

Village of Germantown Hills

Village Board Meeting Minutes

April 15, 2021 6:00 p.m.

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Mike Hinrichsen, Village President, called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Mike Hinrichsen – President	Present				Y										
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Dick Hartman	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y			
Jim O’Laughlin	Present	Y	Y	N	N	N	Y	Y	Y	Y	Y	Y			
Marty Clinch	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Todd Rice (Electronic)	Present	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y			

Todd Rice attended the board meeting by electronic means as per allowed by the Governor’s Executive Order and the modification of the Open Meetings Act. The village hall was open for the public.

Also, in attendance:

Rich Brecklin, Superintendent of Public Works
Scott DeSplinter, CMT, Village engineer
Bill Streeter, Village Attorney (Electronic)
Chuck Urban, Village Attorney (Electronic)
Jeff DeGroot
Karl Figg

Everyone stood and said the Pledge of Allegiance. Mike Hinrichsen stated that he would like to do a moment of silence thanking those serving our Country both near and afar preserving our freedom.

2. Minutes Approval

- a. March 18, 2021 Village Board Meeting**
- b. April 1, 2021 Special Village Board Meeting**
- c. April 8, 2021 Special Village Board Meeting**

A motion was made by Jim O’Laughlin to approve the March 18, 2021 Village Board meeting minutes, and the April 1st and 8th Special Village Board Meeting Minutes. The motion was seconded by Dick Hartman. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

a. **Approval of a Mixed-Use Special Use Permit for Barbara Primm**

Ann Sasso stated the ZBA had made a recommendation to the Board to approve the Mixed-Use Special Use permit for Barbara Primm for her building located at 109 Elizabeth Pointe Drive. The Special Use Permit allows for a residential space in a commercial building. Barb Primm meets all requirements.

A motion was made by Julia Miller to approve the Mixed-Use Special Use Permit for Barbara Primm at 109 Elizabeth Pointe Drive. The motion was seconded by Dick Hartman. **Motion passed #2.**

b. **Approval on the Business Community Improvement Grants & Benches**

The EDC recommended approval of a Business Community Improvement Grant for Julie Waldschmidt for a window replacement at the Liquor Shoppe in Germantown Crossing in the amount of \$323.05. She had also asked for cigarette stands and benches. The EDC had recommended, if the Board was inclined, to purchase benches that match what the board is placing in the parks, at the shopping center and use the Business District Funds.

A motion was made by Stephanie Chaon to approve the Business Community Improvement Grant to Julia Waldschmidt for The Liquor Shoppe window in the amount of \$323.05. The motion was seconded by Marty Clinch. **Motion passed #3.**

A motion was made by Stephanie Chaon to approve the purchase of up to 3 benches to be placed at the Village's discretion in the Germantown Crossing shopping center and be paid out of the Business District Funds. The motion was seconded by Julia Miller. **Motion passed #4.**

The EDC recommended approval of a Business Community Improvement Grant for Kouris for a new sign at 105 Elizabeth Pointe Drive in the amount of \$1,619.50.

A motion was made by Julia Miller to approve the Business Community Improvement Grant to Kouris for a new sign in the amount of \$1,619.50. The motion was seconded by Stephanie Chaon. **Motion passed #5.**

c. **Approval on the hiring of a summer employee**

A motion was made by Jim O'Laughlin to hire a summer employee. The motion was seconded by Dick Hartman. **Motion passed #6.**

d. **Approval on the purchase of a swing set**

The Park Committee recommended the purchase of a swing to replace the one that broke.

A motion was made by Jim O'Laughlin to approve the purchase of a swing set. The motion was seconded by Dick Hartman. **Motion passed #7.**

e. **Update on the FY 20-21 Budget**

Ann Sasso explained some of the line items in the budget. Marty Clinch asked if the cannabis funds could be put in the Community Fund. Ann Sasso stated the funds could be moved to the Community Fund.

f. Approval of Change Order #1 for the Woodland Knolls Sidewalk

Scott DeSplinter explained the reason for the change order as a pipe needed to be added and they had to balance quantities.

A motion was made by Jim O'Laughlin to approve Change Order #1 for the Woodland Knolls sidewalk. The motion was seconded by Stephanie Chaon.

Motion passed #8.

g. Approval of Contractor's Application for payment for the Woodland Knolls Sidewalk-This will be deferred until the next meeting.

h. Approval of an Engineering Agreement for the German Hills Pump Station

A motion was made by Marty Clinch to approve the engineering agreement for the German Hills pump station. The motion was seconded by Julia Miller. **Motion passed #9.**

i. Presentation of the MFT 2020 IDOT Review

Ann Sasso stated that IDOT had submitted the MFT 2020 audit review for presentation to the board. There were no issues.

6. Ongoing Agenda Items-None

a. Discussion and approval on returning to normal works schedules, and opening the hall-The board agreed to leave things as is, re-evaluate in 30 days and put together a list of protocols in opening back up.

b. Approval on the development of Triangle Park with a Veteran's Display-Rich Brecklin and Dick Hartman will look at a proposed design of the Veterans Park for a recommendation.

7. Presentation of Bills

a. General/Sewer Bills-A motion was made by Jim O'Laughlin to approve the General, Sewer and Audit bills. The motion was seconded by Stephanie Chaon. **Motion passed #10.**

8. Reports of Standing Committees

a. Finance-Stephanie Chaon had nothing new to report.

Stephanie Chaon noted she has concerns with people putting grass on the roadways and the hazard it is creating. Ann Sasso noted she had contacted one person she had received a complaint about so they know to stop doing it. Stephanie Chaon also noted concern with people cutting through Oak Grove Park and not stopping at the stop sign. Ann Sasso noted Woodford County is watching several stop signs in the area. Stephanie Chaon stated a portion of the Fandel Road sidewalk needs to be cleaned. Rich Brecklin will get it taken care of.

b. Streets/Equipment-Todd Rice stated the speed humps need to be installed. Rich Brecklin noted they had been installed. Todd Rice noted he felt the meeting about Hannah went well. Ann Sasso indicated several entities have been contacted about the construction work.

Mike Hinrichsen stated he had signed the purchase order for the skid steer and backhoe.

c. Personnel-Julia Miller had nothing new to report.

d. Police-Marty Clinch noted the recent burglaries in the area and a notice was put out to the residents to lock their cars and homes.

e. Parks-Dick Hartman had nothing new to report. Rich Brecklin reported the contractor is going to take care of the asbestos for an additional \$5,000. He doesn't have a date yet for the demolition. Once he figures out the timing, he will let the fire department know as they would like to do some training. Rich is checking with the contractor on taking the parking lot out as this was not included in the demolition cost.

f. Sewer-Jim O'Laughlin noted the German Hills lift station replacement is going to be expensive. Rich Brecklin stated he and Scott have started on the facility plan review and are looking at what needs to be done with the lift stations in the future.

g. Storm Water-Jim O'Laughlin had nothing new to report.

h. Economic Development Council-Marty Clinch stated the Chamber event is on May 1st and the Michael's Run for Life is on July 24th. The Germantown Hills Educational Foundation golf outing is on June 10th.

Ann Sasso stated Jake Adkins from the Grille is coming to the next meeting to ask about an addition to his building. Ann noted it doesn't appear there is enough room for an addition and it would take out needed parking spaces but a site plan has not been presented for review.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso stated a person asked about having a wedding in their backyard with some music. Ann recommended she talk with her neighbors and Ann will let Woodford County know the date once it is confirmed.

The Community Cleanup Day is the week of May 10th and the landscape waste pickup dates are the weeks of May 24th and June 7th.

The Woods at Germantown Hills may be asking for an extension on the letter of credit for the sidewalk construction but Ann has not heard back from them yet. The Planning Commission will be considering the erosion and stormwater revisions at their next meeting.

b. Superintendent of Public Works-Rich Brecklin stated they are still working on the Woodland Knolls sidewalk. The guys have swept the streets and are working on grinder pumps.

Rich noted the generator that they will be taking out of German Hills may be able to be used at the hall and shop.

Rich reported at the new subdivision there have been some erosion issues as the silt fences have been torn down. Rich met with the contractor and if the work isn't done by Monday, he will be issuing citations and stop work orders.

Rich Brecklin received a rough estimate for the Casey's sidewalk along Jubilee Lane.

c. Village Attorney-Bill Streeter and Chuck Urban had nothing new to report.

d. Village President-Mike Hinrichsen thanked Marty Clinch for his service to the community. Mike introduced Karl Figg.

11. Communications to the Board-Ann Sasso stated the village had received a thank you note from Jeff Boone.

12. Adjournment-A motion was made by Jim O'Laughlin to adjourn the meeting at 7:13 p.m. The motion was seconded by Marty Clinch. **Motion passed #11.**

Ann Sasso, Village Clerk