

Village of Germantown Hills
Village Board Meeting Minutes

January 16, 2020 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00 p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14-16
Mike Hinrichsen – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y							
Stephanie Chaon	Present	Y	Y	Y	-	-	-	-							
Dick Hartman	Present	Y	Y	Y	Y	Y	Y	Y							
Jim O’Laughlin	Present	Y	Y	Y	Y	Y	Y	Y							
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y							
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y							

Also, in attendance:
 Bill Streeter and Chuck Urban, Village Attorney’s
 Scott DeSplinter, Village Engineer
 Rich Brecklin, Superintendent of Public Works

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar preserving our freedom.

- 2. Minutes Approval**
 a. **November 21, 2019 Village Board Meeting**
 b. **December 12, 2019 Village Board Meeting**

A motion was made by Todd Rice to approve the November 21, and December 12, 2019 meeting minutes. The motion was seconded by Dick Hartman. **Motion passed #1.**

- 3. Public Comments on Any Action Item on the Agenda-None**
- 4. Public Comments on Any Non-Action Items-**Marty Clinch reported the Germantown Hills girls’ basketball teams both did well at state and recommended inviting them to a meeting to be recognized.
- 5. Current Agenda Items**
 a. **Discussion and approval on employee training**

The personnel committee made a recommendation to the Village Board on the training requests.

Chuck Urban explained payment of the class after hours are dependent on 4 criteria identified in the Code of Federal Regulations, Wage and Hour Division, which was discussed with the board. Chuck will research further to determine his recommendation.

A motion was made by Todd Rice to approve Ann Sasso attending the Rural Economic Development training, Rich Brecklin attending Wastewater training and the three newer employees attend wastewater classes with the approval of paying each of them either 3 over time hours or 4 straight time hours dependent upon the attorney recommendation. The motion was seconded by Julia Miller. **Motion passed #2.**

b. Discussion and approval amending the Personnel Policy regarding the Drug & Alcohol Policy

The board discussed the proposed policy and agreed to defer approval until further information can be provided. Ann Sasso will check with the insurance company in regards to accidents regarding cannabis.

c. Discussion and approval of having the employee job descriptions updated

This was deferred as we are still working on getting the information.

d. Discussion and approval of an Ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois, regarding conduct of the President and Board of Trustees (Sexual Harassment Policy)

Bill Streeter explained the change in the law.

A motion was made by Jim O'Laughlin to approve Ordinance #822 an ordinance amending the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding conduct of the President and Board of Trustees (Sexual Harassment Policy). The motion was seconded by Marty Clinch. **Motion passed #3.**

Stephanie Chaon had to leave at 6:55 p.m.

e. Approval of the contractor's application for payment #8 for the WWTP #1 Peak Flow Phase 2 Project

A motion was made by Jim O'Laughlin to approve the contractor's application for payment #8 in the amount of \$153,040.50 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded by Todd Rice. **Motion passed #4.**

f. Approval of the IEPA Loan Disbursement Request #8 for the WWTP #1 Peak Flow Phase 2 Project

A motion was made by Todd Rice to approve the IEPA Loan Disbursement Request #8 in the amount of \$180,452.82 for the WWTP #1 Peak Flow Phase 2 Project. The motion was seconded Dick Hartman. **Motion passed #5.**

g. Approval of the IEPA Change Order #1 for the WWTP #1 Peak Flow Phase 2 Project

Scott DeSplinter stated in the field the contractor had to make some changes. Scott explained the changes and noted this would be deferred until the next meeting.

6. Ongoing Agenda Items-None

7. Presentation of Bills

Ann Sasso stated the sewer loan payment of \$689, 421.59 needs to be made. The loan disbursement funds from the IEPA should be reimbursed to the village soon but the fund balances can handle the payment at this time. The board agreed it could be paid.

a. General/Sewer/Audit/MFT Bills-A motion was made by Marty Clinch to approve the general and sewer bills as amended. The motion was seconded by Jim O'Laughlin. **Motion passed #6.**

8. Reports of Standing Committees

a. **Finance**-Stephanie Chaon was not in attendance. Ann Sasso reported on the fund balances. The MFT fund is getting approximately \$5,000 extra each month.

b. **Streets/Equipment**-Todd Rice had nothing new to report.

c. **Personnel**-Julia Miller had nothing new to report.

d. **Police**-Marty Clinch stated a resident had asked about the speed limit along Fandel Road. Rich Brecklin explained the required distances between the signs and history of why the speed limit signs have not been changed. This is still a busy road with the sidewalk use and the school in the area.

e. **Parks**- Dick Hartman stated he would be scheduling a committee meeting next month.

f. **Sewer**-Jim O'Laughlin noted a change order will be coming on 6 changes the contractor is making. Scott is getting the estimated costs.

g. **Storm Water**-Jim O'Laughlin noted the committee had met this evening and discussed upcoming additions to the MS4 program.

h. **Economic Development Council**-Marty Clinch reported the Germantown Hills Chamber Spring Fling will be on May 2nd along with the vendor and garage sale event.

Ann Sasso noted 3 CEDS applications were submitted: MTCO Park & Rt. 116 Pedestrian Crossing (currently the School is working with Terra Engineering and Core Construction on engineering and planning) and the Germantown Hills to Metamora Recreational Trail (currently the village is working with Metamora and Tri-County Planning Commission on the planning phase).

The Dollar General is still having building issues. Veronica Axelson is asking about making some changes with the liquor license for Monte Cristo Room. Ann explained the request.

Cullinan reached out about the trees along Rt. 116 and informed Ann they are talking with IDOT and CEFCU on the possibility of clearing some of the trees due to the decreased visibility for the shopping center.

Ann Sasso explained there needs to be a meeting with property owners east of Lourdes Road that are interested in some development opportunities and the need for sewer. Ann noted in discussing the MTCO Park and Rt. 116 Pedestrian Crossing development with the School that because the village will be required to have ownership of the pedestrian crossing there will need to be a discussion on maintenance issues and the extension of the sewer.

9. Reports of Special Committees-None

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso reported the village received a claim request that was forwarded to the insurance company concerning a grinder pump. Ann is also working on a Natural Hazard Mitigation Grant.

b. Superintendent of Public Works-Rich Brecklin reported he will be working on the welcome lot improvements weather permitting. Rich discussed the Transmap grant. He noted we are still using last year's salt. The flag light parts are in and the stop light lights are getting changed to LED. Rich noted the flag lights are getting changed to just one photo cell for all of the lights instead of having separate ones.

The sewer project is going well. He has staff checking manholes. The Heart of Illinois Operators Association is looking to have more training in the local area.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Mike Hinrichsen had nothing new to report.

11. Communications to the Board-Ann Sasso read a thank you note from Andrew Miller. Andrew was able to job shadow Rich Brecklin for one of his class requirements.

12. Adjournment-A motion was made by Marty Clinch to adjourn the meeting at 7:40 p.m. The motion was seconded by Todd Rice. **Motion passed #7.**

Ann Sasso, Village Clerk