

**Village of Germantown Hills
Village Board Meeting Minutes
September 17, 2020 6:00 p.m.**

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice(electronic)	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Todd Rice attended the board meeting by electronic means as per allowed by the Governor’s Executive Order and the modification of the Open Meetings Act. The village hall was open for the public.

Also, in attendance:
 Scott DeSplinter, CMT, Village engineer
 Bill Streeter, Village Attorney
 Chuck Urban, Village Attorney

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar preserving our freedom.

2. Minutes Approval

a. August 20, 2020 Village Board Meeting

A motion was made by Marty Clinch to approve the August 20, 2020 meeting minutes. The motion was seconded by Jim O’Laughlin. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items

The public comments are intended to be a summary and not verbatim. Mike Hinrichsen reviewed the public speaking guidelines.

Trish Palacios was in attendance to discuss the Blue Line Flags. She talked about the definition of a resident and doesn’t feel the flags represent our community. She stated she feels our town has discrimination issues and talked about privileged, biases, prejudice and racism issues.

Kelsey Troutt was in attendance and discussed the census data on the Germantown Hills demographics. She asked for the flags to be removed to make people feel welcome in our community. She asked to incorporate events into the School District and area to be the town that embraces different cultures.

Jeremy Devirgilio was in attendance to discuss the Thin Blue Line Flag and issues of accountability. He worries that the flags portray a message of being complicit and feels there's an opportunity to make improvements. He feels there are other ways to support law enforcement. He noted there should be more education of cultural studies and to appreciate diversity.

5. Current Agenda Items

a. Discussion and approval of amending the Charitable Donation Policy for the Village of Germantown Hills

Todd Rice stated we have had a charitable donation policy in place but months ago he was tasked in making some recommended changes. He noted it has been a standing point if we aren't following a policy then we need to change it. He noted the proposed revisions would match with what the board has been doing.

Marty Clinch agreed with the changes but asked for the application to remain but change it to a request form instead for a paper trail of the donation requests.

A motion was made by Jim O'Laughlin to approve the Charitable Donation Policy as amended for the Village of Germantown Hills with the included request form. The motion was seconded by Julia Miller. **Motion passed #2.**

b. Discussion and approval of a Resolution Approving an Intergovernmental Agreement Between the Village of Germantown Hills and the Germantown Hills School District #69

Marty Clinch stated he saw the story on the news about the school needing funds for air purifiers and thought the Village might be able to help. He talked to the board about giving a donation to the School.

Fritch Heating is providing air purifiers at cost to the School District. J. Kannell noted some of the parents are helping with the cost but some of the larger rooms are more costly. They are putting them in rooms that have kids with health conditions first and adding more as funds become available. The installation and operation of the iWave air purifiers was discussed.

Ann Sasso explained a Resolution and Intergovernmental Agreement with the School District had been drafted for approval.

Todd Rice stated he is very supportive of our School and feels it is important for the Village to be involved. It takes a Village to raise a kid and its crucial to show our kids, they are important to us.

A motion was made by Todd Rice to approve Resolution# 2020-03 approving an Intergovernmental Agreement Between the Village of Germantown Hills and the

Germantown Hills School District #69 with a donation of \$5,600. The motion was seconded by Jim O’Laughlin. **Motion passed #3.**

c. **Discussion and approval on amending the Personnel Policy Section 9.0 in regards to the Discipline, Suspensions and Dismissal process**

Julia Miller noted everyone was in attendance at the Personnel Committee meeting to hear the discussion on the proposed amendments.

Todd Rice stated Chuck Urban has confirmed the changes don’t add any additional liability and another meeting could be scheduled to discuss proposed changes.

A motion was made by Todd Rice to approve amending the Personnel Policy Section 9.0 in regards to the Discipline, Suspensions and Dismissal process and to leave the Personnel Committee Chairperson in Section 9.5.1.6. The motion was seconded by Stephanie Chaon. **Motion passed #4.**

d. **Discussion and approval on returning to normal works schedules, and opening the village hall**

Mike Hinrichsen noted this agenda item has been a standing item with the impact of COVID. The Village is being cautious with the health of the village and employees and agreed to leaving things as is for now on the work schedules and the opening of the Village Hall.

e. **Approval of a maintenance agreement on the Huber Screen at WWTP #2**

Scott DeSplinter explained the maintenance agreement on the Huber Screen at WWTP #2. This is a new piece of equipment and for now it is important to have the extra coverage. This may not be needed long term.

A motion was made by Todd Rice to approve the maintenance agreement on the Huber Screen at WWTP #2. The motion was seconded by Stephanie Chaon. **Motion passed #5.**

f. **Approval of a safety grate at WWTP Plant #2**

A motion was made by Julia Miller to approve the safety grate at WWTP #2 for \$2,000. The motion was seconded by Dick Hartman. **Motion passed #6.**

g. **Discussion and approval of a Community Clean Up Day**

Todd Rice stated there have been several calls on whether or not there’s going to be a Village fall cleanup day. PDC can do it the week of October 12th. The estimated cost is \$5,500 but it could be more or less depending on how many truck loads they pick up in the village.

A motion was made by Julia Miller to approve the fall Community Cleanup Day. The motion was seconded by Stephanie Chaon. **Motion passed #7.**

h. **Approval of an engineering agreement for updated facility planning**

Scott DeSplinter noted 10 years ago a facility plan was done for the wastewater system. The plan needs to be reviewed and updated to include a 20-year planning period. The Village needs to have an updated facility plan in order to be eligible for EPA funding opportunities. The engineering cost for this project is already in the budget.

A motion was made by Jim O’Laughlin to approve the engineering agreement for updated facility planning. The motion was seconded by Marty Clinch. **Motion passed #8.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills-A motion was made by Jim O’Laughlin to approve the general, Sewer bills, and audit bills. The motion was seconded by Dick Hartman. **Motion passed #9**

8. Reports of Standing Committees

a. **Finance**-Stephanie Chaon will be scheduling a meeting to discuss the tax levy. Ann Sasso discussed the tax comparison spreadsheet to show where our revenues are compared to a year ago.

b. **Streets/Equipment**-Todd Rice will be scheduling a meeting to discuss the State Farm sidewalk and Somerset sidewalk. Scott DeSplinter noted the preliminary estimate for the State Farm sidewalk is \$60,000.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch stated he has talked to the Deputy and everything is going well.

e. **Parks**-Dick Hartman stated the next steps for the Community Center had been tabled.

f. **Sewer**-Jim O’Laughlin stated the sewer project is complete and thanked everyone.

g. **Storm Water**-Jim O’Laughlin had nothing new to report.

h. **Economic Development Council**-Ann Sasso stated at the Chamber meeting they are still trying to decide if they are going to have the vendor event, Halloween on the Hill or the Community Prayer Breakfast.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso reported there’s a new link for our code on the website so please let her know if you see any issues. The Woods Letter of credit is being revised to allow for the repair of an erosion issue and the remaining sidewalk construction. The audit is almost done and drafts were sent for review. It was more difficult this year due to new people and the new software program.

Ann noted she has not received any new information yet on the new grants. The Planning Commission is discussing mixed use zoning and will make a recommendation to the ZBA with a recommendation to the board. The Germantown Hills to Metamora Trail is not ready to be submitted under ITEP since it is still too early in the process. Ann will be working with the School, Terra Engineering and Tri-County Planning on the pedestrian crossing for ITEP submission. Ann asked Tri-County to assist in the process. She also asked if there were any planning grants for the Comprehensive Plan as it is ready for an update. They are checking on this. Ann called Woodford County on the referendum question and they have everything they

need for the November ballot. We will be meeting to discuss the provisions of the Annexation Agreement for the Donald Fandel property.

b. Superintendent of Public Works-Rich Brecklin was not in attendance.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen had nothing new to report.

11. Communications to the Board-None

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:11p.m. The motion was seconded by Jim O'Laughlin. **Motion passed #10.**

Ann Sasso, Village Clerk