

**Village of Germantown Hills
Village Board Meeting Minutes
July 16, 2020 6:00 p.m.**

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Todd Rice(electronic)	Present	Y	Y	N	Y	Y	Y	Y	Y						

Todd Rice attended the board meeting by electronic means as per allowed by the Governor’s Executive Order and the modification of the Open Meetings Act. The village hall was open for the public.

Also, in attendance:

- Rich Brecklin, Superintendent of Public Works
- Scott DeSplinter, CMT, Village engineer (electronic)
- Bill Streeter & Chuck Urban, Village Attorney (electronic)

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar preserving our freedom.

2. Public Hearing-Appropriation Ordinance

Mike Hinrichsen called the public hearing to order. There was no public in attendance for the public hearing. The public hearing was closed at 6:01 p.m.

3. Minutes Approval

a. June 11, 2020 Village Board Meeting

A motion was made by Marty Clinch to approve the June 11, 2020 meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

4. Public Comments on Any Action Item on the Agenda

Chip Wilmot, Village Resident and Germantown Hills Fire Chief stated he was in attendance to show support of the First Responder Park and feels it is a fantastic idea for the community.

Mike Hinrichsen thanked Fire Chief Chip Wilmot for his service.

Tony Hughes was in attendance to show support of the blue line flags.

Veronica Axelson was in attendance to show support of naming the park First Responder Park.

Don & Jeanie Schaffer stated they were in attendance to show support of the police flags.

Cheryl Wilmot was in attendance to show support for the police and fire flags and to honor the people that give so much to our community.

Angela Angle was in attendance to show support for the front line first responders.

Aaron Miller was in attendance to show support for the name of the park and the flags.

5. Public Comments on Any Non-Action Items-None

6. Current Agenda Items

a. Approval of the Annual Appropriation Ordinance and Estimate of Revenues

A motion was made by Julia Miller to approve the Ordinance #823 the Annual Appropriation Ordinance and Estimate of Revenues. The motion was seconded by Stephanie Chaon. **Motion passed #2.**

b. Discussion and approval on the naming of the welcome lot and the flags

Jim O'Laughlin thanked everyone for attending the meeting and expressing their opinions.

Dick Hartman explained that improvements had been made to the old CEFCU ATM lot with grants and Business District Funds. Flags, benches, trees, pavers and concrete were installed in the area. Two trees were paid for with a grant through the Metamora-Germantown Hills Rotary Club. We will still need to get a plaque noting the donation. The recommendation from the Park Committee is to name the park First Responders Park and fly the blue line flag, red line flag, and orange line flag (Public Works) in honor of all of the first responders. Dick Hartman noted the blue line flags are hung at each end of the Village but the First Responder Park will have all the first responder flags.

Rich Brecklin stated he is going to try and fly all 3 of the flags on one of the new poles if it is possible.

Todd Rice stated he had no problem with flying all 3 flags but would like to see the village develop our own village flag.

A motion was made by Jim O'Laughlin to approve the naming of the park First Responders Park and flying the blue line flag, the red line flag and orange line flag in recognition of all first responders. The motion was seconded by Julia Miller. **Motion passed #3.**

c. Discussion concerning the Community Center

Ann Sasso stated there has been a new development in regards to the Community Center since our last park committee meeting. A resident has a proposed a possible use for the building in order to give back to the community and provide a service. It

is something he feels everyone will enjoy and he would like to work out an agreement.

Aaron Miller stated he feels there's no place for kids to hang and he would like to propose an idea that can help fill that need and give something back to the community.

The board agreed to schedule a park committee meeting.

- d. **Discussion on the temporary outdoor liquor license and curbside pickup**
Casey's has asked if the board will allow curbside pickup for alcohol. The board discussed and was not inclined to do so.

Bill Streeter recommended if the board wants to allow the temporary outdoor liquor license to continue for a while, it needs to be formalized into an ordinance. Bill will put an ordinance together for consideration.

- e. **Discussion and approval on returning to normal works schedules, and opening the village hall**
Mike Hinrichsen asked the board about returning to normal work schedules and opening up the hall.

Rich Brecklin indicated the need to still keep people separate, which will be hard to do if everyone is here. He noted the concern of not sure what we will do if someone is exposed with the small staff and no back up.

Julia Miller stated she doesn't think we should change things yet. She asked if it has helped in having the hall closed with keeping minimal people in the hall.

Ann Sasso noted it has helped in that most people don't come in when they see that the hall is closed but if someone needs something then we can open the door to assist them.

Mike Hinrichsen stated he has talked to other municipalities and most have opened up but are different than the Village's setup. The board agreed to leave things as is but revisit at the next meeting.

- f. **Update on employee performance reviews, department goals and objectives & employee development objectives**

Julia Miller reported that the employee reviews have been completed. Julia noted Dick Hartman had participated in the employee reviews this year and was able to meet all of the employees. Julia stated she would like to have a personnel & finance committee meeting and agreed to meet on July 28th at 4:00 p.m. Julia noted she has put together a similar format for an employee review form for Rich Brecklin and Ann Sasso. The goals and objectives were included on the review form like last year.

- g. **Update on the agreement with HR Fit on the employee job descriptions updated and a compensation study completed**

Julia Miller noted she will be meeting with Rich Brecklin and Ann Sasso to discuss the job descriptions.

- h. Approval of the contractor's application for payment #14 for the WWTP #1 Peak Flow Phase 2 Project**
A motion was made by Jim O'Laughlin to approve the contractor's application for payment #14 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$242,192.88. The motion was seconded by Dick Hartman. **Motion passed #4.**
- i. Approval of the IEPA Loan Disbursement Request #13 for the WWTP #1 Peak Flow Phase 2 Project**
A motion was made by Jim O'Laughlin to approve the IEPA Loan Disbursement request #13 for the WWTP #1 Peak Flow Phase 2 Project in the amount of \$354,269.48. The motion was seconded by Marty Clinch. **Motion passed #5.**
- j. Approval of the IEPA Change Order #5 for the WWTP #1 Peak Flow Phase 2 Project**
A motion was made by Jim O'Laughlin to approve the IEPA change order #5 for the WWTP Peak Flow Phase 2 project in the amount of \$70,524.00. The motion was seconded by Marty Clinch. **Motion passed #6.**
- k. Discussion and approval of the Fandel Road sidewalk drainage-**This was deferred.
- l. Discussion on property for sale in the community**
Doc Fandel's 37 acres is for sale. The village needs to discuss whether or not they want to annex the property into the village with it being in the center of the Village and surrounded by village limits. A request for village services would automatically initiate an annexation. Ann Sasso stated the village has received one call from a developer about developing a portion of the land but nothing specific.

Dennis Miller was in attendance and stated he is looking to purchase 10.1 acres because he wants to have two horses on it and that is what the county requires in order for him to have the horses.

Rich Brecklin explained in order to provide sewer they have to have a pump station. He has briefly looked at this and it looks like if a pump station was put on this property it would help eliminate two lift stations in Coventry Farm, which would be a benefit to the village. At this point Rich is not sure of the overall cost.

Scott DeSplinter noted it would cut the maintenance in half, which would be a benefit to the Village.

Bill Streeter stated if the board wants to annex the property there are different ways it could be set up to allow the two horses. The annex agreement could allow for the horses or the board could change the Village code to allow horses on a certain amount of land.

The board discussed the possibility of modifying the code to allow two horses on a ten-acre parcel along with the annexation process. Bill Streeter explained the options for annexation which included annexing it voluntarily (if they are willing), the Village could force the annexation or the Village could work with each property owner to annex their piece of property.

The next steps are for Dennis Miller to provide a list of the items that need to be discussed as a part of the annexation agreement and if there are any other issues other than the horses that needs to be addressed.

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills-A motion was made by Jim O’Laughlin to approve the general, Business District, and Sewer bills. The motion was seconded by Julia Miller. **Motion passed #7.**

8. Reports of Standing Committees

a. **Finance**-The auditor has asked for consensus on approving the journal entries since the last finance meeting. The board had consensus on approving the journal entries but will formally approve them at the next meeting. Ann Sasso shared the income to date on the budget. The numbers are not far off at this time to where we were last year.

b. **Streets/Equipment**-Todd Rice had nothing new to report.

c. **Personnel**-Julia Miller was not in attendance.

d. **Police**-Marty Clinch had nothing new to report.

e. **Parks**-Dick Hartman stated the portable toilet is at the park for use since the restroom is not open.

f. **Sewer**-Jim O’Laughlin recommended the board get with Rich and go on a tour of the improvements at Plant 2 to see where all of the money has been spent on the sewer project.

g. **Storm Water**-Jim O’Laughlin stated we will be scheduling another meeting soon.

h. **Economic Development Council**-We are planning on having a meeting in August to consider a Business Community Improvement Grant request.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso stated the audit is going well but we are still working through the information as most of it has been done remotely. Cassandra and Ann are still learning the new accounting software which has taken some time to learn.

b. **Superintendent of Public Works**-Rich Brecklin stated he has been working on the sewer project. Scott DeSplinter noted having Rich spend time on the sewer project has allowed CMT to minimize their time spent on the project.

Rich Brecklin reported the guys have been working on the grinder p.m’s and the roadwork went well. Rich isn’t sure when they were here to do the Transmap but it has been done. Rich has not seen the information yet.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen discussed the blue line flag and why as a community we have chosen to fly it. The village supports their services and people live here because it is safe. There are so many positive things that our officers do for our community and we need to support them.

11. Communications to the Board-None

12. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:30 p.m. The motion was seconded by Marty Clinch. **Motion passed #8.**
Ann Sasso, Village Clerk