

**Village of Germantown Hills
Village Board Meeting Minutes
July 22, 2021 6:00 p.m.**

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President, called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Jeff DeGroot – President	Present														
Julia Miller	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Nathan Henricks	Absent	-	-	-	-	-	-	-	-	-	-				
Vacancy															
Karl Figg	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y				

Also, in attendance:

- Rich Brecklin, Superintendent of Public Works
- Zack Hecht, Public Works
- Bill Streeter, Village Attorney
- Chuck Urban, Village Attorney

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. June 17, 2021 Village Board Meeting

A motion was made by Karl Figg to approve the June 17, 2021 Village Board meeting minutes. The motion was seconded by Stephanie Chaon. **Motion passed #1.**

b. June 30, 2021 Special Village Board Meeting

A motion was made by Julia Miller to approve the June 30, 2021 Special Village Board meeting minutes. The motion was seconded by Karl Figg. **Motion passed #2.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

- a. Approval of the appointment to fill the Village Board Trustee Vacancy left by Jim O’Laughlin-**This was deferred.
- b. Swearing in of the new trustee-**This was deferred.
- c. Village President Committee Appointments-**This was deferred.

d. Approval of the employment compensation for FY 21-22

Julia Miller explained at the personnel committee meeting they had made a recommendation to the finance committee to increase all full-time employees \$3.00 an hour and the part time employee \$1.00 an hour.

Stephanie Chaon noted the finance committee had made the same recommendation to the Village Board.

A motion was made by Karl Figg to approve the employment compensation for FY 21-22 for all full-time employees an increase of \$3.00 an hour and the part time employee \$1.00 an hour. The motion was seconded by Stephanie Chaon. **Motion passed #3.**

e. Approval to hire a full time Public Works Maintenance Employee

Jeff DeGroot noted a full-time employee had resigned to take a job with another municipality.

The personnel committee recommended hiring a new full-time employee.

A motion was made by Stephanie Chaon to hire a full-time public works maintenance employee starting at \$18.00 an hour with a proposed increase to \$20.00 after a 90-day review. The motion was seconded by Julia Miller. **Motion passed #4.**

f. Approval of an Ordinance providing for the disconnection of certain territory to the Village of Germantown Hills, Woodford County, Illinois

A motion was made by Julia Miller to approve Ordinance #842 an Ordinance providing for the disconnection of certain territory to the Village of Germantown Hills, Woodford County, Illinois. The motion was seconded by Todd Rice. **Motion passed #5.**

g. Discussion and approval on the Village Hall, J.R. White Park and sewer plant #1 access drive in regards to parking lot maintenance

Rich Brecklin explained that the parking lots at the village hall and J.R. White Park plus the trail, and the access road to the sewer plant are in need of seal coating. The Village will pay for 24% of the cost of the apartment cost to seal coat the access area.

A motion was made by Karl Figg to approve the seal coating of the Village Hall, J.R. White Park, trail and the sewer plant #1 access drive in regards to parking lot maintenance. The motion was seconded by Julia Miller. **Motion passed #6.**

h. Approval of the FY 21-22 Budget

Stephanie Chaon noted the finance committee recommended approval of the FY 21-22 budget with the revision that the backhoe expenditure be split between the general and sewer funds.

A motion was made by Stephanie Chaon to approve the FY 21-22 budget with the backhoe expenditure being split between the general and sewer funds. The motion was seconded by Julia Miller. **Motion passed #7.**

i. Approval of a policy for reporting improper governmental actions

Bill Streeter stated one component of the police reform act applies to local governments. This requirement is straight out of the Statute.

A motion was made by Julia Miller to approve the policy for reporting improper governmental actions. The motion was seconded by Karl Figg. **Motion passed #8.**

j. Discussion on the Woods at Germantown Hills sidewalks

Rich Brecklin reported that Austin Engineering had asked on the developer's behalf for a two-year extension on the completion of the sidewalks in the Woods at Germantown Hills Subdivision. They would like to wait until all of the lots are developed to complete the sidewalks. The board discussed and were not inclined to approve the extension.

k. Discussion on the October Village Board meeting date

Due to a conflict, the October meeting date is going to be changed to October 28th at 6:00 p.m.

6. Ongoing Agenda Items-None

a. Village Board review of the Journal Entry Report-

Ann Sasso noted the journal entry report is included in the board packet for review. The board reviewed the journal entry report.

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills- A motion was made by Stephanie Chaon to approve the General and Sewer bills. The motion was seconded by Julia Miller. **Motion passed #9.**

8. Reports of Standing Committees

a. **Finance**-Stephanie Chaon had nothing new to report.

b. **Streets/Equipment**-Todd Rice asked for the garbage contract to be sent to him.

c. **Personnel**-Julia Miller stated with an employee resigning we will be hiring a full-time public works employee. During reviews the phone reception at the plants was discussed so we will want to look into what can be done.

Chuck Urban recommended a micro cell tower.

Jeff DeGroot noted we are checking on a new cell tower in Germantown Hills but don't know the timing yet.

d. **Police**-Karl Figg had nothing new to report.

Jeff DeGroot noted concern over ATV's driving on the road.

Ann Sasso noted typically Woodford County is called if there are any seen on the roadways.

e. **Parks**-Julia Miller had nothing new to report.

Rich Brecklin stated he should be getting the new park equipment sometime in August. He has CMT scheduled to come in August to do the survey work at Veterans Park. He is meeting with the contractors to get everything lined up. The granite has been ordered.

f. **Sewer**-Rich Brecklin reported that Zack Hecht, Ray Satchfield and Lance Knight had fabricated a part for a lift station that saved the village from having to replace the lift station. They are working on grinder pump pms. There are some issues with a supplier on some parts

so we may need to look at alternatives. Rich noted more pumps have been ordered. Rich reported the grinder pump insurance claim from a resident was denied.

g. Storm Water-Rich Brecklin reported on a sump pump issue but he is taking care of it.

h. Economic Development Council-Ann Sasso stated the Build Illinois Bond Fund Grant was submitted for reimbursement of \$50,000 on the Hannah Drive Road Improvement project. Ann has followed up on the Verizon tower project. They are still planning on putting one up in Germantown Hills but are working on timing.

With the American Rescue Plan, the Village should be getting approximately \$465,000, which can be used on sewer infrastructure. This is in addition to the \$300,000 for the Build Illinois Grant.

The Woodford County Revolving Loan Fund improvements to the village hall should be happening soon but they have stated now that if there are any change orders it could be out of village funds.

Ann is getting things together for the Farmer's Market. We have a waiver form that Bill Streeter updated. Ann sent an email to Dean about allowing the event on his property but we haven't heard back. The Village heard there's a new owner for the shopping center strip property.

Rich Brecklin suggested having the event on the Village's property. Ann will check with the vendor on availability.

Ann noted the auditor should be coming in August to give the annual report.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso noted the job descriptions were sent to the consultant to start on the compensation study. This should be completed in August. Ann contacted GHAA again as the Sportsman Club have Scholarships that are available. They allow \$700 up to 4 sports and a capital grant. I'm not sure why GHAA isn't applying for the funds each year as its free money for their organization.

b. Superintendent of Public Works-Rich Brecklin had nothing new to report.

c. Village Attorney-Bill Streeter and Chuck Urban had nothing new to report.

d. Village President-Jeff DeGroot had nothing new to report.

11. Communications to the Board-None

12. Adjournment-A motion was made by Stephanie Chaon to adjourn the meeting at 6:46 p.m. The motion was seconded by Karl Figg. **Motion passed #10.**

Ann Sasso, Village Clerk