

Village of Germantown Hills
Village Board Meeting Minutes

May 18, 2017 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3
Jeff DeGroot	P			
Julia Miller	P	Y	Y	Y
Amy Pace	P	Y	Y	Y
Brian Wysocki	P	Y	Y	Y
Jim O'Laughlin	P	Y	Y	Y
Marty Clinch	P	Y	Y	Y
Todd Rice	P	Y	Y	Y

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

- a. **April 20, 2017-Special Village Board Meeting-** A motion was made by Jim O'Laughlin to approve the April 20, 2017 Special Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**
- b. **May 2, 2017-Special Village Board Meeting-**A motion was made by Marty Clinch to approve the May 2, 2017 Special Village board meeting minutes. The motion was seconded by Julia Miller. **Motion passed #2.**

3. Comments

Jeff DeGroot thanked everyone and noted he is happy that we have been able to bring the Village where it should be and is confident that Mike Hinrichsen will continue to take it where it needs to go.

4. Adjournment

A motion was made by Amy Pace to adjourn the meeting at 6:07 p.m. The motion was seconded by Marty Clinch. **Motion passed #3.**

Village Board Meeting Minutes

May 18, 2017 6:00 p.m.

1. Convening of the New Village Board

2. **Call to Order-** Ann Sasso, Village Clerk called the meeting to order at 6:08 p.m.

3. **Administering the Oath of Office for Village President, Mike Hinrichsen, Village Trustees, Amy Pace, Todd Rice, Jim O'Laughlin, and Marty Clinch**

The Village Clerk administered the oath of office to the new Village President and Trustees.

4. **Roll Call**

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11 - 13	14	15 - 18
Mike Hinrichsen – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	P	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Present	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y
Jim O'Laughlin	Present	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y

Also Present:

Rich Brecklin, Superintendent of Public Works
 Bill Streeter & Chuck Urban, Village Attorney's
 Scott DeSplinter, Village Engineer

5. **Public Comments on Any Action Item on the Agenda-None**

6. **Public Comments on Any Non-Action items**

Bonnie Allen and Marva Grant were in attendance to note their concerns about the parking issue at Germantown Grille. They support new businesses but the parking has become impossible with cars parking all over to where they aren't able to get to their homes. They noted the no parking signs have helped but people are ignoring them and parking between the signs. Mike Hinrichsen stated the Village will address the concern and have a discussion with the property owner. He stated he appreciated them being here and for their public input.

7. **Current Agenda Items**

a. **Discussion and approval on the Power Football event at Kouris**

David Zalar was in attendance to discuss the upcoming event at Kouri's. The annual fundraising event is to support the Metamora Football team. He explained the setup of the event with the fenced area that meets the Village requirements. The event will be on July 15th and they will be having live music until 11:00 p.m.

A motion was made by Jim O'Laughlin to approve the Power Football event at Kouri's. The motion was seconded by Marty Clinch. **Motion passed #1.**

b. **Discussion and approval on the electrical aggregation on the Village accounts**

Ann Sasso reviewed the electrical aggregation rates for the ten Village accounts that will expire June 1st.

A motion was made by Julia Miller to approve the electrical aggregation for a six month term on the ten Village accounts with Agera Energy at a rate of .04683. The motion was seconded by Brian Wysocki. **Motion passed #2.**

c. Village President appointments for Village Clerk, Village Treasurer, and committee members

Mike Hinrichsen made the appointment of Ann Sasso to Village Clerk.

A motion was made by Amy Pace to confirm the appointment of Ann Sasso as Village Clerk. The motion was seconded by Todd Rice. **Motion passed #3.**

Mike Hinrichsen made the appointment of Cassandra Schlatter as Village Treasurer.

A motion was made by Jim O'Laughlin to confirm the appointment of Cassandra Schlatter as Village Treasurer. The motion was seconded by Julia Miller. **Motion passed #4.**

Mike Hinrichsen made the appointment of all of the committees to remain the same.

A motion was made by Jim O'Laughlin to confirm all of the committee appointments to remain the same as the previous appointments. The motion was seconded by Todd Rice. **Motion passed #5.**

d. Village President's goals and discussion

Mike Hinrichsen thanked Jeff DeGroot for his leadership and where we are today and the trustees for being helpful and making him feel welcomed. Mike thanked Rich Brecklin and Ann Sasso and stated he has great respect and feels blessed to have them running things for the Village along with the other 6 employees. He also wanted to thank all of the businesses and leaders in our community.

Mike discussed the Village goals and some of his own personal goals.

Comments were centered on 8 broad Village Goals.

1. Safety & Quality of Life – Schools, police services, sidewalks, Library, MTCO Field and ESDA.
2. Economic Development – Comp. plan, Germantown Crossing and next steps for GT EDC
3. Infrastructure Investment – Sewer, roads, water & hydraulics.
4. Fiscal Responsibility – maintain focus for balanced budget
5. Regional Collaboration – local, regional and federal relationships and sharing village goals and challenges.
6. Communication – build and execute a communications plan to listen and share village opportunities.
7. Village Personnel – importance of our workforce and ensuring we are a great place to work.
8. Board Meetings & Decorum – maintain decorum and Roberts Rules of Order at meetings.

e. Discussion on regional leaders participation with the Village Board

Mike Hinrichsen discussed how important he feels that we have good communication and relations with the regional leaders so that the Village of Germantown Hills is at the top of their minds. He wants them to visit our community and when they walk away they can feel the excitement about Germantown Hills. Representative Ryan Spain is scheduled to attend the June 15th meeting.

f. Discussion on the June Village Board meeting date

Jim O'Laughlin noted he would like to see the June meeting date changed as he had tried to plan his vacation around the meeting dates in order to not miss one. The Village board discussed potential dates. The board agreed to move the June meeting date from June 15th to June 20th.

g. Approval and ratification of the donation to the Germantown Hills Odyssey of the Minds teams

Amy Pace noted at the last meeting the board approved money that was not in the budget for the donation to Odyssey of the Minds teams but her other concern is that we didn't follow our process and the attorney had advised against the action. Amy noted this wasn't an emergency although Julia noted there was some urgency as they had a deadline plus they never expected all 3 teams to make it to the World Finals. Marty Clinch indicated we do want to help when we can. Amy agreed but noted the School didn't give the teams any support but allowed them to borrow from the activity fund.

A motion was made by Jim O'Laughlin to approve the donation to the Odyssey of the Minds teams to support two kids in the amount of \$1,150. The motion was seconded by Marty Clinch. **Motion passed #6.**

h. Village President appointment to the ZBA due to the vacancy left by Kendall Stevens

Mike Hinrichsen made the appointment of Dan Mair to the ZBA to fill the vacancy left by Kendall Stevens.

A motion was made by Julia Miller to approve the appointment of Dan Mair to the ZBA to fill the vacancy left by Kendall Stevens. The motion was seconded by Amy Pace. **Motion passed #7.**

i. Village President appointment to the EDC due to the vacancy left by Kendall Stevens

Mike Hinrichsen made the appointment of Randy Nash to the EDC to fill the vacancy left by Kendall Stevens.

A motion was made by Jim O'Laughlin to approve the appointment of Randy Nash to the EDC to fill the vacancy left by Kendall Stevens. The motion was seconded by Amy Pace. **Motion passed #8.**

j. Discussion on the Heart of Illinois Mayors Association

Mike Hinrichsen explained that Germantown Hills has been a part of Heart of Illinois Mayors Association but has not been a strong participant. He noted he would like for Germantown Hills to be more involved and would like to propose that a Village Trustee join him at the meetings. Marty Clinch stated he would be available to attend the next one in June and then the other trustees can rotate attendance at the meetings.

k. Discussion and approval on joining PPUATS

Eric Miller and Ray Leas from the Tri-County Planning Commission were in attendance to discuss the PPUATS program. Mike noted he has been a part of Tri-County for the last 6 years and officially resigned yesterday. Eric explained PPUATS is made up of cities and counties and allows for planning and construction money. The local projects get prioritized for funding. There is a policy committee which the Village President can be an active participant and a technical committee. Eric explained there are planning funds available that could be used towards safety studies in looking at the School's traffic plan in the fall and for the bike trail from Germantown Hills to Metamora. The committee looks at setting transportation policy for the region and we want to make sure voices are heard at a local level. Eric noted this allows Germantown Hills to have a vote at the table and interact with the policy and technical committees. The cost is approximately \$1200 to be a part of it is based on a percentage of our MFT Allotments.

A motion was made by Todd Rice to approve the joining of PPUATS. The motion was seconded by Amy Pace. **Motion passed #9.**

l. Approval to award the J. R. White Park Trail Project to the apparent low bidder and authorize the Village President to execute the contract documents

Scott DeSplinter reported the bids were opened on the J.R. White Park Trail project. There were six contractors that bid on the project with some options and an alternate. The alternate included the extension of the sidewalk along Holland Road to connect to the park trail. ICCI was the low bidder.

Todd Rice questioned if the additional funds were in the budget for the sidewalk extension. The board discussed.

A motion was made by Jim O'Laughlin to award the J.R. White Park Trail project to ICCI as the low bidder in the amount of \$111,474.57. The motion was seconded by Marty Clinch. **Motion passed #10.**

m. Approval of the Bittersweet Condominiums Revised site and drainage plan and the waiving of the permit fees

Scott DeSplinter noted they have reviewed the revised site plan and take no objection to the proposal and it appears to be the best intent as to what was to be built. The Planning Commission had previously made a recommendation on approval of the revised site plan. The permit fees were all paid when the initial building permit was issued.

A motion was made by Jim O'Laughlin to approve the Bittersweet Condominium revised site and drainage plan and the waiving of the permit fees. The motion was seconded by Amy Pace. **Motion passed #11.**

n. Approval of the vacant land sales contract for purchase of vacant lot on Holland Road (former ATM Lot)

Bill Streeter drafted a vacant land sales contract in order for the Village to purchase the former ATM lot from the White Estate in the amount of \$48,000. Bill asked the board if as a part of the purchase they would want to do any environmental testing. Scott DeSplinter explained the options. The board discussed and agreed no testing would be needed based on knowing most of the history of the property.

A motion was made by Amy Pace to approve the vacant land sales contract for the purchase of the vacant lot on Holland Road (former ATM lot) in the amount of \$48,000. The motion was seconded by Julia Miller. **Motion passed #12.**

o. An Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the Village Emergency Services and Disaster Agency

A motion was made by Amy Pace to approve Ordinance #778 an ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding the Village Emergency Services and Disaster Agency. The motion was seconded by Jim O'Laughlin. **Motion passed #13.**

p. Approval to explore the possibility of having conceptual drawings prepared for Germantown Crossing Shopping Center

Mike Hinrichsen presented the background on the discussions that have taken place with the EDC on the need to create a vision and plan for Germantown Crossing and how to make it our community meeting place. Mike has identified some suppliers that could possibly do the work to create a conceptual drawing. Mike noted he and Ann Sasso had met with the owner of the Germantown Crossing strip area and shared the vision and he was anxious to be able to have something to share with his potential new tenants. Mike felt if we do nothing it may be hard to get sustainable businesses to add value to our community. Todd Rice questioned how much the Village should do when the property owner is not doing much to help the property. Mike noted he feels a plan will assist in moving things forward and in doing this it will help the community.

A motion was made by Jim O'Laughlin to approve to explore the possibility of having conceptual drawings prepared for the Germantown Crossing shopping center. The motion was seconded by Brian Wysocki. **Motion passed #14.**

q. Update on the Woods at Germantown Hills

Scott DeSplinter gave the update on the discussions on the Woods at Germantown Subdivision. He noted the developer is requesting 3 years or 80 % of developed lots before the sidewalks would need to be completed. The sewer committee had briefly discussed the issue. The board felt with many uncertainties the sidewalks should be built prior to subdivision acceptance.

8. Ongoing Agenda Items-None

9. Presentation of Bills

- a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Todd Rice. **Motion passed #15.**
- b. Sewer-A motion was made by Todd Rice to approve the sewer bills. The motion was seconded by Marty Clinch **Motion passed #16.**
- c. Audit- A motion was made by Julia Miller to approve the audit bill. The motion was seconded by Todd Rice. **Motion passed #17.**
- d. MFT-None

10. Reports of Standing Committees

- a. **Finance**-Amy Pace noted the auditor is coming at the end of the month.
- b. **Streets/Equipment**-Todd Rice had nothing new to report.
- c. **Personnel**-Julia Miller stated the summer employee has started. The board complimented the new employee on the good work already.
- d. **Police**-Marty Clinch asked for the police reports to be sent to him. Amy Pace noted at the EDC meeting there was a comment on not wanting Somerset to be closed but to look at traffic slowing measures as an alternative.
- e. **Parks**- Julia Miller stated the park has been really busy with residents using it and more sand was delivered for the ball field.
- f. **Sewer**-Brian Wysocki reviewed the discussions from the sewer committee meeting. He thanked everyone on all of the work on the sewer and reported the Village received 4th place in the State on a sewer award.
- g. **Storm Water**-Jim O'Laughlin will be scheduling a meeting in order to discuss a storm water dispute between two homeowners. Rich will invite both property owners to attend.
- h. **Economic Development Council**-Marty Clinch mentioned the possibility of a portable band shell that another community has used for Germantown Crossing instead of a permanent structure.

Ann Sasso reported the GP Annual Meet up went well and the Chamber pork chop event was successful too. They are planning on doing a Halloween on the Hill event and the Metamora-Germantown Hills Rotary pork chop Event is on June 2nd and 3rd at the Metamora IGA.

11. Reports of Special Committees-None

12. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported on the following:

The Fire Department wants to put up a 180' free standing tower. They can't expand on a non-conforming use so they would need a variance. Chip Wilmot was in attendance and explained what they want to do.

A resident is looking to pour a 61' x 11' pad next to his driveway for his bus. There are some issues in regards to load limits and culvert issues. Rich will talk with the resident on the culvert issues.

There is another domain available but the cost is \$2095.00 from a broker. The board stated they were not interested.

Jim O'Laughlin left at 8:43 p.m.

b. Superintendent of Public Works-Rich Brecklin reported on the following:

Rich Brecklin stated there has been some vandalism at the park and to watch for kids climbing on the roof of the pavilion. Sweeping the streets is on the list as soon as they can get to it. We are still holding some funds on the Anker Lane project due to erosion the contractor still needs to fix. They are going to put down some seed and if we see growth we will release the funds next month.

There are still some parking issues at the Germantown Grille and the residents are going to need to call the Sheriff for enforcement of the signs.

The street lights along Fandel and Anker had to be paid for ahead of time but they didn't charge the Village for one of them, which was a \$4,950 savings.

Zack Hecht and Jake Craig have been working on the grinder pumps. Bret Wernsman is working on doing some safety training. The IDOL violation response was sent back but we have not heard anything back from them. Rich will be ordering filter media for the filters.

There was an illegal sump pump hookup that the resident has corrected on High Street.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen reminded the new members about the OMA training that is required.

13. Communications to the Board-Ann Sasso read a thank you note from Dan Mair, Superintendent of the Germantown Hills School District for the donation the Village made for the Odyssey of the Minds teams.

14. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 8:52 p.m. The motion was seconded by Todd Rice. **Motion passed #18.**

Ann Sasso, Village Clerk