

**Village of Germantown Hills**  
**Village Board Meeting Minutes**  
**November 16, 2017 6:00 p.m.**

1. **Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Mike Hinrichsen – President	Present													
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Brian Wysocki	Absent	-	-	-	-	-	-	-	-	-	-	-	-	
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Todd Rice	Present	Y	Y	Y	-	-	-	-	-	-	-	-	-	

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence for those serving our Country both near and afar.

Also in attendance:  
 Farrell Lord, Worth Township Supervisor  
 Bill Streeter & Chuck Urban, Village Attorney’s

2. **Minutes Approval**

- a. **October 26, 2017 Village Board Meeting-** A motion was made by Amy Pace to approve the October 26, 2017 Village board meeting minutes. The motion was seconded by Todd Rice. **Motion passed #1.**

3. **Public Comments on Any Action Item on the Agenda-None**

4. **Public Comments on Any Non-Action items-None**

5. **Public Hearing-Annexation agreement for the Woods at Germantown Hills Subdivision**

Mike Hinrichsen opened up the public hearing at 6:01 p.m. There was no public in attendance for the public hearing so the public hearing was closed at 6:02 p.m.

6. **Current Agenda Items**

- a. **Approval of an Ordinance authorizing an annexation agreement for the development known as Woods at Germantown Hills Subdivision**

Bill Streeter noted this would be deferred until the next meeting since the agreement is not complete. It should be ready by the next meeting.

**b. Approval of an Ordinance providing for the annexation of certain territory to the Village of Germantown Hills, Illinois (Woods at Germantown Hills Subdivision)**

This will be deferred until the next meeting.

Ann Sasso stated the developer is looking at starting to build a couple of houses on Ten Mile Creek Road. It was noted there isn't going to be any sewer so building wouldn't be allowed until sewer is available.

**c. Discussion on the ITEP Grant Application-Germantown Hills Village Square Development**

Scott DeSplinter stated the preliminary cost estimate for the Germantown Hills Village Square Development is approximately \$500,000. This will include a 10' concrete multi use trail, electrical, lighting, benches, water feature, flags and landscape.

Ann Sasso explained the project deadlines and scope of project. This project is part of an overall Village initiative to build a Village square where people will gather. The project will build a multiuse trail that extends from the sidewalk at the Daycare along Holland Rd where there will be an area that includes a water feature, benches, flags, lighting and landscaped areas. It will extend to a new Germantown Hills Library on Woodland Knolls Rd. There will be a pedestrian crossing at this location that connects to a path in an easement over to a small park area that connects to the shopping center and Village Square Development.

Mike Hinrichsen noted the possibility of an IDNR grant for the second phase of the Village Square Development. He also noted this project may be eligible for the Woodford County Revolving loan funds.

Mike Hinrichsen has met and shared the Vision with State Representative Ryan Spain and State Senator Chuck Weaver and they are both very supportive of the Village's vision. Todd Rice mentioned having Marty Clinch get support letters from the State representatives he knows.

There was board consensus to move forward with the ITEP Grant Application.

**d. Approval of a Resolution in Support of the Germantown Hills Village Square Development**

Ann Sasso presented a Resolution in support of the Germantown Hills Village Square development.

A motion was made by Todd Rice to approve Resolution 2017-06 a Resolution in support of the Germantown Hills Village Square Development. The motion was seconded by Amy Pace.  
**Motion passed #2.**

**e. Approval of the next step with InVISION Studios for animation of vision**

Mike Hinrichsen gave the background on the presentation of the Germantown Vision. He has shared this with many people and groups to date. He stated without question the visualization has helped with creating the excitement about what Germantown Hills wants to do which is really exciting.

Mike Hinrichsen noted once we hear back from CEFCU on the agreement then we can make the vision more public in terms of putting it on our website and promoting it through the media.

Mike indicated Tom had previously stated he could animate the vision for an additional cost. Mike noted this may be needed in order to sell the idea to potential developers and residents. Mike explained the options. The first option is a basic video with no background and the cost is \$500. The second option has background included and costs \$2,500. Mike's recommendation is to do option 2 as he feels it will be more useful in what we want to accomplish. Mike discussed how it would be used. Julia Miller questioned if we should wait until we hear from CEFCU since they are a big part of the next steps.

A motion was made by Julia Miller to approve the InVISION Studios animation of the vision for \$2,500 subject to CEFCU donating the land. The motion was seconded by Marty Clinch.

**Motion passed #3.**

**f. Discussion and approval of Village representation on the Tri-County Regional Planning Commission**

Mike Hinrichsen had reported last month that Woodford County had decided to no longer give funds to the Tri-County Planning Commission and GPEDC. Mike attended a meeting with the Tri-County Planning Commission about still having representation on the board by Mayors or Village President's from Eureka, Metamora, Minonk, Roanoke, and Germantown Hills. Everyone is in agreement of the need and benefit. Several Mayors don't trust the County so there's going to be a memorandum of understanding to clarify the agreement. Minonk will pay the \$1600 but since they work closely with EIPaso they will have a representative to represent both of them. There will be 5 seats with the Woodford County Chairman making the appointments. Mike noted the need to go to another community to get another representative so all six seats are filled.

Todd Rice had to leave at 6:48 p.m.

A motion was made by Marty Clinch to approve Village representation on the Tri-County Regional Planning Commission. The motion was seconded by Jim O'Laughlin. **Motion passed #4.**

The Tri-County Planning Commission meets on the 4<sup>th</sup> Thursday so the Village will need to consider moving their meetings to the 3<sup>rd</sup> Thursday of each month.

**g. Discussion and approval on the municipal electrical aggregation**

Ann Sasso explained Homefield Energy has asked if the Village wants to amend the agreement with a slightly lower rate starting in June 2019 until December 2020. The board agreed to leave the agreement as is in hoping to get a lower rate in June 2019. In addition, Metamora is doing the same thing in order to line up with each other in order to get a more competitive rate. As an example, the current Agera rate is lower than the Homefield Energy rate.

**h. Approval of the Annual Tax Levy Ordinance for FY 17-18**

The finance committee has recommended the Tax Levy Ordinance for FY 17-18.

A motion was made by Julia Miller to approve Ordinance #792 the Annual Tax Levy Ordinance for FY 17-18. The motion was seconded by Jim O’Laughlin. **Motion passed #5.**

**i. Approval of a Christmas bonus for Village Personnel**

Julia Miller noted she is in favor of rewarding the employees and would propose the same amount as last year. Jim O’Laughlin felt we should include the summer employee this year.

A motion was made by Jim O’Laughlin to approve a Christmas bonus of \$250 for full time employees and \$50 for the summer employee. The motion was seconded by Julia Miller. **Motion passed #6.**

**j. WWTP No. Peak Flow Phase 1-Approval of the engineering amendment for wetland investigation and construction phase services**

The sewer committee had recommended approval.

A motion was made by Jim O’Laughlin to approve the engineering amendment for wetland investigation and construction phase services for the WWTP No. 1 Peak flow phase 1. The motion was seconded by Julia Miller. **Motion passed #7.**

**k. Approval of an Ordinance authorizing the Village of Germantown Hills (Woodford County), Illinois to borrow funds from the water pollution control revolving loan program**

The sewer committee had recommended approval.

A motion was made by Jim O’Laughlin to approve Ordinance #793 an Ordinance authorizing the Village of Germantown Hills (Woodford County), Illinois to borrow funds from the water pollution control revolving loan program. The motion was seconded by Julia Miller. **Motion passed #8.**

**l. Authorization of a loan applicant’s authorized representative to sign water pollution control loan program loan application documents**

A motion was made by Marty Clinch to authorize a loan applicant’s authorized representative to sign water pollution control loan program loan application documents. The motion was seconded by Amy Pace. **Motion passed #9.**

**6. Ongoing Agenda Items-None**

**7. Presentation of Bills**

a. General-A motion was made by Jim O’Laughlin to approve the general bills as amended. The motion was seconded by Julia Miller. **Motion passed #10.**

b. Sewer-A motion was made by Marty Clinch to approve the sewer bills. The motion was seconded by Julia Miller. **Motion passed #11.**

c. Audit-None

d. MFT-None

## 8. Reports of Standing Committees

- a. **Finance**-Amy Pace noted the tax levy had been passed. She is planning a finance meeting in January.
- b. **Streets/Equipment**-Todd Rice was not in attendance.
- c. **Personnel**-Julia Miller thanked the board for approving the Christmas bonuses for the employees.
- d. **Police**-Marty Clinch stated he had nothing new to report. Ann Sasso will check on the police reports.
- e. **Parks**- Julia Miller stated she is looking at having a ribbon cutting on the new trail at J.R. White Park in the spring. We are still waiting on an estimated cost for the sign.
- f. **Sewer**-Brian Wysocki was not in attendance.
- g. **Storm Water**-Jim O'Laughlin noted there is a drainage question for the new subdivision that they have met on and discussed.
- h. **Economic Development Council**-Marty Clinch stated he felt it was a good EDC Meeting with Roy Bockler there to introduce himself to the EDC. Jacquie Taylor was also in attendance to talk about a grocery model they are looking into.

Ann Sasso reported that Mike had shared the Village Square Development Vision with the Greater Peoria Economic Development Council's Technical Working Group and the Germantown Hills Chamber and they both support what Germantown Hills is doing. Mike will be sharing the vision of the Germantown Hills Village Square Development with the Metamora -Germantown Hills Rotary in a couple of weeks. The Chamber is planning the annual social event in January.

The Live GP swag bags are being filled up again. Ann asked the board if they want to do the chip clips again or something different. Ann will check on some products and pricing.

Ann is working on the ITEP Application with the deadline being December 1<sup>st</sup> with project selection in the spring. A tract search was done on Nena's and Mass Mutual in order to determine the easement location needed for the trail extension over to the shopping center. This will be completed prior to the submitting of the application as both property owners are supportive of the trail, streetscape beautification and Village Square Development.

The sale of the old library to the School has not gone through yet. They have to get releases from adjoining property owners. The new library hours will be effective in January.

## 9. Reports of Special Committees-None

## 10. Reports of Officers

**a. Zoning Officer/Village Clerk/Village Administrator-**Kent McCanless dropped off a weather radio for the Village Hall.

Ann noted we have new contacts at PDC for our garbage services which she met and so far, things are going well. The Community Clean-up day went well. There was one dumpster each day for a total cost of \$4,500.

The utility improvement sign permit was issued to MTCO for Whispering Oaks. The Village Christmas party is on December 3<sup>rd</sup> at 6:00 p.m.

**b. Superintendent of Public Works-**Rich Brecklin stated there has been some damage at the park restroom.

The cost for the Somerset sidewalk is estimated at \$587,000. The estimated cost for the right turn lane off of Holland Road is \$80,000. This will be discussed at a street committee meeting. Rich noted more overlays are going to be done this next year since we have been holding MFT funds. The snow plow equipment is ready to go.

Rich noted Hoerr Construction will be repairing the grinder valves next week. Rich received an estimate for the manhole repairs and it is going to cost around \$23,000. He explained we normally haul the dry sludge away but he is looking at having a dumpster brought in to haul it away. He is waiting for the test results before scheduling it.

**c. Village Attorney-**Bill Streeter and Chuck Urban had nothing new to report.

**d. Village President-**Mike Hinrichsen stated he had attended a meeting on the new 1% sales tax for schools that is going to be on the ballot. He noted it is important for the board to understand what this is.

Mike Hinrichsen had met with Henry Vicary with Caterpillar on the potential for a donation for the Michael's 5K Run. He stated they are willing to donate \$2,500.

Mike reported GPEDC has approved the hiring of a new CEO but it has not been announced yet. They will be moving to their new offices soon.

Mike attended the Finance and Economic Development Committee meeting to hear about Roy Bockler's economic plan but it doesn't appear he has one at this time.

Mike is putting together a year end summary of all of the things the Village is doing. There will be more activity on the communication side in the new year. We have put a letter from the Village President and a picture on the website. He is putting a list together to capture and record what the Village has done.

## 11. Communications to the Board-None

**12. Adjournment-**A motion was made by Jim O'Laughlin to adjourn the meeting at 7:38 p.m. The motion was seconded by Amy Pace. **Motion passed #12.**

Ann Sasso, Village Clerk