

Village of Germantown Hills

Village Board Meeting Minutes

December 12, 2019 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

| Village President/Trustees | Roll Call | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14-16 |
|-----------------------------|-----------|---|---|---|---|---|---|---|---|---|----|----|----|----|-------|
| Mike Hinrichsen – President | Present | | | | | | | | | | | | | | |
| Julia Miller | Present | Y | Y | Y | Y | Y | Y | Y | | | | | | | |
| Stephanie Chaon | Absent | - | - | - | - | - | - | - | | | | | | | |
| Dick Hartman | Present | Y | N | Y | Y | Y | Y | Y | | | | | | | |
| Jim O’Laughlin | Present | Y | Y | Y | Y | Y | Y | Y | | | | | | | |
| Marty Clinch | Present | Y | Y | Y | Y | Y | Y | Y | | | | | | | |
| Todd Rice | Present | Y | Y | Y | Y | Y | Y | Y | | | | | | | |

Also, in attendance:

Bill Streeter and Chuck Urban, Village Attorney’s

Scott DeSplinter, Village Engineer

Rich Brecklin, Superintendent of Public Works

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar.

2. Minutes Approval

- a. November 21, 2019 Village Board Meeting-**Minutes approval deferred until January.

3. Public Comments on Any Action Item on the Agenda-None

- 4. Public Comments on Any Non-Action Items-**Marty Clinch reported the Germantown Hills girls’ basketball teams are going to State.

5. Current Agenda Items

- a. Approval of an Ordinance amending Title 5 (Public Safety) of the Germantown Hills Code Pertaining to Possession and Use of Adult-Use Cannabis**

Bill Streeter explained the Police Committee had recommended the proposed ordinance.

A motion was made by Jim O’Laughlin to recommend Ordinance #821 an Ordinance amending Title 5 (Public Safety) of the Germantown Hills Code pertaining to possession and use of adult-use cannabis. The motion was seconded by Marty Clinch. **Motion passed #1.**

- b. Approval of the contractor's application for payment #7 for the WWTP #1 Peak Flow Phase 2 Project-**A motion was made by Jim O'Laughlin to approve the contractor's application for payment #7 in the amount of \$689,421.59 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded by Dick Hartman. **Motion passed #2.**
- c. Approval of the IEPA Loan Disbursement Request #7 for the WWTP #1 Peak Flow Phase 2 Project-**A motion was made by Todd Rice to approve the IEPA Loan Disbursement Request #7 in the amount of \$689,421.59 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded Julia Miller. **Motion passed #3.**
- d. Discussion and approval of a new fund accounting and payroll program**
Ann Sasso explained the village is going to lose software support as of June 30, 2020 on our current accounting and payroll software programs. Ann noted the different programs that she and Cassandra had looked at. There were some that weren't going to fit the needs of the Village but they reviewed the demos of several of the programs. The recommendation is to go with BS & A. The features of their software will fit well with the village along with the references and support were all good. Ann explained some of the features.

A motion was made by Jim O'Laughlin to approve BS & A as the new fund account and payroll program in the estimate amount of \$38,160 with a yearly support of \$1,770. The motion was seconded by Todd Rice. **Motion passed #4.**
- e. Approval of the 2020 Village Board, Planning Commission and EDC meeting dates-**A motion was made by Jim O'Laughlin to approve the 2020 Village Board, Planning Commission and EDC meeting dates. The motion was seconded by Marty Clinch. **Motion passed #5.**

6. Ongoing Agenda Items-None

7. Presentation of Bills

- a. General/Sewer/Audit/MFT Bills-**A motion was made by Jim O'Laughlin to approve the general and sewer bills. The motion was seconded by Todd Rice. **Motion passed #6.**

Todd Rice noted the MFT revenues are up with the additional deposits being made by the State so hopefully additional roadwork can be done this year.

8. Reports of Standing Committees

- a. Finance-**Stephanie Chaon was not in attendance.

b. Streets/Equipment-Todd Rice indicated he had seen the roads in Peoria Heights that had the additional road process done on them which was discussed with the street committee this past year. He stated he didn't think it looked that good for the additional money so this is something we might want to consider when we look at doing our roads this year.

c. Personnel-Julia Miller stated she was going to have a personnel committee meeting before the board meeting but with Rich unavailable there wasn't time to pull things together. Julia noted she talked with the company HR Fit that did some work on a compensation study for Tri-County. She was able to get some information from them on what they would need and the

big thing they need is to have the job descriptions in order before they can do a compensation study.

Julia Miller stated she would schedule a personnel committee meeting after the EDC meeting on January 9th at 6:00 p.m.

d. Police-Marty Clinch stated he had nothing new to report.

e. Parks- Dick Hartman stated Rich Brecklin will update on what's going on with the construction project. Rich Brecklin stated the electrical may get done tomorrow but most of the work will be in the spring weather permitting.

f. Sewer-Jim O'Laughlin had nothing new to report.

g. Storm Water-Jim O'Laughlin noted he will be having a meeting in January before the board meeting at 5:00 p.m.

h. Economic Development Council-Marty Clinch reported that there will be a Rural Big Table event in Metamora on December 19th at Metamora Fields.

Ann Sasso reported Anytime Fitness will be opening tomorrow and she is working on the CEDS project submittals.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported Cassandra Schlatter will be out for a short time in February for a medical reason. Ann will be sending out proposed updates to the website for board review.

b. Superintendent of Public Works-Rich Brecklin reported he is still trying to coordinate the construction work on the welcome lot but it will most likely be done in the spring weather permitting. The flag lights are supposed to get fixed tomorrow. Rich stated he is starting to work on the evaluation of the roads as he needs to get the chip and seal program to the county soon. The sewer project is going well. Eddie Flatt went for his wastewater test and Ray Satchfield will be going soon. Rich noted he went and looked at the grinder on Hickory Creek Court and they installed a check valve in their line. Rich is checking on getting new bulbs in the lights.

c. Village Attorney-Bill Streeter thanked the board for another terrific year and wished everyone Merry Christmas.

d. Village President-Mike Hinrichsen reported Tri-County Planning is working on the long-range transportation plan for 2020-2045. Tri-County met with IDOT on the Germantown Hills to Metamora Trail and we will be getting an update but they were glad to be included in the discussion.

11. Communications to the Board-None

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:03 p.m. The motion was seconded by Dick Hartman. **Motion passed #7.**
Ann Sasso, Village Clerk