

Village of Germantown Hills
Village Board Meeting Minutes
September 20, 2018 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y				
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jim O’Laughlin	Present	Y	N	N	Y	Y	N	Y	Y	Y	Y				
Marty Clinch	Present	Y	N	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	N	N	Y	Y	Y	Y				

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our Country both near and afar.

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer

2. Discussion on Village Board Decorum

Mike noted an email was sent to the board members earlier in the month about board decorum. He stated he is proud to be a member of this board and part of the team.

Mike explained as a Village Board we are governed by Roberts Rules of Order and noted the key principles that make our organization more efficient, effective, and cohesive. Mike stated we need to manage our discussions which is as important as what is discussed. Mike noted this reminder is something that many boards need now and then and holding each other accountable to this standard is part of the process. Mike asked for consideration that we all re-commit to these principles as we look for ways to improve serving our community.

3. Minutes Approval

- a. **August 16, 2018 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the August 16, 2018 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #1.**

4. Public Comments on Any Action Item on the Agenda -None

5. Public Comments on Any Non-Action items

Kitty Cullett was in attendance to discuss the speeding problem on Somerset. She stated she has attended meetings before with data and has asked for solutions. She would like to know what the board's short term and long-term goals are in solving the speeding problem on Somerset. She noted past solutions which included lowering the speed limit, closing down the road for a part of the day, having the police write tickets for 5 mph over or some type of speed hump.

Mike Hinrichsen recommended a police committee meeting be scheduled.

Terry Quinn was in attendance and stated this is not a new problem with the speeding and the drivers don't seem to slow down even with the number of students that utilize Somerset to get to school.

6. Current Agenda Items

a. Presentation of the Annual Audit and Financial Reports for FY 17-18- CliftonLarsonAllen

Adam Pulley from CliftonLarsonAllen was in attendance to present the Annual Audit and Financial Reports for FY 17-18. Adam noted things went very well and thanked the Village.

b. Approval to ratify the hiring of two full-time Public Works Maintenance Employees for the Village of Germantown Hills

Jim O'Laughlin stated he was surprised the employees were hired without a board meeting and thought a special meeting could have been scheduled.

Mike Hinrichsen explained at the personnel committee meeting the interview process was discussed and approved by all members. It was determined the whole board would not be doing the interviewing. Due to being short on man-power it was agreed to move forward with the hiring with consensus. Ann Sasso noted the full board had given consensus on the hiring of the two employees.

A motion was made by Amy Pace to approve ratifying the hiring of two full-time Public Works Maintenance Employees for the Village of Germantown Hills. The motion was seconded by Julia Miller. **Motion passed #2.**

c. Approval of a Business Community Improvement Grant

A motion was made by Marty Clinch to approve a business community improvement grant to CNG Partnership in the amount of \$2995.86. The motion was seconded by Amy Pace. **Motion passed #3.**

d. Approval of the bidding and construction Phase Engineering Agreement for the WWTP #1 Peak Flow Control Phase 2 Project

Scott DeSplinter explained the WWTP project and next steps. The board will need to have a public hearing as a part of the process.

A motion was made by Jim O’Laughlin to approve the bidding and construction phase engineering agreement for the WWTP #1 Peak Flow Control Phase 2 Project. The motion was seconded by Todd Rice. **Motion passed #4.**

e. Approval of the Award of the project and authorize the Village President to Execute Contract Documents for the Holland Road/Woodland Knolls Road Sidewalk Project

Scott DeSplinter stated the Village had received 4 bids.

A motion was made by Marty Clinch to approve awarding the project to ICCI in the amount of \$90,442 and authorize the Village President to Execute Contract Documents for the Holland Road/Woodland Knolls Road Sidewalk Project and accept the easements from the Illinois Prairie District Public Library and the Little Oaks Daycare. The motion was seconded by Jim O’Laughlin. **Motion passed #5.**

f. Approval of the Construction Phase Engineering Services Amendment for the Holland Road/Woodland Knolls Road Sidewalk Project

A motion was made by Julia Miller to approve the construction phase engineering services amendment for the Holland Road/Woodland Knolls Road sidewalk project in the amount of \$8500. The motion was seconded by Dick Hartman. **Motion passed #6.**

Mike Hinrichsen noted a letter had been sent to Darin LaHood, Ryan Spain and Chuck Weaver’s offices to update date them on the information we shared with them last year on the Germantown Crossing Vision and to see if there would be any potential funding available.

g. Approval of the Final Plat for the Woods at Germantown Hills Subdivision Section One

Scott DeSplinter reported the public improvements had been completed.

A motion was made by Julia Miller to approve the final plat for the Woods at Germantown Hills Subdivision Section one. The motion was seconded by Jim O’Laughlin. **Motion passed #7.**

7. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

8. Presentation of Bills

a. General-A motion was made by Jim O’Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #8.**

b. Sewer-A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Dick Hartman. **Motion passed #9.**

c. Audit-None

d. MFT-None

9. Reports of Standing Committees

a. **Finance**-Amy Pace stated she would schedule a finance meeting to discuss the tax levy on October 11th at 6:00 p.m.

b. **Streets/Equipment**-Todd Rice had nothing new to report.

c. **Personnel**-Julia Miller noted the employees will be attending the next board meeting.

d. **Police**-Marty Clinch stated he will be scheduling a police committee meeting on October 18th at 5:00 p.m.

e. **Parks**- Julia Miller stated she will be scheduling a park committee meeting on October 11th at 6:30 p.m.

f. **Sewer**-Dick Hartman had nothing to report.

g. **Storm Water**-Jim O'Laughlin had nothing new to report.

h. **Economic Development Council**-Marty Clinch noted in working on the Germantown Crossing Vision they will be scheduling a meeting with CEFCU.

Ann Sasso noted GP is working on their Live GP brochure so at some point we will want to start looking at what we want to do with Metamora on a combined brochure. The Village received notice for the Business District approval.

10. Reports of Special Committees-None

11. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso reported:

The Village received the Lourdes Rd property exemption and the site has been cleared.

The two new employees started September 17th and the MFT work is starting the week of the 24th

Ann received a quote on our risk management insurance that is being reviewed. We will need to decide if we want to make a change at the next meeting.

The cell tower is now being looked at another location and they are doing an analysis. The representative noted this is not the same as a small wireless facility but a macro tower.

Community Clean Up Day was a success. The only problem was the school sent out the flyer and it should have had on the flyer it was for Village residents only.

b. **Superintendent of Public Works**-Rich Brecklin was not in attendance.

c. **Village Attorney**-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen stated they had a meeting on the feral cats and they are putting together a resource document to will see what they might need from the Village.

The Tri-County Planning Commission is supposed to be getting a grant on the GIS. Scott stated it would be great if we could get their shape files.

There's going to be Metamora to Germantown Hills Trail meeting in the next two weeks. The Natural Hazard Mitigation meeting is next week that includes 14 communities that will be eligible for grants.

Mike noted at a golf outing he had met Greg Batton who is interested in coming out to learn more about what Germantown Hills is doing.

12. Communications to the Board-Ann Sasso read thank you notes from Denny Couri on the Business Community Improvement Grant Kouris received, St. Mary's on the golf outing donation, the Wernsman Family on the plant, and resident Jennifer Sloan on thanking the employees for sweeping her street.

13. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 7:21 p.m. The motion was seconded by Marty Clinch. **Motion passed #10.**

Ann Sasso, Village Clerk