

Village of Germantown Hills
Village Board Meeting Minutes

July 27, 2017 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13 - 14
Mike Hinrichsen – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Brian Wysocki	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our country both near and afar.

2. Minutes Approval

- a. **June 20, 2017-Village Board Meeting-** A motion was made by Julia Miller to approve the June 20, 2017 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action items

Kevin Menke and Dan Uphoff were in attendance with a signed petition noting a concern with some evergreen trees along Holland Road that restrict visibility for those exiting off of Zook Court. They are asking for the trees to be cut or trimmed in order to eliminate the safety and visibility issue. The property owner thinks the trees are on Village property and Rich Brecklin stated he is not sure they are but will check on the location and the measurement of the right of way. The Village will contact the homeowner to communicate the concern. Kevin noted if the trees are not on Village property that it appears they would still fall under the Village’s nuisance ordinance. Ann Sasso noted we could follow the nuisance procedure if needed.

5. Public Hearing - Appropriation Ordinance FY 17-18

The public hearing was opened at 6:12 p.m. No one was in attendance for the public hearing. The public hearing was closed at 6:12 p.m.

6. Current Agenda Items

a. Approval of the Annual Appropriation Ordinance FY 17-18 and Estimate of Revenues

A motion was made by Todd Rice to approve Ordinance #784 the Annual Appropriation Ordinance for FY 17-18 and the Estimate of Revenues. The motion was seconded by Julia Miller. **Motion passed #2.**

b. Approval of the Final Plat for the Parkway Estates Subdivision

A motion was made by Todd Rice to approve the final plat for Parkway Estates Subdivision. The motion was seconded by Jim O'Laughlin. **Motion passed #3.**

c. Discussion and approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding sign regulations (Pole Signs)

Ann Sasso explained this amendment will clarify some inconsistent language in regards to pole signs when there are two frontages.

A motion was made by Todd Rice to approve Ordinance #785 An Ordinance amending the Germantown Hills Village code, Village of Germantown Hills, Illinois regarding sign regulations (Pole Signs). The motion was seconded by Julia Miller. **Motion passed #4.**

d. Discussion and approval of a Resolution amending the Emergency Operations Plan

This amendment adds emergency powers for the Village President in the event of an emergency.

A motion was made by Amy Pace to approve Resolution #2017-04 a Resolution amending the Emergency Operations Plan. The motion was seconded by Todd Rice. **Motion passed #5.**

e. Discussion and approval of an ordinance executing an intergovernmental agreement with the Illinois Municipal League

Ann Sasso noted the intergovernmental agreement was done back in 1987 and IML is including an updated agreement as a part of the renewal packet. Two minor changes were made.

A motion was made by Jim O'Laughlin to approving executing an intergovernmental agreement with the Illinois Municipal League. The motion was seconded by Marty Clinch. **Motion passed #6.**

f. Discussion and approval of the Illinois Public Works Mutual Aid Network Membership

Rich Brecklin explained how the membership works and the benefits the Village will receive for a \$100 membership fee. This will provide for mutual aid for our community in the event of an emergency.

A motion was made by Jim O'Laughlin to approve the Illinois Public Works Mutual Aid Network membership and Ordinance. The motion was seconded by Brian Wysocki.

Motion passed #7.

g. Discussion and approval of the preparation of documents for the vacation of right of way for a piece of property north of Rt. 116 off of Holland Road

Greg Harman is interested in acquiring some Village right of way that is adjacent to his property. Scott DeSplinter noted most of the survey work was completed some time ago as a part of the roundabout. Ann Sasso noted if the Village Board is agreeable then the right of way would be vacated and half of the road would go to the church and half would go to Greg Harman. The portion of the right of way that is grass and is adjacent to Route 116 will be dedicated to Greg Harman as the church does not want that portion. Scott DeSplinter indicated he felt this could all be done on one plat. Greg is also agreeable in giving the Village an easement for a sidewalk along Woodland Knolls Road for a future improvement.

A motion was made by Todd Rice to approve the preparation of documents for the vacation of right of way for a piece of property north of Rt. 116 off of Holland Road. The motion was seconded by Amy Pace. **Motion passed #8.**

Scott DeSplinter will work on getting the documents together.

7. Ongoing Agenda Items-None

8. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Julia Miller. **Motion passed #9.**

b. Sewer-A motion was made by Brian Wysocki to approve the sewer bills. The motion was seconded by Jim O'Laughlin **Motion passed #10.**

c. Audit- A motion was made by Julia Miller to approve the audit bill. The motion was seconded by Marty Clinch. **Motion passed #11.**

d. MFT-None

9. Reports of Standing Committees

a. **Finance**-Amy Pace had nothing new to report.

b. **Streets/Equipment**-Todd Rice stated the road work will start next week depending on weather.

c. **Personnel**-Julia Miller reminded the board members of the proper procedure in communicating with employees.

d. **Police**-Marty Clinch stated they still would like to set up a meeting with the school before school starts up again to talk about the traffic.

e. **Parks**- The J.R White Park project is starting and there should be substantial completion by September 13th. There was a pre-construction meeting to discuss any issues with the trail and construction.

f. Sewer-Brian Wysocki asked Marty Clinch in regards to the Special Village Board meeting that he had noted a concern with the new grinder pump ordinance and wondered what his concern was since the sewer committee had discussed this several times and it had unanimous support at the meeting. Marty indicated he wanted there to be a public hearing on the ordinance. Brian noted he wished he would have heard that concern previously during the committee meeting discussions.

g. Storm Water-Jim O'Laughlin noted there may be a concern that needs to be discussed on Warrior Way in which a homeowner wants to take out a drainage pipe. The pipe is the homeowner's responsibility.

h. Economic Development Council-Marty Clinch reported the Children's Hospital is getting a donation today if you visit a Dairy Queen.

Ann Sasso reported someone is interested in putting storage units on the 5-acre parcel across from the State Police. Ann noted storage units are not in our code. The board was not inclined to change the code at this time.

Our GPAT team attended the CEO Council meeting to talk about how we can help each other. We discussed how they can utilize the resources that GPEDC has put together and many of them asked for a specific elevator speech in order to use their contacts to assist with bringing people to the table. GPEDC is going to put some information together to share with the CEO Council.

Ann reported both the Kouris event and the Michael's 5K Run for Life event went well. Ann noted a committee is working on Halloween on the Hill and asked if the Village wants to donate \$50 to be involved? Ann explained how the event works and it will be held on October 28th. The board agreed.

The EDC meeting has been rescheduled from August 10th to August 24th before the next meeting so that the streetscape plan from inVISION Studios can be discussed.

10. Reports of Special Committees-None

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso noted

The ZBA approved a variance for the Germantown Fire Department for a 180' tower. They are working on funding in order to make this happen.

We are waiting on the owner of the ATM lot to provide information on a discrepancy on the legal descriptions and then we should be able to close on the property.

Amy Pace and Ann Sasso attended a Central Illinois Public Information Officers (CIPIO) meeting.

b. Superintendent of Public Works-Rich Brecklin reported they are doing some road repairs and currently we have two trucks in the shop for repairs.

The new filter media is in. Justin at Nena's really helped the Village out with a piece of equipment.

The grinder policy went out today to the residents with grinder pump systems. Scott and Rich visited some other community's wastewater facilities to look at some possible future equipment for our sewer plant. Rich noted there may be some continuing education requirements for wastewater licensing. Rich stated they are getting a lift station pump rebuilt. Scott noted there is a specific application so many pumps are not interchangeable.

Ann Sasso asked if the board is interested in a community cleanup day. Ann will get costs to discuss with the board at the next meeting.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen reminded the board members that are required to do the open meetings act training to do so.

Mike discussed and presented a monthly update to the board:

Safety & Quality of Life in regards to safety this fall with the School, police services and the new sidewalk.

Emergency Operations Plan-The ESDA committee includes a great representation of our community. The committee identified phase 2 items and the timeline in order to get things completed and the need to think about a storm shelter as neither the Village or the Fire Department have one. The Tri-County Planning Commission Natural Hazard Mitigation plan involves 15 communities that over an 18-month period will put together a plan. The next ESDA committee meeting is scheduled for October 19th at 5:00 p.m.

Library-Mike had talked with Amy Pace and Ken Maurer about meeting with the new Library Director. The Village needs to understand how they are going to measure success with the hour commitment getting close.

MTCO Park-We need to stay on this as the Village has an invested interest so Julia Miller will be scheduling a park meeting to keep the discussions going.

Economic Development-Mike noted the Germantown Crossing vision plan should be ready this next month for board review at their board meeting. Mike noted he had shared the vision at Rotary.

Infrastructure Investment-Mike stated the need to continue to execute the sewer and street plans.

Fiscal Responsibility-Mike noted the need to continue fiscal responsibility and make sure information is open to the public.

Regional Collaboration-Mike updated the board on the CEO search for GPEDC. They are finalizing their choice and should be making a decision soon. They have had the PPUATS meetings with the technical and policy committees.

Mike shared an idea of doing a brochure similar to what GPEDC did with their Live GP that showcased the investor communities. His idea that he has shared with Ken Mauer is to do a brochure showcasing Metamora and Germantown Hills as one, with all of our assets between the two communities in order to promote both villages.

Communication Plan-Mike indicated he has started putting together a communication plan. The plan involves both print and social media communication.

12. Communications to the Board-The Village received a thank you note from the School for the Odyssey of the Minds donation.

A motion was made by Brian Wysocki to go into closed session at 7:14 p.m. pursuant to Section 2(c) (11) of the Open Meetings Act, to discuss pending or probable or imminent litigation. The motion was seconded by Marty Clinch. **Motion passed #12.**

A motion was made by Todd Rice to adjourn the closed session at 7:27 p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #13.**

13. Adjournment-A motion was made by Julia Miller to adjourn the meeting at 7:27 p.m. The motion was seconded by Amy Pace. **Motion passed #14.**

Ann Sasso, Village Clerk