

Village of Germantown Hills
Village Board Meeting Minutes

November 15, 2018 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Amy Pace	Present	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Todd Rice	Absent	-	-	-	-	-	-	-	-	-	-	-	-		

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar along with a special recognition of Marc Wright currently serving in Afghanistan.

2. Minutes Approval

- a. **September 20, 2018 Village Board Meeting-**A motion was made by Marty Clinch to approve the September 20, 2018 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #1.**
- b. **November 8, 2018 Special Village Board Meeting-Deferred.**

3. Public Comments on Any Action Item on the Agenda -None

4. Public Comments on Any Non-Action items

5. Current Agenda Items

- a. **Discussion on the grinder pump lid replacement at 802 Hickory Creek Ct.**

Tom Signore, resident at 802 Hickory Creek Court was in attendance to discuss damage done to the grinder pump lid on his grinder pump. Tom stated he was on

vacation when the lid was damaged and doesn't feel he should be responsible for the \$260.00 bill to replace it. He noted he went online and bought a new lid for \$50.00.

Rich Brecklin reported Mr. Signore had called the Village hall to say his wife had hit the lid with a mower and it would need to be replaced. An employee that went out to make the repair was also told it was hit by a mower and we can't leave it open so a new lid was ordered and installed. Rich went through our supplier and ordered a new lid. Rich talked to the owner and he had said he wasn't sure how it got damaged. Rich stated we are only charging the cost of the lid and nothing to install it. Rich noted the lid has to seal and there's potential of damage if it isn't covered.

Chuck Urban noted in the Village code it states no one can tamper with the grinder pump systems.

Mike Hinrichsen stated he would have rather had Mr. Signore have this discussion with Rich Brecklin ahead of time.

Tom Signore noted he was told to come to the board meeting to discuss payment of the lid.

Mike Hinrichsen explained he feels Rich can handle this and determine whether or not the lid is acceptable. Mr. Signore will call Rich tomorrow.

b. Discussion and recommendation on financial support for Feral Cats-This was deferred.

c. Discussion and approval of the electric supply for the Ameren Village Government Accounts

Bob Sutton and a Caterpillar Trail Board member were in attendance along with Steve Smith a consultant hired by Caterpillar Trail Water. Mr. Smith had received bids for the Village and Caterpillar Trail Water. Initially the thought was there would be an advantage to doing the accounts together but the results of the bids shows it is not.

Nathan Henricks from Agera Energy presented a separate bid noting the intent was to do a contract for 6 months in order to line up all the accounts with Metamora in June.

All of the rates were looked at. Mike Hinrichsen recommended the plan of heading in the direction with a 6-month contract to align with Metamora and possibly Caterpillar Trail. In addition, we could pull some other Mayor's together to share the information in order to get a better rate to align with other communities.

Nathan explained the 6-month rate is higher so the Village would pay a little extra but then be prepared to align all of the accounts in June.

A motion was made by Julia Miller to approve the electric supply for the Ameren Village Government Accounts with Agera Energy for 6 months at fixed full rate of .05388. The motion was seconded by Dick Hartman. **Motion passed #2.**

Bob Sutton stated they would decide whether or not to go with a 6-month contract or do a longer contract for a better rate.

Nathan noted he could pull load factors to see if it will be worth it to match up with Metamora and Caterpillar Trail.

Discussion on the grinder pump lid replacement at 802 Hickory Creek Ct.

Mr. Signore returned with the lid he bought off of Amazon to see if it was acceptable.

Rich Brecklin stated the lid won't work as it is plastic and a different size.

Mike Hinrichsen stated we don't want to set a precedent of letting people do this on their own as it creates too many variables and the pump was damaged that is on his property.

Amy Pace noted the Village Attorney has pointed out they can't tamper with it and we need to follow the ordinance.

Mike indicated the lid needs to be put back on before the pump gets damaged and the bill needs to be paid. Tom stated he would be calling Mike in the morning to discuss.

d. Village Meeting Decorum

Mike Hinrichsen stated he wants to bring back an element of formality and this is recognized in the Village Code. He explained the provisions.

e. Discussion on committee responsibilities

Mike Hinrichsen states the Village code requires him to set the committee responsibilities which creates clarity and avoids duplication. Mike highlighted some of the responsibilities of each committee.

f. Committee Appointments

Mike explained that Brian Wysocki had resigned due to moving out of the area and Dick Hartman was appointed to take his place. He looked at the committee structure, workload and balance of the committees and has made some changes to the committees. The changes will be effective January 1st. Each trustee will have a meaningful chair on a committee which will balance the committee load. It is his responsibility to do this per Village Code.

g. Discussion on the Germantown Crossing Village Vision next steps

Mike Hinrichsen stated at this meeting there won't be a request for funds or approval but at the December meeting we will discuss how to fund and move forward with the vision. Mike reviewed a Village Vision time line. The Business District is estimated to bring in approximately \$100,000 a year. There are also a couple of grant applications in the process.

Julia Miller indicated this is a great idea for the future but has a hard time putting money into this when we don't have a safe route to school along Somerset. When we have

talked about Somerset there has been so much push back on financing issues when the safety of our residents should be more important than the Village Square Vision Plan.

Mike Hinrichsen stated the majority of the money will be coming from the Business District and we will weigh our decisions against other Village needs.

Marty Clinch noted we do need to concentrate on Somerset but questioned whether we could do both.

Dick Hartman stated the need to keep doing the short-term goals for Somerset and look at the long-term goals too.

h. Discussion and approval on an employee Christmas Bonus

Julia Miller stated the Personnel Committee had recommended the same amount as last year.

A motion was made by Jim O’Laughlin to approve an employee Christmas bonus of \$250.00 each employee, which is the same as last year. The motion was seconded by Amy Pace. **Motion passed #3.**

i. Approval of the hiring of a Public Works Maintenance Worker

Julia Miller stated we went through the same interviewing process we did recently. The Personnel Committee had recommended the hiring.

A motion was made by Julia Miller to approve the hiring of Ray Satchfield as the Public Works Maintenance worker at \$17.00/hour. The motion was seconded by Amy Pace. **Motion passed #4.**

j. Approval of contractor’s application for payment for the WWTP No. 1 Peak Flow Control Phase 1

A motion was made by Jim O’Laughlin to approve the contractor’s application for payment for the WWTP No. 1 Peak Flow Control Phase 1 in the amount of \$10,000. The motion was seconded by Marty Clinch. **Motion passed #5.**

k. Approval of change of plans BLR13210 (Final Balancing Change Order) for 2018 MFT

A motion was made by Julia Miller to approve change of plans BLR132010 (Final balancing change order) for 2018 MFT. The motion was seconded by Jim O’Laughlin. **Motion passed #6.**

l. Approval of engineer’s final payment estimate BLR13231

A motion was made by Julia Miller to approve the engineer’s final payment estimate BLR13231 in the amount of \$447,836.17. The motion was seconded by Marty Clinch. **Motion passed #7.**

m. Approval of contractor's application for final payment for the Holland Rd/Woodland Knolls Road Sidewalk

A motion was made by Marty Clinch to approve the contractor's application for final payment for the Holland Rd/Woodland Knolls Road sidewalk in the amount of \$90,442.00. The motion was seconded by Jim O'Laughlin. **Motion passed #8.**

n. Approval of the Annual Tax Levy Ordinance for FY 18-19

Mike Hinrichsen stated this was discussed at the finance committee meeting. The Village has spent a lot of money for improvements this past year and have done it with funds that are available but we are waiting on two potential grants.

A motion was made by Amy Pace to approve Ordinance #809 the annual tax levy Ordinance for FY 18-19. The motion was seconded by Marty Clinch. **Motion passed #9.**

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #10.**

b. Sewer-A motion was made by Jim O'Laughlin to approve the sewer bills. The motion was seconded by Marty Clinch. **Motion passed #11.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace stated she wants to schedule a finance committee meeting before the next board meeting.

b. **Streets/Equipment**-Todd Rice was not in attendance.

c. **Personnel**-Julia Miller reported we will have a new employee joining the Village. She thanked Rich Brecklin and Ann Sasso for all of their help.

d. **Police**-Marty Clinch noted we are still looking at Somerset options and will have a solid plan in place in January.

e. **Parks**- Julia Miller indicated the sign rules holders will be ordered for the parks.

f. **Sewer**-Dick Hartman had nothing to report.

g. **Storm Water**-Jim O'Laughlin asked if someone is being trained for Stormwater duties. Rich stated Zach is being trained.

h. Economic Development Council-Ann Sasso reported the Chamber social will be on January 23rd at Metamora Fields.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso noted she has received some nuisance complaints that she is taking care of. She has issued 7 building permits in the Woods Subdivision. A list of Village Code changes is being put together and the Planning Commission is reviewing the screening ordinance for it to go to the ZBA.

b. Superintendent of Public Works-Rich Brecklin gave an update on the new trucks and has started looking at the roads for next year's maintenance program. The Village has received several positive comments on the roads this year. The new employees are doing well.

Rich reviewed the snow guidelines that the Village will come out after a 2' snowfall or ice. The radar signs are going to be put away soon as the batteries don't last once it gets too cold.

The phase 2 sewer is going out to bid later this month.

In Elizabeth Pointe a resident that bought a house with a detention pond in the backyard wants to put in an inground pool. Rich is working with their engineer to make sure they meet up to what was originally designed in handling the detention.

c. Village Attorney-Bill Streeter asked about the street ordinance for subdivisions. Rich Brecklin stated it needs to go to the street committee first.

d. Village President-Mike Hinrichsen stated he attended the Woodford County finance meeting on the revolving loan fund. They discussed how the funds could be used and they are looking to create an umbrella to address ADA issues. There will be more work to be done once they set the criteria.

11. Communications to the Board-None

12.Approval of closed sessions pursuant to: Section 2(c)(1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village or legal counsel for the Village-Not needed.

13. Adjournment-A motion was made by Amy Pace to adjourn the meeting at 8:09 p.m. The motion was seconded by Marty Clinch. **Motion passed #12.**

Ann Sasso, Village Clerk