

Village of Germantown Hills
Village Board Meeting Minutes

January 20, 2022 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11
Jeff DeGroot – President	Present											
Stephanie Chaon	Present	Y	Y	Y	Y	Y						
Heather Armistead	Present	Y	Y	Y	Y	Y						
Nathan Henricks	Present	Y	Y	Y	Y	Y						
Tom Eckstein	Present	Y	Y	Y	Y	Y						
Karl Figg (Electronic)	Present	Y	Y	Y	Y	Y						
Todd Rice	Present	Y	Y	Y	Y	Y						

Also, in attendance:
 Rich Brecklin, Superintendent of Public Works
 Bill Streeter, Village Attorney

Everyone stood and said the Pledge of Allegiance.

2. **Minutes Approval**
 - a. **December 16, 2021 Village Board Meeting**
 A motion was made by Nathan Henricks to approve the December 16, 2021 Village Board meeting minutes. The motion was seconded by Heather Armistead. **Motion passed #1.**
3. **Public Comments on Any Action Item on the Agenda-None**
4. **Public Comments on Any Non-Action Items-None**
5. **Current Agenda Items**
 - a. **Presentation by the Woodford County Sheriff’s Office for the Citizen Awards**
 Captain Marc Wright explained an incident that happened this last fall. Two young men in the community were able to identify persons and their truck in a theft in Germantown Hills. Captain Wright read a plaque that was presented to Anderson Taylor and Riley Blue by Sheriff Matt Smith. The village presented the boys with some gift certificates in appreciation of their efforts. Everyone thanked Anderson and Riley of their good deed.

b. Discussion and Approval of an Ordinance amending Title 9 (Zoning) of the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding personal wireless service facilities and antennas

Jeff DeGroot noted this is important to the village as the village has received numerous complaints about cell coverage in the area. Jeff noted a cell tower in Germantown Hills will not only give better reception for the residents in our community but also will help with safety and support for emergency services by providing wireless communications to our public works, fire and police agencies.

Fred Low representing Central States Tower explained the process they went through to get to this point. He noted his company gets contacted by carriers letting them know of areas where coverage is needed. They then determine the location that is needed and either locate an existing tower or negotiate a lease of a piece of property with a property owner. They were able to locate a good location to minimize the impact on other properties. Fred Low noted the location was determined for this specific site based on thorough computerized studies. The RF (radio frequency) engineers have identified the location and height necessary to meet RF coverage needs.

A professional engineer noted the tower is designed so that the tower will fold down on itself and not impact other properties. Fred stated they currently have two carriers interested that requires the height to be higher in order to allow for a larger coverage area. With their proposed tower height, they will be able to market to two more carriers.

CST had sought out the potential for existing towers but there were no suitable towers within the search area. The coverage objectives for carriers are anticipated to improve coverage in the area of approximately three to four miles in radius as well as fill in a large gap of poor coverage between existing carrier site locations. The wireless communication facility will include a 145' tall monopole tower with a 5' lightning rod and will be galvanized gray. There will be a 6' safety fence and the lower section won't have climbing pegs. There will be a cabinet, tower and a 70 x70' fenced compound area with access to the communication facility via a proposed drive off Rt 116.

The board discussed.

Fred Low explained the potential time line and maintenance on the tower.

Don Blue asked if there would be impact on property values. Nathan Henricks indicated that of all of the research he has done it would not.

A motion was made by Todd Rice to approve Ordinance #844 an Ordinance amending Title 9 (Zoning) of the Germantown Hills Village Code, Village of Germantown Hills, Illinois regarding personal wireless service facilities and antennas. The motion was seconded by Stephanie Chaon. **Motion passed #2.**

c. Discussion and Approval of a special use permit request to permit a personal wireless services facility in a commercial district within the Village of Germantown Hills, Woodford County, Illinois.

Bill Streeter stated the ordinance states the village will need something from the engineer to officially document the information in the engineering study. Fred Low is working on getting this. The height of such facility may exceed one hundred twenty-five feet (125') and shall be no higher than one hundred fifty feet (150'), but only upon the

Applicant's submission of documentation from an RF engineer or other appropriate engineer demonstrating that the proposed height of the tower is necessary to extend the facility's coverage area to meet a need in the community.

Ann Sasso noted the Zoning Board of Appeals a public hearing/meeting and confirmed the conditions required for the approval of a special use permit had been met.

A motion was made by Todd Rice to approve Ordinance #845 the special use permit request to permit a personal wireless services facility in a commercial district within the Village of Germantown Hills, Woodford County, Illinois. The motion was seconded by Tom Eckstein. **Motion passed #3.**

d. Discussion and Approval of a Resolution authorizing emergency purchase of a generator-Defer

6. Ongoing Agenda Items-None

a. Village Board review of the Journal Entry Report-Ann Sasso noted the journal entry report is included in the board packet for review. The board reviewed the journal entry report. This report shows the revenues for the prior month plus any transfers between funds.

7. Presentation of Bills

a. General/Sewer/Audit/MFT Bills- A motion was made by Stephanie Chaon to approve the General, Sewer and Business District bills. The motion was seconded by Nathan Henricks. **Motion passed #4.**

8. Reports of Standing Committees

a. Finance-Stephanie Chaon had nothing new to report.

b. Streets/Equipment-Todd Rice thanked the employees for the great job on the roads and snow.

c. Personnel-Nathan Henricks reported with the challenging times we were able to hire an Assistant Bookkeeper/Treasurer. Ann Sasso noted we had found a qualified applicant and she will be starting on Monday, January 24th.

d. Police-Karl Figg had nothing new to report.

e. Parks-Heather Armistead had nothing new to report.

f. Sewer-Nathan Henricks had nothing new to report.

g. Storm Water-Tom Eckstein had nothing to report.

h. Economic Development Council-Ann Sasso stated there was a Chamber meeting today and there was a ribbon cutting for The Liquor Shoppe's video gaming expansion. The Chamber will be scheduling a winter social soon. Ann noted the Monte Cristo Room is still interested in a BYOB license. They are going to get some information together for the board to consider. If the board isn't interested in this type of license, Mike Axelson said they would look to use their event license for the Monte Cristo Room. We are looking at getting new banners designed so the Xmas banners can be taken down.

The Planning Commission recommended 6-30 day permits instead of 6-20 day permits for the feather flag permits after much discussion but Tamra Watts is going to check on a new sign that would advertise her video gaming and request a BCIP grant. This would help with her concerns of people knowing about the video gaming. The board agreed to wait and see what she decides on her permanent signs.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso noted we recently figured out there are some residential dwelling units (Diamond Oaks) that should be on our garbage contract. We are sending a notice to add them starting in February. Ann is working on getting an updated list of the executive minutes for review. If everything is ready, we will have a sewer and personnel committee meeting before the February board meeting to review the minutes.

b. Superintendent of Public Works-Rich Brecklin stated Windsor Drive is heaving a bit but we will wait to see if it settles down. Rich noted they had to do a major repair at the Whispering Oaks lift station and were able to do some fabricating to make the repair. Rich explained that the Motherhouse had contacted him about their sewer system. They asked about connecting to the village's sewer system, which would require the main to be extended up to Woodland Knolls Road. Rich is checking on the possibility.

Rich will be attending a conference in February. Heather Armistead is taking a tour of the plants tomorrow.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Jeff DeGroot noted they are checking on the purchase of a generator as the rental costs are building up. Altorfer is currently asking too much for the used gen set the village is currently using. Rich and Jeff will be meeting with them next week to discuss.

11. Communications to the Board-None

12. Adjournment-A motion was made by Tom Eckstein to adjourn the meeting at 6:58 p.m. The motion was seconded by Stephanie Chaon. **Motion passed #5.**

Ann Sasso, Village Clerk