

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**June 20, 2019 6:00 p.m.**

**1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Absent	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Also, in attendance:  
 Chuck Urban, Village Attorney  
 Scott DeSplinter, Village Engineer  
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar.

**2. Administering the Oath of Office for Village Trustee Dick Hartman**

Ann Sasso administered the Oath of Office to Dick Hartman.

**3. Public Hearing-Appropriation Ordinance**

The public hearing was opened but there was no public in attendance so the hearing was closed.

**4. Minutes Approval**

- a. **May 16, 2019 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the May 16, 2019 Village board meeting minutes. The motion was seconded by Dick Hartman. **Motion passed #1.**

**5. Public Comments on Any Action Item on the Agenda -None**

**6. Public Comments on Any Non-Action Items-None**

**7. Current Agenda Items**

**a. Discussion and approval on the electrical aggregation energy supply**

Nathan Henricks stated due to the energy supply rates being low with Ameren he recommends the village staying with Ameren. Nathan looked at the data and with the new legislation and the new aggregations the companies have to promise savings. Nathan did his due diligence but no one put in bids with the current low rates.

Ann Sasso stated the village will try to get the word out on Facebook and the village website in order to educate the residents. The July bills will include a sticker with information.

A motion was made by Jim O'Laughlin to approve not going with the electrical aggregation and remain with Ameren at this time. The motion was seconded by Marty Clinch. **Motion passed #2.**

**b. Approval of the Annual Appropriation Ordinance FY 19-20 and Estimate of Revenues**

A motion was made by Jim O'Laughlin to approve the Annual Appropriation Ordinance for FY 19-20 and the estimate of revenues. The motion was seconded by Julia Miller. **Motion passed #3.**

**c. Approval of the employee compensation for FY 19-20**

The personnel committee had made a recommendation to the finance committee with a recommendation to the village board. Julia Miller stated effective May 1<sup>st</sup> the following hourly increases were recommended: Zack Hecht \$1.15, Rich Brecklin \$1.00, Eddie Flatt Jr. \$1.00, Ray Satchfield \$.50, TJ Ohl \$.25, Ann Sasso \$1.00, Cassandra Schlatter \$.50 with prorated sick and personal time.

A motion was made by Julia Miller to approve the employee compensation for FY 19-20 as recommended. The motion was seconded by Dick Hartman. **Motion passed #4.**

**d. Approval of a Resolution setting forth benefits to be provided to Village Part Time Employees**

The policy provides for part time employee benefits by resolution or agreement. This was deferred until the July meeting in order for an agreement to be completed.

**e. Discussion and approval of the Reserve Policy**

Mike Hinrichsen explained the reserve policy. A majority of the board agreed to a 6-month reserve policy. Ann Sasso had sent a draft of the reserve policy with questions on the language and the timeline on the replenishment part of the policy.

Julia Miller stated she didn't feel the policy was needed as the board looks to keep at least 6 months of reserves in the fund any way but if something comes up the board would make the decision on whether or not to spend the funds or not.

A motion was made by Jim O’Laughlin to approve the reserve policy with the 6-month reserve included. The motion was seconded by Marty Clinch. **Motion passed #5.**

**f. Approval of the Zoning Board of Appeals and Planning Commission Appointments**

Mike Hinrichsen made the appointment of Ron Schneider to the ZBA and Scott Kramer to the Planning Commission. Sean Mullins was not interested in being reappointed to the Planning Commission nor was Don Schaffer to the ZBA.

A motion was made by Jim O’Laughlin to approve the appointments of Ron Schneider to the ZBA and Scott Kramer to the Planning Commission. The motion was seconded by Marty Clinch. **Motion passed #6.**

**g. Approval to ratify the hiring of a summer employee**

A motion was made by Julia Miller to ratify the hiring of the Crew Mathews as the summer employee. The motion was seconded by Marty Clinch. **Motion passed #7.**

**h. Approval of the revised budget for FY 19-20**

The street maintenance line item was revised to \$200,000 due to the bid coming in higher than expected.

A motion was made by Stephanie Chaon to approve the revised budget for FY 19-20. The motion was seconded by Jim O’Laughlin. **Motion passed #8.**

**i. Approval of the award of the Woodland Knolls Road resurfacing Project to the apparent low bidder and authorize the Village President to execute contract documents**

j. A motion was made by Jim O’Laughlin to approve the award of the Woodland Knolls Road resurfacing Project to the apparent low bidder R. A. Cullinan in the amount of \$172,660.26 and authorize the Village President to execute contract documents. The motion was seconded by Dick Hartman. **Motion passed #9.**

**k. Approval of the contractor’s application for payment #1 for the WWTP Peak Flow Control Phase 2 Project**

A motion was made by Jim O’Laughlin to approve the contractor’s application for payment #1 for the WWTP Peak Flow Control Phase 2 Project in the amount of \$56,700.00. The motion was seconded by Dick Hartman. **Motion passed #10.**

**l. Approval of the IEPA Loan Disbursement Request #1 for the WWTP Peak Flow Control Phase 2 Project**

A motion was made by Jim O’Laughlin to approve the IEPA loan disbursement request #1 for the WWTP Peak Flow Control Phase 2 Project. The motion was seconded by Marty Clinch. **Motion passed #11.**

**m. Discussion and approval to authorize further action on the collection of the garbage fees and nuisance issue concerning a property in the Whispering Oaks Subdivision**

Chuck Urban reported on the garbage fee non-payment and nuisance issues. Two of the vehicles have been removed and the other two have been registered. Chuck noted he had received a written document noting their position. Chuck will meet with them on a solution but they need to pay for the service the village is providing.

**n. Discussion and approval of an IDOT Rt. 116 traffic speed study**

Ann Sasso reported IDOT would conduct a Rt. 116 traffic speed study free of charge to see if there are any issues with the speed limit along Rt. 116. The village has received numerous complaints about IDOT changing the flashing yellow turn signal to a red light. IDOT maintains this had to be done due to the configuration of the intersection.

A motion was made by Marty Clinch to approve a Rt. 116 traffic speed study. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

**o. Discussion and approval of the purchase and installation of an advanced detection camera for the Ten Mile Creek and Rt 116 intersection**

Ann explained due to the stop sign on Old Germantown Road the stop light detection isn't able to see when there are more than two vehicles at the intersection. IDOT is willing to split the cost for an advanced detection camera if the village is interested.

A motion was made by Jim O'Laughlin to approve the purchase and installation of up to two advanced detection cameras for the Ten Mile Creek and Rt.116 intersection. The motion was seconded by Marty Clinch. **Motion passed #13.**

**p. Discussion and approval of Committees order of business**

Mike Hinrichsen stated this topic was discussed months ago and the objective is to have unfinished business and new business on each agenda. Mike explained the Robert's Rules of Order and why he feels this is necessary.

Julia Miller asked for this to be deferred until all board members are in attendance since it doesn't feel right to change something that effects everyone without everyone being a part of the conversation. In addition, the chairperson of the committees normally put the agendas together but a member can approach the chairperson to have something added. It has been traditional to have specific items for discussion on the agenda ahead of time so everyone can be prepared for the discussion, especially those who are calling in and don't have the information in front of them.

Ann Sasso noted it has been a common courtesy to have items for discussion on the agenda when they are known ahead of time. Ann stated it helps both her and Rich to know if there's a topic that needs additional information provided in order to be prepared for the discussion.

Chuck Urban stated the Roberts Rules of order is a guideline but it appears there's more going on that may need to be discussed.

Mike Hinrichsen stated this would be deferred for now.

- 7. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-**Ann Sasso reported we had made contact with a Mediacom Representative and he sent a draft lease agreement along with a proposed rental amount for the Village's consideration.
- 8. Presentation of Bills**
  - a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #14.**
  - b. Sewer-A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #15.**
  - c. Audit- None
  - d. MFT-None
- 9. Reports of Standing Committees**
  - a. **Finance-**Stephanie Chaon had nothing new to report.
  - b. **Streets/Equipment-**Todd Rice was not in attendance.
  - c. **Personnel-**Julia Miller had nothing new to report.
  - d. **Police-**Marty Clinch had nothing new to report.
  - e. **Parks-** Dick Hartman stated he would be scheduling a committee meeting to discuss the community center.
  - f. **Sewer-**Jim O'Laughlin reported the sewer project has started along Ten Mile Creek Road.
  - g. **Storm Water-**Jim O'Laughlin noted with all of the big rains there have been drainage issues in the village.
  - h. **Economic Development Council-**Marty Clinch noted the Peoria Heights Chamber had attended the Chamber breakfast to talk about what is going on.

Ann Sasso reported some of the Business Community Improvement Grants have been paid out from last year and this year.
- 10. Reports of Special Committees-None**
- 11. Reports of Officers**
  - a. **Zoning Officer/Village Clerk/Village Administrator-**Ann Sasso noted she has been talking with IDOT multiple times about the changing of the lights and the timing of the stop lights on Rt 116 at Ten Mile and Woodland Knolls Road. IDOT has been monitoring it and have made some changes.

Ann attended a census meeting to hear about the upcoming census process. We will need to start getting ideas together for a newsletter in the next month to go out with the Chamber magnet. The school is putting in a solar system. There are 2 lots along Ten Mile Creek Road interested in connecting to sewer but until the next phase of the new subdivision is completed the sewer is not accessible. Tri-County Planning Commission is having to do an RFP on the GIS mapping so it is still on hold.

**b. Superintendent of Public Works**-Rich Brecklin reported there's been some vandalism at the park with the toilet being plugged. The Woodland Knolls overlay project is moving forward with the chip and seal being done in August.

The sewer project is moving forward and the guys are getting the grinder pump p.m.'s completed. Because of all of the grinder p.m.'s, the expenses for the parts will be higher on the next month's bill.

With the high flows the plant has been maxed out and some of the lift stations have failed. We need to figure out a way to get the sump pumps disconnected from our sewer system.

Rich noted Joe LaHood has been great to work with on the new subdivision development.

Rich noted the speeding is really bad on Forrest Drive as the radar detector data shows high speeds.

**c. Village Attorney**-Chuck Urban had nothing new to report.

**d. Village President**-Mike Hinrichsen explained some of the new legislation and how it affects municipalities. Mike also discussed with Ryan Spain about the legalization of marijuana and how it impacts the village. Mike stated he and Marty had met with CEFCU but wants to meet with Rich Brecklin and Ann Sasso before bringing it to the board.

## **12. Communications to the Board**-None

**13. Adjournment**-A motion was made by Marty Clinch to adjourn the meeting at 8:12 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #16.**

Ann Sasso, Village Clerk