

Village of Germantown Hills
Village Board Meeting Minutes

August 16, 2018 5:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 5:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Dick Hartman	Absent	-	-	-	-		P	P	P	P	P	Y	Y	Y	Y
Jim O’Laughlin	Present	Y	Y	Y	Y	N	Y	N	Y	Y	N	Y	Y	Y	Y
Marty Clinch	Present	Y	Y	Y	Y	N	Y	Y	Y	Y	N	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for employee Bret Wernsman, who had passed away this last week.

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Rich Brecklin, Superintendent of Public Works

- 2. Approval of closed session pursuant to:**
a. Section 2 (C) (3) to discuss the selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office.

A motion was made by Marty Clinch to go into executive session pursuant to Section 2 (C) (3) to discuss the selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

A motion was made by Jim O’Laughlin to close the executive session at 5:50 p.m. The motion was seconded by Amy Pace. **Motion passed #2.**

- 3. Minutes Approval**
a. July 19, 2018 Village Board Meeting-A motion was made by Marty Clinch to approve the July 19, 2018 Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #3.**

4. Public Comments on Any Action Item on the Agenda -None

5. Public Comments on Any Non-Action items

Megan Mutti was in attendance to discuss ACES4Families which advocates and supports families in the County who have children with special needs. The group is currently advocating for volunteer/employment opportunities in the Germantown/Metamora area for their older children who are transitioning from high school to adulthood. They wanted to include the Village Board in the conversation. The group currently has identified local businesses who will join them in September at Metamora Fields for a dialogue focused around perspectives, ideas, and possibilities for employing their children. They are asking for any ideas to build some opportunities for jobs or unpaid internships.

Cats-Debbie Thurman and Shavon Johnson, manager of Tuckaway were in attendance to discuss the cat problem in Tuckaway. Woodford County won't help them with the problem in Tuckaway so they are looking for any suggestions to help.

Mike Hinrichsen stated he has received some calls and emails so he has done some research on the issue. He noted this is a nationwide problem. Some cities have ordinances that say if you feed the cats then you take ownership. Mike noted he doesn't see the Village solving the problem but it will take the community as a whole in helping to hopefully help control it.

Sherry stated they are trying to do one thing at a time to try to come up with a solution and do it in a humanely way. She is also putting together a list of resources to help others.

Ga Ga Pit-Tom and Julie Dingledine residents of Parkside Subdivision were in attendance concerning the ga ga pit that is being installed in the park. Julie noted the pit is 16 feet from the trail but feels it is too close to their house. She noted there have been parties in that area and they are afraid there's going to be even more kids in their yard as there's already garbage being left behind. Julie talked to Tim Miller, the Scout Leader and he stated it is being built to be movable if needed. Julie asked if there's any way to move it closer to the playground equipment and garbage cans.

Mike Hinrichsen noted he had looked at it with Rich and this is the only flat location.

Julia Miller stated the Village has been motivated to utilize most of the park and this is one reason it was set there. The Village may look at doing exercise stations around the park and trail at some point.

Tom asked how the Village gets the word out when something new is being proposed. Mike stated we use Facebook, emails and our website. Mike noted if there's a garbage issue then we need to fix it but we will want to see how this goes and not move the pit for now.

6. Current Agenda Items

a. Approval of the appointment to fill the Village Board Trustee Vacancy left by Brian Wysocki

Mike Hinrichsen stated the board had a discussion in executive session and it is his responsibility as Village President to appoint a replacement for Brian Wysocki. Mike

noted we have two good candidates but his preference is to appoint Dick Hartman to fill the vacancy.

A motion was made by Jim O'Laughlin to approve the appointment of Dick Hartman to fill the Village Board Trustee vacancy left by Brian Wysocki. The motion was seconded by Marty Clinch. **Motion passed #4.**

b. Approval of an ordinance amending the sign ordinance for the Village of Germantown Hills, Illinois

A motion was made by Julia Miller to approve Ordinance #808 an Ordinance amending the Sign Ordinance for the Village of Germantown Hills, Illinois. The motion was seconded by Todd Rice. **Motion passed #5.**

Todd Rice asked Jim O'Laughlin and Marty Clinch why they voted against the Ordinance when there have been several discussions with no previous concerns noted. Jim stated he doesn't like them and thinks they look bad. Marty indicated he thought they would be a distraction.

c. Proclamation-September is National Suicide Prevention Awareness Month

Mike Hinrichsen proclaimed September as National Suicide Prevention Awareness Month.

d. Approval of contractor's application for payment for the WWTP No. 1 Peak Flow Control Phase 1

A motion was made by Marty Clinch to approve the contractor's application for payment for the WWTP No. 1 Peak Flow Control Phase 1 in the amount of \$44,689.70. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

Rich Brecklin noted \$10,000 has still been retained for seeding.

e. Discussion and approval to authorize the placement on Village property of a utility improvement sign

Ann Sasso stated MTCO would like to put up a utility improvement sign on the Village's property coming into the Coventry Farm Subdivision on Somerset. This would be a temporary sign.

A motion was made by Todd Rice to approve and authorize the placement on Village property of a utility improvement sign on Somerset. The motion was seconded by Julia Miller. **Motion passed #7.**

f. Discussion on a small wireless facility in Germantown Hills

Ann Sasso reported there's a tower company interested in erecting a tower on Village property. The board agreed to talk with the neighbors to see if there are any concerns and if there's support then we can ask for a proposal. This is for a Verizon tower to help with the coverage area in Germantown Hills.

g. Approval of closed session minutes

Ann Sasso stated all of the executive minutes December 10, 2015 to current need to be approved.

A motion was made by Todd Rice to approve December 10, 2015, March 16, 2017 and July 27, 2017 executive minutes. The motion was seconded by Julia Miller. **Motion passed #8.**

h. Approval of Resolution Regarding Release of Closed Session Minutes and Destruction of Audio Tape Recordings

Ann Sasso stated there were two sets of minutes that Mike and Jim have recommended to be opened. The Resolution consists of three schedules. One includes minutes to remain closed, one for minutes to be opened and tape recordings to be destroyed.

Bill Streeter indicated this is required to do every 6 months.

A motion was made by Amy Pace to approve Resolution 2018-01 a Resolution regarding release of closed session minutes and destruction of audio tape recordings. The motion was seconded by Julia Miller. **Motion passed #9.**

i. Discussion and approval of an extension of an insurance benefit

Ann Sasso explained with the passing of Bret Wernsman that the insurance coverage for his wife Donna would terminate at the same time but she would be entitled to do the spousal continuation. The board discussed.

A motion was made by Amy Pace to approve the extension of the insurance benefit to Donna Wernsman until the end of September 2018. The motion was seconded by Julia Miller. **Motion passed #10.**

Marty Clinch had proposed extending the benefit an additional month through October.

7. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

8. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Todd Rice. **Motion passed #11.**

b. Sewer-A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Jim O'Laughlin. **Motion passed #12.**

c. Audit-A motion was made by Todd Rice to approve the audit bill. The motion was seconded by Jim O'Laughlin. **Motion passed #13.**

d. MFT-None

9. Reports of Standing Committees

- a. **Finance**-Amy Pace stated she would schedule a finance meeting to discuss the tax levy.
- b. **Streets/Equipment**-Todd Rice noted there was a street committee meeting. It was reported the trucks are coming this fall and there was a preconstruction meeting for the MFT work. Todd indicated on the general bills the final payment on the 2014 Safe Routes to School program was just paid.
- c. **Personnel**-Julia Miller noted she will be scheduling a personnel committee meeting on August 22nd at 6:00 p.m. to talk about hiring for the Public Works Maintenance position and whether or not to hire one or two people. The board agreed to get the ad published.
- d. **Police**-Marty Clinch stated he had met with the Sheriff's office and the School about a Safety Resource Officer. The School would need the officer for 9 months but is asking the Village to help with the cost and if the Village can utilize the officer for the summer when he is not needed at the School. Marty will schedule a police committee meeting once they have all of the information.
- e. **Parks**- Julia Miller stated she may be scheduling a park committee meeting on September 20th at 5:30 p.m.
- f. **Sewer**-Dick Hartman had nothing to report.
- g. **Storm Water**-Jim O'Laughlin had nothing new to report.
- h. **Economic Development Council**-Ann Sasso noted it looks like the State is approving the Business District for Germantown Crossing. The site address verification list came in missing some range of addresses but they have since been added.

10. Reports of Special Committees-None

11. Reports of Officers

- a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso reported:

The Woods Subdivision will have school Impact fees paid on each lot. Ann asked the board if they are ok with a Covenant being drafted or do they want the developer to pay the fees up front. The board agreed they could prepare a covenant. They will also be required to install mailboxes in a cluster at the beginning of the subdivision.

Ann received the bid information for the electrical aggregation with Cat Trail that was passed on for board review.

Ann asked the board if they would be ready to install four trees on the ATM lot. Henry from Dutch Landscaping had asked as he has some available. The board stated they were not interested at this time.

- b. **Superintendent of Public Works**-Rich Brecklin stated the ga ga pit doesn't have any material in it yet but so far Tim Miller has not located what is needed.

Rich stated road work signs will be put up letting residents know of the work in the area. Village Staff will be doing some patch work on the roads prior to the MFT work. Rich noted

one of the new trucks will be here by the end of the month with the other by the end of September.

Rich explained where the new sidewalk is proposed to be constructed from the daycare over to the library. We are needing to move it closer to the corner so there won't be so much land to landscape up front. Rich indicated they will be bringing in dirt to raise the level up some.

Rich reported the sewer phase 1 is completed and phase 2 will be going out to bid mid-September. Rich noted he is at 100% capacity at Plant 1 and the filters aren't working. He has also had several issues with the lift stations in the last 5 months.

Rich reported the new subdivision road is almost all constructed and it turned out really nice.

Rich stated Zack Hecht and Jake Craig are doing a great job and have really stepped it up in getting things done.

c. Village Attorney-Bill Streeter stated he is checking on the golf cart ordinance liability question and will have a report to Ann Sasso next week.

d. Village President-Mike Hinrichsen stated the auditor is coming next month. Joel Shoemaker from the library had sent an update and the numbers show they are doing great. Mike noted things are moving on with the vision but we have a lot of work to do from now until the next construction season.

12. Communications to the Board-None

13. Approval of closed sessions pursuant to:

a. Section 2(c) (21) of the Open Meetings Act, to discuss minutes of meetings lawfully closed under this act, for the semi-annual review of the minutes as mandated-Not needed.

b. Section 2(c)(1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village or legal counsel for the Village-Not needed.

14. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 7:55 p.m. The motion was seconded by Marty Clinch. **Motion passed #14.**

Ann Sasso, Village Clerk