

Village of Germantown Hills

Village Board Meeting Minutes

September 19, 2019 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

Also, in attendance:

Bill Streeter & Chuck Urban, Village Attorney’s

Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both here and afar.

2. Minutes Approval

- a. August 27, 2019 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the August 27, 2019 Village board meeting minutes. The motion was seconded by Dick Hartman. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda -None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

- a. Discussion and approval of the amended final plat for Parkway Estates Subdivision**

Ann Sasso explained the Planning Commission had reviewed the plat and recommended approval with the modification that the construction of sidewalks would not be required.

Scott DeSplinter had reviewed the plat and had noted potential concerns with the private driveway. Donna Jones-Craig, developer of the property was in attendance and explained the plat and development. Ann Sasso noted the Declaration of Restrictions on the subdivision addresses the maintenance of the private drive.

A motion was made by Julia Miller to approve the amended final plat for Parkway Estates Subdivision with the modification that no sidewalks would be required. The motion was seconded by Marty Clinch. **Motion passed #2.**

**b. Presentation of the Annual Audit and Financial Reports for FY 18-19
CliftonLarsonAllen**

Adam Pulley and Lindsey Samp from CliftonLarsonAllen were in attendance to give the presentation of the Annual Audit and Financial Reports for FY 18-19.

c. Discussion and approval on the reimbursement of funds from the sewer fund to the general fund from a discrepancy in 2013

The finance committee recommended approval of transferring \$78,609 from the sewer fund to the general fund due to general funds (garbage fees) not being deposited in the correct account for several months in 2013. This amount due had been noted each year as a due to general fund line item.

A motion was made by Todd rice to approve the reimbursement of \$78,609 from the sewer fund to the general fund from a discrepancy in 2013. The motion was seconded by Julie Miller. **Motion passed #3.**

d. Discussion and approval on whether or not to pay back the overages on the reserve accounts

The finance committee recommended approval of the writing off of the overages on the reserve accounts. This was noted by the auditor in the due to line items and had been paid by the general funds over several years. The auditor had asked if the village wanted to pay back the amounts or write off the balances in order to clear the overages.

A motion was made by Jim O'Laughlin to approve the writing off of overages on the reserve accounts (FICA/IMRF/Audit). The motion was seconded by Marty Clinch. **Motion passed #4.**

e. Approval of the transfer of funds from the Business District Fund to the General Fund for year to date engineering expenses on the Village Vision

The finance committee recommended the transferring of Business District funds to the general fund for the year to date engineering expenses on the Village Vision.

A motion was made by Jim O'Laughlin to approve the transfer of Business District Funds to the General Fund for year to date engineering expenses on the Village Vision (\$20,810.97). The motion was seconded by Marty Clinch. **Motion passed #5.**

f. Discussion and approval of a revised engineering amendment for Somerset Drive Multi-use path improvements

Scott DeSplinter stated as requested at the Street Committee meeting CMT has amended the scope in the agreement to remove the phase 1 engineering and instead complete the construction plans and bidding documents for the Somerset sidewalk.

A motion was made by Todd Rice to approve the revised engineering amendment for Somerset Drive multi-use path improvements. The motion was seconded by Dick Hartman. **Motion passed #6.**

g. Approval of contractor's application for payment #4 on the WWTP #1 Peak Flow Control Phase 2 Project

Scott DeSplinter reported the sewer project is progressing well.

A motion was made by Jim O'Laughlin to approve the contractor's application for payment #4 for \$84,195 on the WWTP #1 Peak Flow Control Phase 2 Project. The motion was seconded by Todd Rice. **Motion passed #7.**

h. Approval of the IEPA Loan Disbursement Request #4 on the WWTP #1 Peak Flow Control Phase 2 Project

A motion was made by Todd Rice to approve the IEPA loan disbursement request #3 for \$92,088.68 for the WWTP #1 Peak Flow Control Phase 2 Project. The motion was seconded by Julia Miller. **Motion passed #8.**

i. Discussion and approval of an Ordinance amending the Municipal Code of the Village of Germantown Hills by the addition of Section 1-9-3 imposing a Municipal Cannabis Retailers' Occupational Tax

Bill Streeter noted this Ordinance addresses just the tax component should any sales occur within the Village of Germantown Hills.

A motion was made by Marty Clinch to pass Ordinance #817 an Ordinance amending the Municipal Code of the Village of Germantown Hills by the addition of Section 1-9-3 imposing a Municipal Cannabis Retailer's Occupational Tax. The motion was seconded by Jim O'Laughlin. **Motion passed #9.**

j. Discussion and approval on a Community Cleanup Day

Ann Sasso noted the village has received several inquiries about another community cleanup day. The cost will be \$1,750 per truck load.

A motion was made by Julia Miller to approve the Village sponsored Community Cleanup Day for the week of October 28th. The motion was seconded by Stephanie Chaon. **Motion passed #10.**

k. Discussion and approval of the Village newsletter and Chamber magnet mailing

Ann Sasso noted the Chamber is getting ready to send out a new magnet and the village is planning on including a newsletter. The cost would be shared. Cassandra Schlatter found a way to use the village postage permit to send it out at a reduced cost.

A motion was made by Todd Rice to approve the village newsletter and chamber magnet mailing. The motion was seconded by Jim O'Laughlin. **Motion passed #11.**

I. Discussion and approval of funding the Village Vision Phase 1-landscaping portion

Mike Hinrichsen stated the old ATM corner has two elements. The first part includes the \$25,000 grant sponsored by Chuck Weaver with approximately \$23,000 of business district funds being used for the remainder of the improvements. This includes flag poles, lighting, benches, pavers, decorative lighting and concrete.

CMT had put together an estimate for other improvements including signage and landscaping for the corner for an estimated cost of approximately \$25,000. Mike noted his funding proposal would be to take \$25,000 of the \$75,000 the village received with the Ryan Spain sponsored grant to make those improvements.

Jim O'Laughlin indicated the \$75,000 grant was to go towards the Holland Road sidewalk that had been constructed and already paid for.

A motion was made by Dick Hartman to take \$25,000 from the general fund to pay for the signage and landscaping improvements. The motion failed for lack of a second.

Mike Hinrichsen noted the Business District Funds will be used to pay for the improvements.

6. Ongoing Agenda Items-Discussion and approval and /or terminate the lease agreement for the cable tower property-Ann Sasso reported we had sent a notice to terminate the lease agreement to Mediacom but have not heard back yet.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general and sewer bills. The motion was seconded by Dick Hartman. **Motion passed #12.**

8. Reports of Standing Committees

a. **Finance-**Stephanie Chaon had nothing new to report.

b. **Streets/Equipment-**Todd Rice had nothing new to report.

c. **Personnel-**Julia Miller thanked Todd Rice for covering the personnel committee in her absence and she would be scheduling a meeting.

d. **Police-**Marty Clinch recommended moving the radar sign around to different locations.

e. **Parks-** Dick Hartman stated Rich is working on getting bids for the corner improvements.

f. **Sewer-**Jim O'Laughlin reported the sewer project is going well and Ten Mile Creek Road is back in better shape now.

g. **Storm Water-**Jim O'Laughlin had nothing new to report.

h. Economic Development Council-Ann Sasso reported Anytime Fitness has joined the Chamber and Rotary. They are taking advantage of the Enterprise Zone sales tax waiver on their building materials. They are projecting to open later in November.

Ann Sasso confirmed the board wanted to participate in the Halloween on the Hill event as we have done in the past. The board agreed.

The Rotary club has submitted a grant request for a tree for the corner welcome lot. Ann Sasso explained she gave the Rotary President a letter of participation explaining what the village would do with the \$2,000 grant if it is approved.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann stated she had attended 2019 Pathways to Success conference for the Women's in Leadership event.

Ann noted Congressman Darin LaHood's office staff used the hall and several people came in to get their questions answered.

The village received a municipal address submission form from the county. New or corrected addresses will be submitted on the form to create some consistency.

b. Superintendent of Public Works-Rich Brecklin was not in attendance.

c. Village Attorney-Bill Streeter had sent some questions that needed to be answered in regards to development of a Cannabis Ordinance. Ann Sasso distributed the questions to the board. In July the board agreed to the regulation and not prohibiting of the dispensaries. Bill Streeter and Ann Sasso started down that path. Bill noted Canton and East Peoria have a model ordinance that we determined would be a good starting point. The model ordinance would help with timing in order to get this completed by the end of the year. Bill noted the process, which includes a Planning Commission meeting, Zoning Board Meeting (public hearing) and the Village Board meeting.

Mike Hinrichsen suggested a special village board meeting be scheduled.

Todd Rice indicated we are having three public meetings and didn't feel like a special meeting was needed.

d. Village President-Mike Hinrichsen had nothing new to report.

11. Communications to the Board-None

12. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:25 p.m. The motion was seconded by Todd Rice. **Motion passed #13.**

Ann Sasso, Village Clerk