							
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y							
Todd Rice	Absent	-	-	-	-	-	-	-							

Also, in attendance:
 Chuck Urban, Village Attorney
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar.

2. Administering the Oath of Office for Village Trustees, Julia Miller, Stephanie Chaon, and Dick Hartman

Ann Sasso administered the Oath of Office to Julia Miller and Stephanie Chaon. Dick Hartman was not in attendance.

3. Minutes Approval

a. April 18, 2019 Village Board Meeting-A motion was made by Jim O’Laughlin to approve the April 18, 2019 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**

4. Public Comments on Any Action Item on the Agenda -None

5. Public Comments on Any Non-Action Items-None

6. Current Agenda Items

a. Village President Committee Appointments

Mike Hinrichsen made the committee appointments of Stephanie Chaon to take Amy Pace's place on the committee openings and Jim O'Laughlin to ESDA.

b. Village President appointment to the EDC due to the vacancy left by Amy DeFreitas

Mike Hinrichsen made the appointment of Nathan Henricks to the EDC to fill the vacancy left by Amy DeFreitas.

c. Discussion and approval on the electrical aggregation and administrative Village accounts energy supply

Nathan Henricks explained we are still waiting on Ameren's rates for the electrical aggregation but the board needs to make a decision soon on the village's administrative accounts. The Village of Metamora and the Village of Germantown Hills are combining usage in order to get better rates.

A motion was made by Marty Clinch to approve the administrative Village accounts for the energy supply at a 12-month rate of .04997. The motion was seconded by Jim O'Laughlin. **Motion passed #2.**

d. Discussion and Approval of the Reserve Policy

Mike Hinrichsen stated we would defer the discussion on the reserve policy until all board members are in attendance. The reserve policy is to guide the board on maintaining reserves. The village board has historically tried to maintain 6 months of reserves equal to 6 months of expenses and the board needs to determine if that is what they would like to continue doing.

Ann Sasso discussed the policy with the auditor and had sent an email noting there's only one fund but the policy made it appear there would be two funds where funds would be transferred between the funds. In addition, the replenishment timeframe portion of the policy would be hard to predict or guarantee. Ann noted since the budget was passed before the final numbers were in there may be some line items that are off for the year.

Ann Sasso explained the business district fund has been set up separately with the \$30,000 for the engineering on the vision being paid out of that account. There have been two payments made out of the general fund that will need to be reimbursed from the business district fund once the funds are available.

e. Village Vision Update

Scott DeSplinter explained the design for the Germantown Crossing vision, which included the crosswalk, restrooms, and bandshell. There will be a 10' walking path with benches and lighting along the way. The summary of probably costs totals \$955,000.

The Village has received two months of business district taxes that are below what the anticipated amount would be. Ann Sasso noted in June she will be able to verify the disbursement amounts as the State will have everything online. In the meantime, Marty

Clinch will reach out to CEFCU in order to set up a meeting about the property since all the required information has been completed.

f. Discussion and approval of donation to the Germantown Hills Educational Foundation

Ann Sasso noted she wasn't sure if the donation met the policy and that she and Todd Rice still need to meet in order to look at potential modifications to the policy. Julia Miller stated we need to look at the policy since it appears there are requests that aren't meeting the policy. No motion was made.

g. Discussion and approval of the WWTP Peak Flow Control Phase 2 Project System Integration Proposal

A motion was made by Jim O'Laughlin to approve the WWTP Peak Flow Control Phase 2 Project System Integration Proposal for \$26,598. The motion was seconded by Marty Clinch. **Motion passed #3.**

7. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Ann Sasso reported we had made contact with a Mediacom Representative and he will be sending a draft lease agreement along with a proposed rental amount for the Village's consideration.

8. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #4.**

b. Sewer-A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Julia Miller. **Motion passed #5.**

c. Audit- A motion was made by Jim O'Laughlin to approve the audit bill. The motion was seconded by Marty Clinch. **Motion passed #6.**

d. MFT-None

9. Reports of Standing Committees

a. **Finance-**Stephanie Chaon had nothing new to report.

b. **Streets/Equipment-**Todd Rice was not in attendance.

c. **Personnel-**Julia Miller stated the employee reviews were completed and there will be a personnel and finance meeting on May 23rd. We have received a couple of applications for the summer position and will be looking to hire an individual for the summer.

d. **Police-**Marty Clinch noted the need to make sure the Sheriff's office is watching the intersection by the school. Ann Sasso stated she had talked to the Sheriff's office concerning the stop lights and timing as we have received several concerns.

Rich Brecklin reviewed the radar data that was pulled for Somerset and Woodland Knolls Road and noted a speeding concern on Woodland Knolls.

e. Parks- Dick Hartman was not in attendance.

f. Sewer-Jim O'Laughlin reported the big sewer project will be starting soon along Ten Mile Creek Road.

g. Storm Water-Jim O'Laughlin noted with all of the big rains there have been drainage issues all over the village.

h. Economic Development Council-Marty Clinch noted he and Ann Sasso had met with the Peoria Heights Economic Development representatives to talk about their successes and see if they have some ideas of what Germantown Hills can utilize.

Ann Sasso reported J. Belle Gaming hasn't opened yet because the owner is waiting on the State. Ann connected a bakery that's interested in being in the village with one of our businesses to see if there's space. A question was raised on the sales tax reporting for the trailer at Germantown Crossing so Ann is checking on this.

10. Reports of Special Committees-None

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso noted she has been talking with IDOT multiple times about the changing of the lights and the timing of the stop lights on Rt 116 at Ten Mile and Woodland Knolls Road. IDOT has been monitoring it and have made some changes.

The community cleanup day went well and the landscape pickup dates have been scheduled. The Chamber is sending out a new magnet so the Village would be able to include a newsletter in the mailing.

b. Superintendent of Public Works-Rich Brecklin reported the mulch is in and the new equipment is on order. They have had a hard time mowing some areas because of all of the rain.

Rich noted there have been issues with the striping that was done last year and he has been working with the contractor. The painting contractor doesn't want to stand behind their work and says there's no warranty. UCM and the Village are going to split the cost in order to get it done again this year.

There were questions at the last street meeting about the chip and seal process. Rich reached out to PPUATS to see what type of road maintenance process other communities are doing. The following communities responded: Peoria County (does their own chip & seal), Bartonville, Elmwood, Chillicothe, Peoria Heights all do chip and seal like the Village is doing.

Rich noted we are having excessive flows at the plants and it is hurting the process.

c. Village Attorney-Chuck Urban reported the nuisance complaint and garbage letter was served three ways to the Village resident. The resident called and the issue was discussed. Ann Sasso searched the Village records. Chuck will send a follow-up letter to reiterate the discussion they had and hopefully by the next meeting he will have identified the options to proceed.

d. Village President-Mike Hinrichsen stated the estimated costs for the two ADA projects were submitted for the Woodford County Revolving Loan Fund Closeout. One project is the Village hall doorways and restroom with an estimated cost of \$180,000. The second project is the three pedestrian crossings with an estimated cost of \$65,000. Rich had put together the rough estimates for the two projects. Mike noted these would be 100% grant funded.

12. Communications to the Board-Ann Sasso stated the village had received a thank you note from Odyssey of the Minds.

13. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:28 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #7.**

Ann Sasso, Village Clerk