

**Village of Germantown Hills**  
**Village Board Meeting Minutes**

**December 16, 2021 6:00 p.m.**

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President called the meeting to order at 6:00p.m.

<b>Village President/Trustees</b>	<b>Roll Call</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
Jeff DeGroot – President	Present											
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y				
Heather Armistead	Present	Y	Y	Y	Y	Y	Y	Y				
Nathan Henricks	Present	Y	Y	Y	Y	Y	Y	Y				
Tom Eckstein	Present	Y	Y	Y	Y	Y	Y	Y				
Karl Figg	Present	Y	Y	Y	Y	Y	Y	Y				
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y				

Also, in attendance:

Rich Brecklin, Superintendent of Public Works

Bill Streeter, Village Attorney

Chuck Urban, Village Attorney

Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

**a. November 18, 2021 Village Board Meeting**

A motion was made by Nathan Henricks to approve the November 18, 2021 Village Board meeting minutes. The motion was seconded by Tom Eckstein. **Motion passed #1.**

**3. Public Comments on Any Action Item on the Agenda-None**

**4. Public Comments on Any Non-Action Items-None**

**5. Current Agenda Items**

**a. Swearing in of the New Village Trustee**

Heather Armistead was sworn in by the Village Clerk, Ann Sasso. Everyone introduced themselves.

**b. Presentation by the Woodford County Sheriff's Office for the Citizen Awards**

This will be deferred to the January meeting.

**c. Village President Planning Commission, EDC and Committee Appointments**

Jeff DeGroot made the appointment of Paige Patel to the EDC and Planning Commission.

A motion was made by Todd Rice to approve the appointment of Paige Patel to the EDC and Planning Commission. The motion was seconded by Karl Figg. **Motion passed #2.**

**d. Approval of the 2022 Village Board, Planning Commission and EDC meeting dates**

A motion was made by Todd Rice to approve the 2022 Village Board, Planning Commission and EDC meeting schedule. The motion was seconded by Nathan Henricks. **Motion passed #3.**

**e. Approval of a Resolution authorizing emergency purchase of a lift station**

Rich Brecklin stated the lift station in German Hills needs to be replaced. Rich explained the new pump system, timing and process. This is urgent because the village is currently renting a generator with a cost of approximately \$3,000 a month.

Scott DeSplinter stated because of timing we need to purchase the equipment so that it can get ordered. The village will take bids and award the installation of the equipment for the project while the equipment is getting manufactured. In order to bypass the bidding process due to timing and the urgency of getting the equipment ordered, a resolution is needed.

Rich Brecklin noted the current plan is to use the generator as a backup to the hall and shop.

A motion was made by Stephanie Chaon to approve Resolution 2021-02 a Resolution authorizing purchase of a lift station. The motion was seconded by Nathan Henricks. **Motion passed #4.**

**f. Approval of a Business Community Improvement Grant**

The EDC had recommended approval of a Business Community Improvement Grant up to a \$1,300 reimbursement.

A motion was made by Stephanie Chaon to approve the Business Community Improvement Grant for Darrell Gulandri's signs at the First Build Building up to a \$1,300 reimbursement. The motion was seconded by Tom Eckstein. **Motion passed #5.**

**6. Ongoing Agenda Items-None**

**a. Village Board review of the Journal Entry Report-**Ann Sasso noted the journal entry report is included in the board packet for review. The board reviewed the journal entry report. This report shows the revenues for the prior month plus any transfers between funds.

**7. Presentation of Bills**

**a. General/Sewer/Audit/MFT Bills-** A motion was made by Stephanie Chaon to approve the General and Sewer bills. The motion was seconded by Nathan Henricks. **Motion passed #6.**

**8. Reports of Standing Committees**

- a. **Finance**-Stephanie Chaon had nothing new to report.
- b. **Streets/Equipment**-Todd Rice had nothing new to report.
- c. **Personnel**-Nathan Henricks had nothing new to report.
- d. **Police**-Karl Figg had nothing new to report.
- e. **Parks**-Jeff DeGroot explained some of the things that are under the park committee's responsibilities.
- f. **Sewer**-Nathan Henricks had nothing new to report.
- g. **Storm Water**-Tom Eckstein had nothing to report.
- h. **Economic Development Council**-Ann Sasso stated the New Xmas banners were put up along Jubilee Lane. After the holidays we will look at putting up new banners. The Monte Cristo Room is looking at the possibility of a bring your own alcohol type of liquor license but wondered if the board would be inclined to allow such a license. They are going to put some proposed rules together to see if the board is interested in making a change.

**9. Reports of Special Committees**-Nothing new to report.

**10. Reports of Officers**

- a. **Zoning Officer/Village Clerk/Village Administrator**-Ann Sasso noted a realtor reached out and asked about carving another piece off of the Donald Fandel 26 acres along Fandel Road. The problem is the whole process would need to be completed again. Ann confirmed with the board if there are changes to be made that it will be at the developers expense and not the village's. The board agreed.

Ann Sasso explained that one of the persons off of Sunset that purchased a piece of Doc Fandel's property had bought it to put a shed on it. He would need to make the property all one but because it is in two different section numbers it can't be done with the county. The county is going to note on this property that it is not a buildable lot so that if the house ever sells that the lot will have to be sold with it. The problem with putting a shed on the property is that he won't have access other than to use the village's property. The resident is checking to see if he can figure out a way to have his own access. This will be needed before a permit can be issued.

Rich Brecklin noted the village can't limit access to the lift station property and we can't allow a permanent easement in case the village would need to make changes to the lift station or add on to the building.

Ann noted the village received notice that the \$300,000 Capital Grant has been approved for sewer infrastructure. We are in the propose of completing the application for the German Hills lift station replacement. The total cost is approximately \$440,000. Ann is waiting on an answer from DCEO on whether or not bypassing the bidding process on the purchase of the equipment would be an issue with the grant.

- b. **Superintendent of Public Works**-Rich Brecklin stated everything is going well. Rich noted they are doing some in house repairs on the Whispering Oaks lift station. He will be doing the

road evaluations in February. The Veterans Park development will get going once we get through the winter weather.

**c. Village Attorney**-Bill Streeter and Chuck Urban had nothing new to report but wished the board a Merry Christmas and Happy New Year. The board wished them Merry Christmas and Happy New Year as well.

**d. Village President**-Jeff DeGroot noted we will be scheduling an ESDA meeting soon.

#### **11. Communications to the Board-None**

**12. Adjournment**-A motion was made by Stephanie Chaon to adjourn the meeting at 7:13 p.m. The motion was seconded by Tom Eckstein. **Motion passed #7.**

Ann Sasso, Village Clerk