

**Village of Germantown Hills
Village Board Meeting Minutes
May 21, 2020 6:00 p.m.**

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Stephanie Chaon(electronic)	Present	-	-	-	-	-	-	-	-	-	-				
Dick Hartman(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Mike Hinrichsen, Rich Brecklin and Ann Sasso were at the village hall on the computer audio. All other board members attended by electronic means as per allowed by the Governor’s Executive Order and the modification of the Open Meetings Act. The village hall was open for the public but there was no public in attendance. Stephanie Chaon was on for part of the meeting but the audio wasn’t working for her to participate.

Also, in attendance:

- Rich Brecklin, Superintendent of Public Works
- Scott DeSplinter, CMT, Village engineer (electronic)
- Bill Streeter & Chuck Urban, Village Attorney (electronic)

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. April 27, 2020 Village Board Meeting

A motion was made by Marty Clinch to approve the April 27, 2020 meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

a. Discussion and approval amending the Personnel Policy regarding the Drug & Alcohol Policy-Bill Streeter noted this is the same policy that was looked at months ago. It was deferred until more information was put together on the regulations.

A motion was made by Marty Clinch to approve amending the Personal Policy regarding the Drug & Alcohol in regards to cannabis. The motion was seconded by Jim O'Laughlin. **Motion passed #2.**

The board agreed the policy could be amended if needed at a later date once more guidance has been determined.

- b. **Discussion on changing the June Village Board Meeting date due to potential conflicts-**The board agreed to change the June meeting date to June 11th at 6:00 p.m.
- c. **Presentation of the 2019 MFT- IDOT Audit Review-**Ann Sasso noted the Village had received the audit review from IDOT on the 2019 MFT and everything was approved and acceptable.
- d. **Discussion and approval of the Woodford County Patrol Contract FY 20-21**
Ann Sasso updated the board on the new Woodford County Patrol Contract for FY 20-21. The County is having a hard time filling our contract with part time officers so they are needing to go to a full-time officer for the Germantown Hills' contract. Ann reviewed the proposed changes with the board.

A motion was made by Jim O'Laughlin to approve the Woodford County Patrol Contract FY 20-21. The motion was seconded by Todd Rice. **Motion passed #3.**

- e. **Discussion and approval of the FY 20-21 Budget-**The board discussed the budget for FY 20-21. Todd Rice had asked if we could start putting sidewalk money back into the budget like the village had done in the past.

A motion was made by Julia Miller to approve the FY 20-21 Budget with amending the sidewalk line item to include \$20,000. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

- f. **Discussion on opening the Village's parks recreational equipment-**The board discussed whether or not the park equipment should be opened up. The insurance company had recommended not doing anything against the Executive order. The board agreed it was not worth the risk but will discuss this again at the June 11th board meeting.
- g. **Approval of the contractor's application for payment #12 for the WWTP #1 Peak Flow Phase 2 Project-**A motion was made by Todd Rice to approve the contractor's application for payment #12 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$97,285.46. The motion was seconded by Jim O'Laughlin. **Motion passed #5.**
- h. **Approval of the IEPA Loan Disbursement Request #12 for the WWTP #1 Peak Flow Phase 2 Project-**A motion was made by Jim O'Laughlin to approve the IEPA Loan Disbursement request #12 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$112,810.16. The motion was seconded by Todd Rice. **Motion passed #6.**

- i. **Approval of the IEPA Change Order #3 for the WWTP #1 Peak Flow Phase 2 Project**-A motion was made by Jim O’Laughlin to approve the IEPA change order #3 for the WWTP Peak Flow Phase 2 project. The motion was seconded by Todd Rice. **Motion passed #7.**

July 21st is the time table for the completion date on the sewer project.

- j. **Approval of the 2020 MFT Construction Phase Services Engineering Amendment**-Scott DeSplinter explained the agreement amends the design and bid agreement to include the construction engineering.

A motion was made by Todd Rice to approve the 2020 MFT construction phase services engineering amendment. The motion was seconded by Jim O’Laughlin. **Motion passed #8.**

Update on the agreement with HR Fit on the employee job descriptions updated and a compensation study-Julia Miller explained we have received the job descriptions, so the next step is to meet with Rich and Ann and schedule a personnel committee meeting. Once that is completed, HR Fit can start on the compensation study.

Julia Miller had to leave at 6:53 p.m.

- k. **Municipal Separate Storm Water System (MS4)- Annual Inspection**-Scott DeSplinter stated we typically do this every year as a report on what has been done throughout the year.
- l. **Municipal Separate Storm Water System (MS4)- Notice of Intent**-Scott DeSplinter explained that we have reached the end of our 5-year program so we need to do a notice of intent to extend what we are going to do. Scott explained the plan.

Jim O’Laughlin noted we have a lot to do and we need to meet soon. He noted we also need to remind residents to use the landscape dumpster instead of burning when possible.

- m. **Update on the agreement with HR Fit on the employee job descriptions updated and a compensation study**-already completed.

6. Ongoing Agenda Items-None

7. Presentation of Bills

- a. **General/Sewer/Audit/MFT Bills**-A motion was made by Marty Clinch to approve the general, Business District and Sewer bills. The motion was seconded by Dick Hartman. **Motion passed #9.**

8. Reports of Standing Committees

- a. **Finance**-None

b. Streets/Equipment-Todd Rice stated he will be scheduling a street committee meeting as he wants to look at the sidewalk plan and discuss the possible construction of a sidewalk in front of State Farm. Scott DeSplinter stated he will also get the update on Somerset Drive's sidewalk.

c. Personnel-Julia Miller was not in attendance.

d. Police-Marty Clinch had nothing new to report.

e. Parks-Dick Hartman stated a park committee meeting will be scheduled to talk about the Community Center and the next phase at Germantown Crossing.

f. Sewer-Jim O'Laughlin had nothing new to report.

g. Storm Water-Jim O'Laughlin had nothing new to report.

h. Economic Development Council-Nothing new to report.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso stated there have been several complaints with the weeds and drainage due to the weather. The new website should be ready soon. The community clean up day is scheduled for the week of June 8th Landscape waste pickup is next week. Ann noted with the new proposed outdoor regulations that the board should be ready to consider temporary outdoor guidelines for the restaurant and bar space for the establishments in the village.

b. Superintendent of Public Works-Rich Brecklin stated the swings at the park need to be replaced. The roadwork will begin next week weather permitting and we will look to do some crack filling in the fall. The speed humps are in place. A pump failed that was covered in wipes.

c. Village Attorney-Bill Streeter had nothing new to report. Chuck Urban explained that the Administrative Law Judge had approved the employee's unemployment benefit. He noted he didn't agree with the determination. The village provided documentation to show the misconduct but the judge failed to focus on what was supported and considered it negligent.

Ann Sasso noted until we see what benefit is paid out, we won't know how it affects the Village's rate.

d. Village President-Mike Hinrichsen stated Germantown Hills is ranked #4 in terms of reporting for the census in Illinois.

The Woodford County Board and the Tri-County Planning Commission have asked Mike to serve as the Chairman of Tri-County Planning, which he has agreed to do for a one-year term.

Mike highlighted some of the things GPEDC is doing for the region.

Hillary Aggertt, the Woodford County Health Administrator gave the area Mayors an update.

The board discussed concerns in regards to the communication of the HOI Plan.

11. Communications to the Board-None

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:39 p.m. The motion was seconded by Todd Rice. **Motion passed #10.**

Ann Sasso, Village Clerk