

Village of Germantown Hills
Village Board Meeting Minutes

June 21, 2018 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-18
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Absent	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our Country both near and afar.

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Rich Brecklin, Superintendent of Public Works
 Scott DeSplinter, Village Engineer

2. Public Hearing-Appropriation Ordinance

The public hearing was opened. There was no one in attendance so the public hearing was closed.

3. Minutes Approval

- a. **May 10, 2018 Village Board Meeting-** A motion was made by Jim O’Laughlin to approve the May 10, 2018 Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #1.**
- b. **May 31, 2018 Special Village Board Meeting-** A motion was made by Marty Clinch to approve the May 31, 2018 Special Village board meeting minutes. The motion was seconded by Brian Wysocki. **Motion passed #2.**

4. Public Comments on Any Action Item on the Agenda-None

5. Public Comments on Any Non-Action Items

Farrell Lord was in attendance to discuss work they have had to do down Ten Mile Creek Road in order to stabilize the bank. The cost was approximately \$350,000 which is a big portion of their budget. He noted they have spent now \$450,000 on storm water and erosion problems. He is asking the Village to put more into their ordinances to keep some of this from happening. Farrell gave some storm water information to Jim O’Laughlin in order to discuss it at the next storm water committee meeting.

Jason Mulvaney was in attendance to check on the possibility of a golf cart ordinance. Ann Sasso stated we are working on an ordinance that is being put together for board review.

5. Current Agenda Items

a. Approval of the Michael’s Run for Life Festival

Michael Brown was in attendance to update the board on the status of the event. They are anticipating 600-700 runners and are planning on the same run route as last year. Ann Sasso noted the dumpster and portable toilets are already scheduled.

A motion was made by Jim O’Laughlin to approve the Michael’s Run for Life Festival on July 21st with the Village providing the dumpster, portable toilets and fencing for the event. The motion was seconded by Brian Wysocki. **Motion passed #3.**

Shane Mitchell and Michael Brown thanked the board.

b. Approval of the Final plat for the Diamond Oaks Phase 4 Subdivision

Terry Wilkerson, developer of the Diamond Oaks Phase 4 Subdivision was in attendance. Ann Sasso noted the Planning Commission had recommended to the Village Board the abbreviated process for small subdivisions for the Diamond Oaks Plat subject to approval of the sidewalk constructions plans. Scott DeSplinter explained to the board he had reviewed the plat and it complies with the code and the abbreviated process. Scott noted the ground falls off and there is no roadway ditch along Woodland Knolls Road so the water would have to sheet flow off the road over the sidewalk and through the property. He noted he is not sure there is a good alternative.

Terry Wilkerson gave some background and history on the property. Terry noted he had granted an easement to the Village through the 8 unit property when he owned it and also granted permission to the Village when the Village installed the sidewalk along Holland Road. He questioned if there is a need for a sidewalk to nowhere and asked if it could be eliminated in this case. Rich Brecklin questioned if the money that would have been spent on the sidewalk could be put aside for a future sidewalk. The board discussed.

Bill Streeter noted there is a procedure to request a modification but the Planning Commission would need to make the recommendation to the Village Board. Bill indicated to Mr. Wilkerson that if he starts building he would be doing it at his own risk until it was known whether a modification would be granted.

The Planning Commission can decide if the sidewalk is needed or if there’s another alternative such as putting the funds aside.

A motion was made by Amy Pace to approve the final plat for the Diamond Oaks Phase 4 Subdivision. The motion was seconded by Jim O’Laughlin. **Motion passed #4.**

Bill Streeter explained he may or may not get a modification to the subdivision code but the Planning Commission would make a recommendation to the Village Board. Terry Wilkerson will need to send a letter to Ann Sasso making the request.

c. Approval of the Annual Appropriation Ordinance FY 18-19 and Estimate of Revenues

A motion was made by Jim O’Laughlin to approve Ordinance #803 the Annual Appropriation Ordinance for FY 18-19 and the Estimate of Revenues for FY 18-19. The motion was seconded by Brian Wysocki. **Motion passed #5.**

d. Approval of Ordinance ascertaining the prevailing rate of wages for laborers, workers, and mechanics employed on public works of the Village of Germantown Hills

A motion was made by Marty Clinch to approve Ordinance #804 an Ordinance ascertaining the prevailing rate of wages for laborers, workers, and mechanics employed on public works of the Village of Germantown Hills. The motion was seconded by Brian Wysocki. **Motion passed #6.**

e. Approval of the Zoning Board of Appeals and Planning Commission Appointments

Mike Hinrichsen made the appointments of Steve Rudolph and Ken Beschorner to the Planning Commission and Glen Riley to the Zoning Board of Appeals. Tom Emlen requested to not be reappointed to the ZBA.

A motion was made by Marty Clinch to approve the appointments of Steve Rudolph and Ken Beschorner to the Planning Commission and Glen Riley to the Zoning Board of Appeals. The motion was seconded by Jim O’Laughlin. **Motion passed #7.**

f. Approval of a Business Community Improvement Grant

Ann Sasso reported the EDC had recommended a Business Community Improvement Grant to Kouri’s for the removal of the damaged concrete steps, fix existing hand rail and replace and extend new step for the entry way for a total project cost of \$1,985. The grant would be for \$992.50.

A motion was made by Amy Pace to approve the Business Community Improvement Grant to Kouri’s in the amount of \$992.50. The motion was seconded by Julia Miller. **Motion passed #8.**

g. Approval of the Small Wireless Facilities Deployment Ordinance

Bill Streeter explained the Small Wireless Facilities Deployment Ordinance that is required to be adopted by the end of July in order to put the regulations and process in place as required by the Act. The Ordinance presently has their recommended fees but the board could change them if they desired.

A motion was made by Jim O’Laughlin to approve Ordinance #805 the Small Wireless Facilities Deployment Ordinance. The motion was seconded by Marty Clinch. **Motion passed #9.**

h. Approval to award the project and authorization for the Village President to execute contract documents for the 2018 Street Maintenance Program

Scott DeSplinter stated the MFT program was put out to bid and the Village received only one bid from R.A. Cullinan. The cost is comparable to the engineer’s estimate. They did have a discussion with the other typical bidder and the project was too big for them.

A motion was made by Marty Clinch to award the project to R.A. Cullinan and authorize the Village President to execute contract documents for the 2018 Street Maintenance Program. The motion was seconded by Brian Wysocki. **Motion passed #10.**

i. Approval of the engineering agreement for construction phase services for the 2018 Street Maintenance Program

Scott DeSplinter explained the services that will be provided as a part of the agreement.

A motion was made by Jim O’Laughlin to approve the engineering agreement for construction phase services for the 2018 Street Maintenance Program. The motion was seconded by Amy Pace. **Motion passed #11.**

Jim O’Laughlin thanked Scott for CMT catching the error on the height of the curb on the Holland Road right turn lane project.

j. Approval of change order #2 for the WWTP No. 1 Peak Control Flow Phase 1

Scott DeSplinter stated this would be tabled until next month so they can wrap up all of the change orders together. The project is complete other than a stand of grass is needed.

k. Approval of the contractor’s request for payment #5 for the WWTP No. 1 Peak Control Flow Phase 1

A motion was made by Jim O’Laughlin to approve the contractor’s request for payment #5 for the WWTP No. 1 Peak Control Flow Phase 1 to Stark Excavating in the amount of \$67,970.74. The motion was seconded by Brian Wysocki. **Motion passed #12.**

l. Approval of the Charitable Donation Policy

Mike Hinrichsen stated the recommended changes were made to the policy. There was a discussion about a religious based charity and it was agreed to allow if it was for educational purposes.

A motion was made by Jim O’Laughlin to approve the Charitable Donation Policy as amended. The motion was seconded by Brian Wysocki. **Motion passed #13.**

m. Discussion on the Germantown Crossing Village Square Development funding options and schedule

Scott DeSplinter explained there was an initial meeting with IDOT on the ITEP Grant. Scott stated he, Mike Hinrichsen, Ann Sasso and Rich Brecklin had met with IDOT officials on the process moving forward. After the meeting it made everyone more aware of the time line in order to get things done. Scott explained he had looked at the two schedules and with the IDOT process the Village would be lucky to get things done by spring 2020 and that is if the grant would come through. If we would do it with local funds it could be a year sooner. Scott noted if the Village wanted to build the sidewalk to the library with local funds it would cost approximately \$120,000. If the Village could get easements from the two other property owners then we could get the sidewalk to the library constructed this year for a lot less because curb and gutter would not be involved.

Mike Hinrichsen explained that if we go down the IDOT path we can't change the plans or we risk losing the funding and the flexibility. If we don't have any requirements then we get the flexibility to do a sidewalk to match up with what is there and can get it built this year.

Scott noted with the ITEP grant it forced the design to be a trail but if the Village does it on their own we can do the 5' sidewalk over to the library. The board discussed the funding.

Mike noted we are thankful to IDOT but it will be in our best interests to move forward on our own. The board had consensus to move forward with the Village getting the work completed and talk with the property owners on the proposed sidewalk plan in order to get easements. Scott noted a 10' easement on the backside of the ditch would be needed from the property owners. CMT will get the survey work started.

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Julia Miller. **Motion passed #14.**

b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #15.**

c. Audit-A motion was made by Julia Miller to approve the audit bill. The motion was seconded by Amy Pace. **Motion passed #16.**

d. MFT- A motion was made by Amy Pace to approve the audit bill. The motion was seconded by Marty Clinch. **Motion passed #17.**

8. Reports of Standing Committees

a. **Finance**-Amy Pace had nothing new to report.

b. **Streets/Equipment**-Todd Rice was not in attendance.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch asked about the radar signs. Rich noted the radar sign is currently along Ten Miler Creek Road.

Mike Hinrichsen stated they will be in our area next week for the Transmap work. Ann Sasso will let the Woodford County Sheriff's know.

- e. **Parks-** Julia Miller stated the park is getting a lot of use. She will be scheduling a meeting to talk about the parking at the park. Rich noted we need to get a sign of rules at the park. Ann Sasso indicated we had just received the last reimbursement of approximately \$30,000 on the trail from IDNR.
- f. **Sewer-**Brian Wysocki had nothing new to report and will defer to Rich on the sewer items. Brian stated he will have to resign in the next couple of months as he would be moving out of the area for his job. He feels we have a well-balanced board and hopes someone can be found that is willing and able.
- g. **Storm Water-**Jim O'Laughlin stated he would be scheduling a meeting soon and will take a look at the information Farrell Lord gave him.
- h. **Economic Development Council-**Marty Clinch reported he had attended a Chamber committee meeting. They discussed some proposed changes to the Halloween on the Hill, Community Prayer Breakfast, putting together the magnet again, the possibility of starting a scholarship fund and a potential full time Chamber office.

Ann Sasso reported at the GPAT meeting last week Vic Narusis from DCEO had given a presentation on site selectors and keys to better attraction.

Daisy May's should be opening soon in the ATC building and the space at Germantown Crossing should be filled by the end of the year.

We need another promotional item to give away when the Chamber and GPEDC needs one from the Village. Julia Miller will work with Ann on some ideas.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported:

The farm lease on the commercial property will be done soon in order to get the property cleared.

The auditors have been here and everything went well. They hosted a Cyber Security Conference that Ann Sasso attended.

The solar ordinance and screening ordinance are going to go back to the Planning Commission one more time. We thought it was ready but there are some additional changes needed.

We need to pick out the color for the new roof. Julia Miller will work with Ann on the selection.

The renewal packet for the Risk Management Insurance was submitted. A letter was prepared to IDOT on the pedestrian crossing on behalf of the School and Village. This

would go from MTCO Park to Great Oaks Church.

Ann Sasso reported as of July 11th she will be the new Metamora-Germantown Hills Rotary President.

- b. Superintendent of Public Works**-Rich Brecklin stated most of the employees went to the safety training but it wasn't very well planned.

Rich Brecklin noted he is hopeful they will be putting down the asphalt tomorrow.

The new trucks have been ordered and he explained the time schedule on getting the trucks.

Rich noted there's been a sewer main blockage 3 times in one area on LaKemper. There are massive tree roots in a resident's lateral Hoerr lined it and closed off an abandoned lateral.

There have been two more grinder fees imposed because of abuse of the system. Rich noted concern over the amount of flow coming into the plants that shows people's sump pumps are connected to the sewer system and asked what can be done to stop this. If there are new constructions or a house is sold we should be doing inspections. Mike Hinrichsen noted we need to take some action in order to do something about this.

- c. Village Attorney**-Bill Streeter stated for the Business District Plan the board will need to schedule a special meeting. There will only be one agenda item. The board agreed to schedule a special meeting on June 28th at 6:00 p.m.
- d. Village President**-Mike Hinrichsen stated there was a meeting on the Natural Hazard Mitigation Plan. There will be an ESDA meeting July 26th.

Mike updated the board on the Tri-County Planning Commission meeting and feels things are moving in the right direction.

11. Communications to the Board-None

- 12. Adjournment**-A motion was made by Amy Pace to adjourn the meeting at 8:01 p.m. The motion was seconded by Julia Miller. **Motion passed #18.**

Ann Sasso, Village Clerk