

Village of Germantown Hills
Village Board Meeting Minutes
December 13, 2018 6:00 p.m.

1. Call to Order/Roll Call/Pledge of Allegiance- Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	N	Y	N	Y	Y	Y						
Amy Pace	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y						
Todd Rice	Present	Y	Y	N	Y	Y	Y	Y	Y						

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works.

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar along with remembering Marc Wright currently serving in Afghanistan.

2. Minutes Approval

- a. **November 8, 2018 Special Village Board Meeting-** A motion was made by Todd Rice to approve the November 8, 2018 Village board meeting minutes. The motion was seconded by Marty Clinch. **Motion passed #1.**
- b. **November 15, 2018 Village Board Meeting-**A motion was made by Jim O’Laughlin to approve the November 15, 2018 Village board meeting minutes. The motion was seconded by Amy Pace. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda -None

4. Public Comments on Any Non-Action items-None

Dick Hartman arrived at 6:03 p.m.

5. Current Agenda Items

- a. **Discussion and approval on financial support for Feral Cats**

Three ladies were in attendance to discuss the concerns with the feral cat issue.

The team members presented their Germantown Hills Feline Program and scope of work. They determined this was a community project and problem. They have spayed, neutered and medical treated 64 cats and spent approximately \$2,300. Woodford County has the Menssen Fund that was set up to assist with cats, dogs and other critters. They are working on a system to present to Woodford County in order to utilize those funds for these purposes. In the mean time, until it is figured out, they are asking for some assistance from the Village of Germantown Hills.

Mike Hinrichsen noted the previous County Board and Safety Committee weren't helpful but he feels the new members will be more helpful. Mike Hinrichsen stated he feels the need to work with the County to facilitate the process whereas, the Village can help from now until the end of the fiscal year until it is sorted out with the County. After that there should be a funding source. They are asking for \$4,000 until the end of the fiscal year for medical care. Mike talked to Bill Streeter and Bill noted we would need an agreement. There was also a concern the ladies aren't insured so the Village would be taking on some risk.

The board discussed if it could be considered a donation and the structure for reimbursement. Bill Streeter noted potential liability, risks and stated a contract will identify the process and payment arrangement.

Todd Rice questioned if it's a donation then why not follow the donation policy. Todd indicated what they are doing is great but noted a concern that there was much more discussion and debate over sending two students to a lifetime experience camp than there's been on this topic. In addition, to previous board concerns of it not being in the budget and setting a precedent.

Julia Miller agreed what they are doing is great but doesn't feel it is the Village's position to assist with funds but thought the discussion would be how the Village could be supportive and drum up additional resources to support their efforts.

It was noted they have received many donations of supplies but are in need of funds.

Amy Pace stated it shouldn't be considered a donation and the board needs to support public health and safety.

Todd Rice stated he doesn't want to do a consensus vote because of the last time board members changing their votes.

A motion was made by Marty Clinch to have the attorney prepare a contract to identify the process for reimbursement on feral cat medical expenses not to exceed \$4,000. The motion was seconded by Amy Pace. **Motion passed #3.**

b. Discussion and approval on Phase 1 landscaping for the Germantown Crossing Vision

Mike Hinrichsen reported work has begun on the landscaping plan but this discussion is only on awareness and not approval at this time. Ann Sasso submitted two grants totaling \$100,000.00.

CMT has provided a layout of a proposed landscaping plan. Scott DeSplinter explained the layout which included flags, trees, benches, decorative lights, a sign, and

landscaping. The biggest expense is going to be the electrical service. Mike noted we are working with the landscape architect and the cost estimate is \$88,000 but we are waiting on the grants, which we will know in March. The Village will be the general contractor, although the grant may dictate a different process.

Todd Rice asked about the two grants and indicated in our previous discussions he thought if we get the \$75,000 grant it was to reimburse for the sidewalk the Village just constructed not be put towards the next phase.

Ann Sasso explained the two grants. The first grant application was for \$75,000 for the construction of the sidewalk from the daycare to the library. The second grant application was for \$25,000 as the first part of the Village Square Vision, which includes the electric service, flags, poles, lights and benches on the ATM lot.

Mike Hinrichsen stated we were already doing the sidewalk so the grant would go towards the next phase.

Jim O’Laughlin asked about the maintenance of the landscaped areas.

Rich Brecklin explained we may have to extend the water to the property but will have the summer person assigned to maintain the area. We are also trying to pick low maintenance type of plantings.

c. Discussion and approval on Phase 2 next steps for the Germantown Crossing Vision

Mike Hinrichsen reviewed the timeline and noted the critical path of getting with CEFCU. They asked for three things: what will it look like, when will it be done, and the funding. Mike noted we need a plan and in order to do this. CMT needs approval to get the plan and costs together. Then we need to go to CEFCU’s quarterly board meeting.

Scott DeSplinter explained the 1st phase would be the investigation phase to determine what is going to be constructed. Scott doesn’t have the cost and scope yet but is waiting on feedback from the board and will have that for the next meeting.

d. Discussion on the financing of Phase 2 for the Germantown Crossing Vision

Mike Hinrichsen explained the previous estimates the Village received from CMT on the Germantown Crossing Phase 2. The Business District is expected to generate approximately \$110,000 a year. Mike identified the different options of taking a loan and/or using general funds. He estimates the cost of needing a one-million-dollar loan plus general funds of \$200,000 over 2-3 years. Mike indicated less of a certainty with CEFCU if we draw this out and feels it needs to get it done.

Todd Rice supports doing it sooner than later but will not support using general funds when we have the Business District funds and our general dollars should be used for sidewalks and streets.

Marty Clinch stated the project should move forward and feels confident CEFCU will move forward but will want a full plan and costs.

Jim O’Laughlin asked if a conceptual plan will work and doesn’t want general funds used other than for the engineering expenses to get it started.

Amy Pace noted she wants to make sure in the loan agreement there will be no penalty for prepayment.

Scott DeSplinter as a part of the investigative phase he will get a better picture of everything with utilities and costs and have this for the next meeting.

e. Approval of the 2019 meeting dates

A motion was made by Todd Rice to approve the 2019 meeting dates. The motion was seconded by Marty Clinch. **Motion passed #4.**

f. Approval of board actions and timeline for Somerset

Mike Hinrichsen stated there were 9 items identified and the board agreed on implementing the first 8. Mike noted the last item was to investigate the closing of Somerset and we were heading down the path to take no action when a board member mentioned doing both and Amy Pace asked if Tri-County could help. Mike asked the board what they want to do?

Amy Pace noted her comment was made if we could utilize Tri-County's expertise if we need it.

Todd Rice questioned if another set of eyes should look at this like the Planning Commission. He noted they should be looking at the vision too. Todd Rice apologized that his comment was taken literally.

Ann Sasso stated she thought the board already agreed to temporary speed humps and education. In addition, CMT is checking the location of a possible sidewalk or striping of the road.

Rich Brecklin stated we agreed to do those first items to see if it works.

Mike Hinrichsen stated the Village will not do item 9. The board agreed to proceed.

A motion was made by Jim O'Laughlin to agree to do the first 7 items. The motion was seconded by Todd Rice. **Motion passed #5.**

g. Update on the 2019 Legislative Proposed Projects

Ann Sasso noted Ryan Spain's office had sent a notice on a potential capital bill next year and asked for some projects. Ann Sasso noted a list was put together with Rich Brecklin, Mike Hinrichsen and Scott DeSplinter on known Village projects. These need to be in by January 7th. The priority of the list was based on projects that have limited funding mechanisms.

6. Ongoing Agenda Items-Discussion and approval of a lease agreement for the cable tower property-Nothing new to report.

7. Presentation of Bills

a. General-A motion was made by Jim O'Laughlin to approve the general bills. The motion was seconded by Marty Clinch. **Motion passed #6.**

b. Sewer-A motion was made by Jim O’Laughlin to approve the sewer bills. The motion was seconded by Dick Hartman. **Motion passed #7.**

c. Audit-None

d. MFT-None

8. Reports of Standing Committees

a. **Finance**-Amy Pace had nothing new to report. Ann Sasso reported on the financial report the expected large expenditures were identified that will be paid in December.

b. **Streets/Equipment**-Todd Rice reported he will be scheduling a street meeting to discuss a street Subdivision Ordinance change and the garbage fee.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch had nothing new to report.

e. **Parks**- Julia Miller had nothing new to report.

f. **Sewer**-Dick Hartman had nothing to report.

g. **Storm Water**-Jim O’Laughlin had nothing new to report.

h. **Economic Development Council**-Ann Sasso reported on the TWG meeting.

9. Reports of Special Committees-None

10. Reports of Officers

a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso noted there has been a sign variance request from Dr. Nichols. He needs to be able to increase the height of his sign due to visibility and because people keep running into it. This will be going to the ZBA in January along with the solar ordinance and screening ordinance. The landscape waste pickups and dumpster are done and were a huge success.

b. **Superintendent of Public Works**-Rich Brecklin noted the trucks are done and will be going to get the logos put on them. Rich updated the board on all of the sewer issues. He is waiting on a part for a lift station. He was inspecting something at the plant when he noticed a sewer leak from the Trailer park, which he reported. A sewer line broke in Whispering Oaks and he is currently getting it repaired.

c. **Village Attorney**-Bill Streeter thanked the board and appreciate and enjoy working with the Village.

d. **Village President**-Mike Hinrichsen had nothing to report.

11. Communications to the Board-None

12. **Adjournment**-A motion was made by Jim O’Laughlin to adjourn the meeting at 8:02 p.m. The motion was seconded by Marty Clinch. **Motion passed #8.**

Ann Sasso, Village Clerk